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| **Rep (R) or Attendee (A)** | **Board Representative or Attendee** | **Board Member Position** | **Affiliation** | **Present Y/N/P** **(P= phone)** |
| R | Doug Sinclair  | Addison CoC | Charter House | Y |
| R | Elizabeth Eddy | Bennington CoC | BROC - Community Action South-West Vermont | Y |
| R | Jan Rossier | Caledonia/Essex CoC | Northeast Kingdom Community Action (NECKA) | N |
| R | Margaret Bozik (Erin Ahearn, alternate) | Chittenden CoC | Champlain Housing Trust, (Community Health Center)  | N |
| R | Jennifer Stewart | Franklin/GI CoC | CVOEO Community Action - Franklin/Grand Isle | Y |
| R | Eric Peterson | Lamoille CoC | Capstone Community Action - Lamoille  | Y |
| R | Kathy Metras | Orleans CoC | Northeast Kingdom Community Action (NECKA) | N |
| R | Ashley Greenfield  | Rutland CoC | Homeless Prevention Center  | Y |
| R | Brooke Jenkins  | Washington CoC | Good Samaritan Haven | N |
| R | Lauren Higbee  | Windham South | Youth Services Inc. | N |
| R | Pat Burke  | Windsor-South/Windham-North | Southeastern Vermont Community Action | Y |
| R | Renee Weeks  | Windsor-North/Orange | Upper Valley Haven  | Y |
| R | MaryEllen Mendl | Chair | United Ways of VT/VT211 | P |
| R | Peter Kellerman | Co-Chair | John Graham Housing and Services | Y |
| R | dawn butterfield | Treasurer | Capstone Community Action | Y |
| R | Rebeka Lawrence-Gomez | Secretary | Pathways Vermont | Y |
| R | Ari Kisler | Youth | Vermont Coalition of Runaway and Homeless Youth Programs (VCRHYP) | Y |
| R | Kara Casey | Domestic and Sexual Violence | Vermont Network Against Domestic and Sexual Violence | Y |
| R | Jim Bastien | Veterans | U.S. Veterans Administration | Y |
| R | Whitney Nichols | Person with Lived Experience |  | P |
| R | VACANT | Person with Lived Experience |  |  |
| R | Sarah Phillips | Vermont Agency of Human Services | AHS - Office of Economic Opportunity | Y |
| R | Brian Smith | Mental Health | AHS - Department of Mental Health | Y |
| R | Shaun Gilpin | Housing Partners | DHCD | Y |
| R | Erhard Mahnke | Member-At-Large | VAHC | P |
| R | Daniel Blankenship | Public Housing Authority/Collaborative Applicant | Vermont State Housing Authority | N |
| R | Caitlin Edinborough | HMIS Administrator | Institute for Community Alliances | Y |
| A | Justin Wegner |  | Clara Martin Center | Y |
| A | Rebecca Gural |  | SSVF at UVM | Y |
| A | J. Deborah Ormsbee |  | VT Department of Education | Y |

1. 10:10 Peter calls meeting to order
2. Introductions and Announcements
	1. HOP grants now accepting applications
		1. Recording available with information
	2. Update re: high utilization at John Graham Shelter
	3. Seasonal shelters closed this week (throughout the state)
3. **Shaun moves to accept March minutes as presented, Doug seconds**
	1. *Minutes pass with Sarah and Kara abstention*
4. Treasurer’s Report - dawn butterfield
	1. dawn has sent out invoices for dues
	2. Fiscal year is July 1 - June 30
5. PIT Committee Update - Maryellen Mendl
	1. Full numbers not yet available
	2. Some forms submitted late, “a lot” of clean-up needed from the data
	3. Caitlin presents HMIS data
		1. Preliminary household numbers (not yet finalized)

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| **All ages including youth** | **2016** | **2017** |
| Emergency Shelter | 470 | 404 |
| Transitional Housing | 217 | 144 |
| Safe Haven | 4 | 3 |
| Unsheltered | 94 | 72 |
| *Total Persons* | *785* | *623* |
|  |  |  |
| **Youth (to age 24 unaccompanied)** | 67 | 75 |
| Emergency Shelter | 67 | 75 |
| Transitional Housing | 57 | 34 |
| Unsheltered | 12 | 18 |
| *Youth Total* | *136* | *127* |

1. HMIS Committee and Institute for Community Alliances Update - Caitlin
	1. March newsletter (read it!)
	2. Data completeness reports due May 31
		1. If have ART license can run independently, or ask Meghan/Caitlin for help
2. Legislative Update - Erhard Mahnke
	1. State legislative update
		1. Cold weather exemption sign-on letter and request for reinstatement of 2.5 million
			1. Will be sending to Senate appropriations today
			2. Erhard encouraging agencies/local CoCs to sign-on
			3. Requesting vote from VCEH to sign-on
				1. Senate appropriations looks “poised” to reinstate cold-weather exemption and some of the AHS funds
				2. Senator proposing additional funds to Rutland and Washington counties (utilized a high amount of hotels)
			4. Conversation re: who would be in conference meeting for appropriations (still to be determined, chairs will be in attendance)
		2. VHCB funding - request for increase
		3. S135 bill - housing provisions bill that makes it “easier” to build mixed-income housing.
			1. Likely finalized in house this week
			2. Hope to see return of $35 million revenue bond
		4. Occupancy Fee
			1. Appears to be “dead” at this point
			2. Opposition from business community/governor was strong
	2. Federal legislative update
		1. Erhard in D.C. for visits
		2. Visit focused on budget and appropriations
		3. No FY17 appropriations act yet
		4. Continuing resolution expires 4/28
		5. Concerns that “wall” will be included
	3. FY18 budget proposal from administration is “dead on arrival”
		1. If even “portion is enacted” would be “devastating”
		2. Concerns re: budget control caps
		3. Senate needs 60 votes to pass appropriations bill
3. **Dawn moves to sign on to to cold weather exemption and 2.5 million reinstatement letter as VCEH, Pat seconds**
	1. Approved: Kara, dawn, Pat, Ari, Renee, Erhard, Whitney, Peter
	2. Abstentions: Doug, Ashley, Jenn, Eric, Shaun, Rebeka, AHS, Brian, Elizabeth
	3. *Motion does not pass*
	4. Conversation regarding governance structure
		1. Comments about local CoCs having autonomy for local decision-making structures and voting options at CoC meetings
		2. Conversation re: voting process and timing
4. **Pat moves to sign onto letter via emailed votes to secretary by close-of-business today, Ashley seconds**
	1. Rebeka to collect votes via email
5. Brian discusses bottle redemption funds for funding source for assistance
6. Coordinated Entry Committee - Renee Weeks
	1. Last meeting ongoing work on agreements
	2. Small groups for: victims of violence, rapid re-housing, ICA, emergency shelter access, non-discrimination issues (ADA, Fair Housing) please contact Sarah Phillips if you are interested
	3. **Sarah moves to accept Confidentiality Agreement as presented, Doug seconds**
		1. *Unanimously approved*
	4. **Shaun moves that we accept Permanent Supportive Housing Policy as revised (HIV/AIDS changed to chronic medical condition which is disabling), Eric seconds**
		* 1. Discussion re: Veteran’s committee, local CoC experience, minimizing change, Melanie (HUD support) comments
		1. *Unanimously passed*
7. Veteran’s Committee - James Bastian
	1. Meeting bi-weekly
	2. Made a lot of progress with service providers joining calls
	3. 83 veterans gone into housing
	4. 10 chronically homeless currently on list
	5. About 75% persons on list are in Transitional Housing
	6. Receiving TA -
		1. Assistance with federal bench-marking tool - which has prioritization
		2. Getting closer to sufficient data for submission for ending homelessness
8. Membership Committee - Whitney and Sarah
	1. Will be working with Sarah for nominations
	2. They’ll be reaching out via email for information on any updates
	3. Will be looking for a new co-chair (Maryellen will be vacating position)
	4. Slate of officers at next meeting
	5. Seeking additional committee members
	6. Local CoC does not need to be chair person
	7. Person with lived experience position available
9. Youth Committee - Ari
	1. First meeting in March
	2. Discussed language, federal benchmarks, stakeholders, committee members, gave handouts for members to review
	3. HUD TA providers join May meeting
		1. Presenting on plans from other states
		2. Federally funded youth resources
		3. Providing local resources
	4. Presenting at Vermont Homeless Council in April
	5. Trying to figure out data analyst supports
	6. Meaningful and genuine youth engagement - how to ensure
	7. Next Meeting May 11 in Hartford @ Hartford Town Hall
		1. Would like McKinney VENTO DepEd., Youth Employment, juvenile justice
	8. Current representatives: HPV, NECKYS, NCSS, VCEH/VSHA (Laurel), OEO, Youth Development Program representative, UVH, Youth Services, Spectrum
10. Laurel working on CoC handbook - more info at next meeting
11. Risk Pool Committee (later discussion)
12. Americorps position funding for next year - Luke
	1. No updates yet
13. **Next Meetings May 16, June 20**
14. Peter adjourns meeting at 11:58 AM