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| **Rep (R) or Attendee (A)** | **Board Representative or Attendee** | **Board Member Position** | **Affiliation** | **Present Y/N/P**  **(P= phone)** |
| R | Doug Sinclair | Addison CoC | Charter House | Y |
| R | Elizabeth Eddy | Bennington CoC | BROC - Community Action South-West Vermont | P |
| R | Jan Rossier | Caledonia/Essex CoC | Northeast Kingdom Community Action (NECKA) | N |
| R | Margaret Bozik | Chittenden CoC | Champlain Housing Trust | Y |
| R | Holly Olio | Franklin/GI CoC | NCSS | Y |
| R | VACANT | Lamoille CoC |  | N |
| R | Kathy Metras | Orleans CoC | Northeast Kingdom Community Action (NECKA) | N |
| R | Ashley Greenfield | Rutland CoC | Homeless Prevention Center | Y |
| R | Brooke Jenkins | Washington CoC | Good Samaritan Haven | P |
| R | VACANT | Windham South | Youth Services Inc. | N |
| R | Pat Burke | Windsor-South/Windham-North | Southeastern Vermont Community Action (SEVCA) | Y |
| R | Renee Weeks | Windsor-North/Orange | Upper Valley Haven | Y |
| R | MaryEllen Mendl | Chair | United Ways of VT/VT211 | N |
| R | Peter Kellerman | Co-Chair | John Graham Housing and Services | Y - Late |
| R | dawn butterfield | Treasurer | Capstone Community Action | N |
| R | Rebeka Lawrence-Gomez | Secretary | Pathways Vermont | Y |
| R | Ari Kisler | Youth | Vermont Coalition of Runaway and Homeless Youth Programs (VCRHYP) | Y |
| R | Kara Casey | Domestic and Sexual Violence | Vermont Network Against Domestic and Sexual Violence | Y |
| R | Jim Bastien | Veterans | U.S. Veterans Administration | N |
| R | Whitney Nichols | Person with Lived Experience |  | P |
| R | VACANT | Person with Lived Experience |  |  |
| R | Emily Higgins | Vermont Agency of Human Services | AHS - Office of Economic Opportunity | Y |
| R | Brian Smith | Mental Health | AHS - Department of Mental Health | N |
| R | Shaun Gilpin | Housing Partners | DHCD | Y |
| R | Erhard Mahnke | Member-At-Large | VAHC | Y |
| R | Daniel Blankenship | Public Housing Authority/Collaborative Applicant | Vermont State Housing Authority | Y |
| R | Caitlin Edinborough | HMIS Administrator | Institute for Community Alliances | N |
| A | Marie Cargill |  | NECKA | Y |
| A | Andrea Hurley |  | Americorps Member | Y |
| A | Liz Genge |  | Down Street | P |
| A | Bethany Pombar |  | VCRHYP | P |
| A | Sarah Phillips |  | AHS - Office of Economic Opportunity | Y - Late |
| A | Geoffrey Pippenger |  | DCF | Y - Late |

1. 10:00 Call to Order
2. 10:05 Introductions and Brief Announcements
3. 10:20 Approval of Minutes – Rebeka Lawrence-Gomez
   1. **Ashley moves to accept minutes with PIT prelim numbers as households not individuals, Emily Higgins seconds**
   2. *Approved - Daniel, Margaret, Holly abstain*
4. 10:25 Treasurer’s Report – skipped
5. 10:30 Committee Updates:
   1. Point-In-Time (PIT) - Luke Dodge and Ashley Greenfield
      1. Laurel will finish draft of report next week
      2. Conversation re: report release coordinating with legislative outcomes
      3. Chittenden Alliance had press event and coordinated with $35 million housing bond
      4. Digger published article with Groundworks that included CoC PIT data
      5. Why later this year?
         1. Non-HMIS data forms were late arriving
         2. ICA did not have local county data available
      6. Next Year:
         1. Coordination of released information with Chittenden and Balance of State
         2. Information released to the public in a coordinated effort
         3. Plans for data collection, preparation, ensure PIT coordinators know who they are
      7. Increase in numbers - except for Veterans’ homelessness
      8. Some questions how DV counted - survivor number higher than household number
      9. DV hotel nights *not* counted as a GA hotel stay
      10. This year is “baseline” for youth homelessness
   2. HMIS (5 min)
      1. Advisory committee - Rebeka
         1. No updates - do reach out with agenda items for this committee
      2. ICA report - Meghan/Caitlin not present
         1. Daniel informs that a lot of data is due at this time - ICA staff have been busy
         2. Laurel/Meghan meeting next month to look at Housing Inventory Chart - and consider how to be helpful for local CoC (bed utilization)
   3. Legislative: Erhard
      1. Legislature still in session
      2. Healthcare for teachers is still outstanding
      3. Resolved:
         1. Temporary housing and cold-weather exception- will be redefined as “adverse weather conditions” Schatz will create new policy
            1. $600,000 one-year only for emergency over-flow capacity in Barre/Rutland AHS districts
            2. Identified as “emergency overflow shelter” funds
         2. AHS:
            1. $2.5 million cut in AHS grants removed
            2. AHS will identify all grants to nonprofits and tier by priority (HOP, VRS, etc. level funded)

Broad principles re: how to prioritize

* + - * 1. DOC transitional housing program cut by $300,000 of $7.2 million

Question re: 808F and individuals released without housing

* + - * 1. Increase in salaries to $14/hour this year, $15/hour next year for DA and SSA staff salaries (related to staff turnover)
    1. Still outstanding:
       1. $16.3 million for VHCB (vs. lower amount which means no bond)
       2. $35 million bond for VHCB
       3. Labor Department to use federal funds to replace some VR funds
    2. S100 Housing Bond
       1. $2.5 million debt service annually
       2. Additional $1 million/year assists with debt service
       3. Property transfer tax surcharge (was for clean water) different proposals from house/senate
       4. 25% housing for very low income, 25% 80-100% AMI, 50% undesignated
    3. S135 - priority housing does not need an ACT 250 permit - other housing/building changes
    4. Federal - budget passed for remainder of fiscal year - strong for housing
       1. Next year’s budget still very unclear
       2. President’s full budget to be proposed in near future
       3. Does increase McKinney Vento
  1. VSHA/CoC - Daniel (10 minutes)
     1. Rapid Re-Housing #3 and #4 grants have started - 70 households in rapid re-housing at a time (35 households looking), #5 coming in October
     2. 2017 increase in HUD homeless programs (unclear where funds will go - registration for Notice-of-Funding-Availability (NOFA) released)
        1. New program type released - Daniel learning about it - has outstanding questions
        2. Options: reallocated project, renewal, or bonus project
     3. Question re: data around rapid re-housing transition (sufficient income for rent? moving to subsidy? losing housing?)
        1. HOP - after 90 days - 88% still housed
        2. Option of tracking persons returning to system via HMIS
        3. Concern re: end of rental subsidy
     4. NOFA committee - let Daniel know if you’re interested [daniel@vsha.org](mailto:daniel@vsha.org)
        1. Reviews NOFA - written standards - ranking tool - etc.
     5. Sponsor agencies will need match letters
     6. S+C maxed, funded for 148 - 200 households in the queue, several projects need S+C funds as they’re available - not anticipated for ~ year
  2. Coordinated Entry Committee - Renee Weeks
     1. Meeting today
     2. Workgroups
        1. Rapid Rehousing prioritization
        2. Written policies/procedures integration of DV partners/clients
        3. Assessment tool in process
        4. HMIS/data sharing needs
  3. Veterans - Jim Bastien (5 minutes) - pass not present
  4. Membership - Sarah Phillips (5 minutes)
     1. Expect to hear from membership committee in the next week or so to affirm nominations
     2. Nominations in June - voting in July
     3. Local CoC (or group) needs to select representative in June
     4. Laurel creating role descriptions
  5. Youth Committee - Bethany Pombar (5 min)
     1. 11 May Meeting
     2. Technical Assistance joined and presented:
        1. Inventory of resources in Vermont
        2. Four plans for ending youth homelessness
     3. Next step for youth engagement
        1. Questions for focus groups
        2. Survey and interview options
        3. Workgroup will present additional ideas for engagement
        4. Prepping stakeholder interviews
     4. Members to review plans for ending youth homelessness - provide feedback to committee
     5. Next meeting: July 10, 1 - 3 in Hartford
     6. Reaching out to Coordinated Entry for coordination
        1. Question re: youth appropriate assessment tool (still being determined)

1. Presentation on Local CoC Strategic Planning and Support - Laurel
   1. Specific plan created for Lamoille
   2. May be relevant/helpful tool for other CoCs
      1. Conversation re: headings as consistent topics and bullets as community specific
      2. Comment that shelter gaps/needs may be different than housing gaps/needs
   3. Identify 1 or 2 objectives for CoC to complete in the near future
   4. Laurel available to meet with another local CoC
   5. Position goal are general support and assistance to communities with greatest need
   6. Luke local CoC report will be presented by summer
2. Other Laurel work
   1. HIC chart with ICA
   2. Local CoC attendance/stakeholders
   3. DV Coordinated Entry
   4. Written Standards
   5. Communications Committee
      1. Updating website
         1. Committees could have their own page/update independently
         2. Reach out to Laurel with needs/wants
   6. General CoC information sheets (sent via email)
      1. On website under “tools for local CoCs”
         1. Update re: financial breakdown
      2. Recommend including forms with PIT report
3. 2017 VISTA continuation/Report on Cof C’s/Luke
   1. Luke term through August 21
   2. Seems unlikely that we will have VISTA position
4. VRS Update - Geoffrey Pippenger
   1. Secretary has extended current participants three months into FY18 (September 30)
      1. Extension requests will be required again
      2. Should not be expectation that funding will continue
      3. Focus on current participants
      4. Trying to find other resources for permanent housing
   2. Persons can be added to waitlist - no current movement - not anticipated early in FY18
   3. Conservative approach to program
   4. Ongoing discussions re: what to do with VRS (original plan for employment and/or subsidies)
5. Next two Meeting dates – June 20 & July 18
6. 12:00 Adjournment moved by Erhard

Minutes submitted by Rebeka Lawrence-Gomez, 6/7/17