**Vermont Coalition to End Homelessness Monthly Meeting**

**September 17, 2012 - Baptist Fellowship Church, Randolph, VT**

Attendance List?

**1. Review of August Minutes**

A. Treasurer’s Report. $1792.21. All invoices sent out for dues.

B. August minute’s typos: Lucie Fortier; HEARTH.

C. Increase in chronic homeless people for PIT. Waitlist closed

*Vote to accept minutes: unanimous*

**2. Treasurer’s Report**

A. Current balance: 2,291.02

B. One check out for $50 for stipend.

*Motion to approve treasurer’s report, accepted by consensus.*

**3.** **New Voting Format**

A. Jeanne proposed new voting format, where each coalition member can vote by county in order to ensure a fair distribution of votes.

**4. Bylaws change to increase number of Steering Committee members**.

A. Number of people recommended: more than 15. Currently, there are 11.

B. It is stated that there should be no less than eleven but no more than 15 members. Is there trouble in maintaining 11?

**i**. Daniel announced that HUD has created new CoC Regulations for the first time. The regulations state that a continuum must have a board and has to represent all people or groups within the area you serve. Continuums have up to two years to do this.

*Motion to have between 11 and 15 members proposed. Accepted by consensus.*

\*Voted county by county (including east/west Orange and east/west Windham/Windsor).

**ii**. Election of new steering committee members:

**iii**. Amy Perez nominated

**iv**. Voting to add Brian, Sarah, and Amy

*Motion proposed to add Sarah, Brian, and Amy to steering committee; Accepted by consensus*

**5. Consent Agenda**

A. Jeanne proposed to move to a *Consent Agenda*. Business items are sent (minutes, agenda, any documents to read) one week in advance and members are responsible to vote on them as a block.

B. When you receive the information, feel free to talk about it, and/or suggest it be added as an agenda item.

C. It will increase efficiency and time to spend less on housekeeping items and more on actual work updates.

*Accepted by consensus.*

**6. Single HMI System**-

A. Considering possibility for having one HMI for the whole state (combining HMIS for Chittenden and BoS).

B. Daniel gave brief overview. A combined HMIS could encourage efficiency and improve PIT counts.

C. Chittenden needed to revise their HMIS anyway. At this point, an exploratory HMIS needs to be created. Daniel and ME Mendl created survey. Chittenden needs to decide how to move as their first HUD contract was ending.

**i**. Discussion about voting on which direction to move forward on the Chittenden HMIS. Should VT BoS take action towards selecting a single statewide HMIS?

**ii**. **Intention of vote**: If there are enough people who say yes we believe we should work towards the goal of one single HMIS system in order to have good, clear data in the areas where we are comparing information. This should have been discussed with whole individual continuum.

**iii**. Timeframe? It could be time-intensive to evaluate systems. How input will be gathered? Oversight committee suggested. The planning aspect of it would take 3 months and implementation would take several months. Technical systems provider could plan and then start the process in January.

**iv**. Presumed that both systems presently in use would be in the mix for consideration for a single system.

**Note**: Bennington and Windham County south voted to move ahead. CoC Lamoille said yes. Two continuums have not yet had the chance to talk about it.

*Motion to vote on whether or not BoS should move forward to select new HMI System*. *Seconded*.

Some continuums today can say yes or no, others can let Kendy Skidmore know by Wednesday, October 3. Open until then. If there are any questions, send out to BoS. Washington, Orange East, Rutland, and South Windham/Windsor Counties are going to wait.

**7. Daniel update on CoC Rules and new HUD Regulations: Continuum of Care Program** prepared and presented by Daniel Blankenship. Passed out *Vermont Balance of State Continuum of Care 2012 Schedule*, *HUD CoC NOFA Homeless Assistance Application*, *Exhibit 1: CoC Program Components and Costs and HUD’s Legacy Homeless Programs* forms.

1. General ideas:

**i.** Community wide commitment to ending homelessness, all partners to be on board.

**ii.** Rapidly rehouse

**iii.** Promote and improve utilization of mainstream resources

**iv.** Optimize self-sufficiency of participant households.

*Overall they want more coordinating, collaboration, and connection as well as more technical assistance*.

*See document with HUD regulations for specifics*.

**8. Announcements**

**i.** Richard Rankin announced that if people are not receiving new listserv emails, let him know.

**ii.** Review NOFA, AHAR Report (national homeless statistics), PATS Report, APR Report between now and end of Christmas.

**iii.** Website committee: Annual calendar. Discussed importance of adding this to [www.helpingtohousevt.org](http://www.helpingtohousevt.org)

**iv.** Shelter Plus Care new appropriations to qualify. Discussed who can apply and sponsoring agencies. Work with sponsor agency so that you can do some of the work, but must be diligent with supplying data.

**9. Items for next month**

**i.** Website meeting will have a basic plan to share with the group for next meeting.

**ii.** Plan for Annual Vigil and Point in Time.