***DRAFT* - VCEH Monthly Meeting - October 16, 2012 9:30 am, *call-in***

Steering Committee Meeting

\*Include Agenda

On the call: Kendy Skidmore, Kathy Metras, Whitney Nichols, Daniel Blankenship, Rebecca (PATHWAYS), Pat Burke, Amy Perez, Sarah Phillips, Jeanne Montross, Kim Woolaver, Jenny Montagne.

**Announcements**:

1. Jeanne announces that in the future, Jenny Montagne will get meeting materials out a week ahead of time to all members.

2. Jamie Preston willing to assume the role of Data Management Systems \_\_\_\_\_ temporarily. Jenny will send out to listserv.

3. Tentative Agenda for the Coalition meeting at 10:30 is:

* 10 year planning – Jeanne
* Transitional housing – Brian
* Website + GA
* APRs Due - Richard
* HUD + HMIS – Daniel
* Statewide HMIS vote – Daniel

**Daniel announced**:

1. Sequestration could result in an 8.2 % reduction is federal budget

2. VSHA is looking into how reduction will impact us and other McKinney-Vento programs. Won’t know the effects of sequestration for certain until January 2013.

**VCEH Monthly Meeting – October 16, 2012, *call-in***

**On the call**: Kim Woolaver, MaryEllen Mendl, Chris Husmann, Sara Kobylenski, Whitney Nichols, Amy Perez, Mariah Murphy, Sarah Phillips, Kathy Metras, Kendy Skidmore, Jennifer \_\_\_\_\_\_\_\_, Jeanne Montross, Deborah \_\_\_\_\_\_\_\_\_\_, Brian Smith, Maura Collins, Auburn Watersong, Rebecca Walsh (?) (PATHWAYS), Daniel Blankenship, and Calvin Smith.

**10-Year Planning Process – Maura Collins**

1. Homeless Council- 15-person committee meeting to draft plan to end homelessness.

* Plan is almost ready to be edited, and will be send around for next meeting @ AHS office Thursday, 10/25. Will be open for public comment for about a month.

1. The committee will have final report in December 2012. If approved, the plan will be brought to Governor Shumlin and an action plan will be developed for 2013.

**Draft of Transitional Housing Review & Analysis for HEARTH Compliance – Brian Smith**

1. There will be a survey of all transitional housing projects and what’s working. The timeline for this will be one year.

This will provide a better understanding of what is going on statewide. Whitney Nichols states that he would like to be part of this process.

* Kathy Metras states that she is concerned with the process of evaluating housing programs. Concerned that the motivation behind assessing these programs could be cutting funding.
* Will have handout at November 2012 meeting, and there will be more to report then.

**General Assistance (GA) & Website – Sarah Phillips**

GA

1. Report from stakeholder meetings on DCF website. Report findings show that what’s been going on with GA temporary housing is not working.

* Key piece: case management is lacking and this is an issue of major importance.
* GA is in the process of developing a framework.

Pat Burke asks: *Who else is on GA Workgroup?*

Answer: *Richard Giddings, Chris Dolly, Angus Chaney, attorneys from GA, Commissioner Carol Maloney and bringing Erica Garvey back. Want to make sure that voices of low-income Vermonters are represented at the table.*

Website

1. A PDF of the mock-up including menu and navigation, was sent around to coalition. The basics are: Who we are (Initiatives – HMIS, Data Quality, PIT) Resources (Publications/Reports, Advocacy),Calendar/News, Contact Us

2. The website committee is considering which content is static/dynamic, who manages what, how to phase the website in, and what goes on the site first.

* Seeking feedback from coalition before next website committee meeting, October 23, 2012.
* Brian Smith suggests adding a fundraising feature on the website.

DQMC (Data Quality Management Control) Update – Kim Woolaver

With questions, contact Jamie Preston. Planning potluck after November CoC meeting.

**HMIS & APR Updates - Richard Rankin**

1. PATH report found out last week, had until the end of October to get reports out to \_\_\_\_\_\_\_. First draft due to HUD for AHAR in mid-November.

1. HUD Application Update

* CoC application – should be available in next few days.
* Are people interested in participating in the HUD committee? Let Daniel know if you are interested.

2. Grant disbursement is down from 3% to 1.25 %, which is equal to $32,000. Focused on implementing CoC regulations.

* Brian asks is people regionally had ideas about pooling money.
* BoS receiving technical assistance. TAC helping with application process.

**PIT & Single HMIS System – MaryEllen Mendl**

1. PIT Workgroup

* PIT Workgroup meeting Wednesday, October 17, 2012.
* Announcing revised one-page PIT form, which will hopefully be presented to other CoCs this month.
* Jenny Montagne and John Ullrich are creating a syllabus and PowerPoint presentation. Scheduling trainings.

Single HMIS System

1. Going to evaluate up to five different products for system.
2. Kim & Daniel and ME Governance Committee for system.

* Still need a couple more people from Chittenden county, a couple more from BoS and consumer (Whitney Nichols would be interested and Brian Smith volunteered). Kim suggests contacting Maine to model governance.

**Other Business**:

Shannon Tzirinski no longer with the Clara Martin Center, some concern about performing treasurer duties. More on this at next meeting.