**Vermont Coalition to End Homelessness - Coordinated Entry Workgroup**

**Monday, October 26, 10:30 – Noon**

Present

Sarah Phillips, Vt OEO; dawn butterfield, Capstone; Jim Bastien, VA; Renee Weeks, Upper Valley Haven; Jennifer Allen, ICA; Gilan Merwanji, VNADSV; Elizabeth Eddy, BROC; Jess Bernard, COTS; Brian Smith, DMH; Sarah & Deb, Rutland Homeless Prevention Center;

**Updates from the Group –**

Deb, Rutland – Monthly Meetings at the Local Level; Partners include HPC, BROC, Rutland County Women’s Network, Community Health Team, Fair Haven Concerned;

* Asking partners to provide brief descriptions of their work; contact people
* Trying to establish a solid foundation of what CE is and what it can do for us
* Key next steps: getting CE processes into ServicePoint
* Local Housing Inventory Chart – are we ready to ask folks about units and vacancies?
* Better tracking the outcome of referrals – how will we do this?

dawn, Capstone, Washington –

* Housing Barriers Assessment Tool Revision – dawn, Deb & Sarah, Brian
	+ Organize a meeting in the next couple weeks; let the committee know when the workgroup is meeting;
* MOU work needs to resolve

Jennifer presented ServicePoint functionality with Step 1 (referral) and Step 2 (housing barrier assessment).

Local lists vs statewide lists

Clearinghouse role, Assessment partner, making and accepting referrals, community lists

MOUs need to be finalized

Release of Information – Step 1, review with ICA

Step 1 is ready to get into ServicePoint for Local Leads, not yet sharing (no MOU yet)

**Next Couple Months:**

* VCRHYP members – CE presentation, look at assessment tool and model with eyes towards serving unaccompanied youth
	+ January or February
* Part 2 of Serving Veterans in CE – work with Lindsey Stillman (TA provider)
	+ November
* Workgroups – Assessment Revision, MOU, ROI – finalize version 1
	+ November
* Shelter + Care
	+ December

Tuesday, November 17th, following the VCEH meeting – Randolph? 1pm-3:30pm