**VCEH Coordinated Entry Meeting**

**Monday, September 26, 10:30am – 12:30am**

<https://global.gotomeeting.com/join/825861031>

Dial 1 888 640 7162

Access Code: 825-861-031

Audio PIN: Shown after joining the meeting

**Attendees: Sarah Phillips, Office of Economic Opportunity; Josh Davis, Groundworks; Amos Meacham, Pathways; Brooke Jenkins, Good Samaritan Haven; Deb Hall & Sarah Grandchamp, Homelessness Prevention Center; Elizabeth Eddy, BROC; Ashley Lowe, Economic Services – GA, VRS; Cynthia Trautner, Clarina Howard Nichols Center; Meghan Morrow, Caitlin Ettenborough, Jennifer Allen, ICA; Kara Casey, VNADSV; Renee Weeks, Upper Valley Haven; Angus Chaney, Agency of Human Services; dawn butterfield, Capstone; Joe LeClair, Samaritan House; Kathleen Sargent, Springfield Supported Housing; Brian Smith, Department of Mental Health**

**CE Partnership MOU – VCEH Board Decision Making**

* Need VCEH Chairs to Complete and Confirm the vote
* Sarah will follow up with the Co-Chairs and the Americorps Member to facilitate

**Review Data Sharing**

* Jennifer, from ICA) presented information about data visibility and data sharing in HMIS
* We discussed what kind of information, from which projects, would be shared as part of an “open” HMIS system.
	+ Sarah will share Jennifer’s PowerPoint
	+ Megan will connect with Rutland about how to move forward data sharing/a data sharing agreement
* We discussed what level of data sharing we recommend for Coordinated Entry Implementation:
	+ **We recommend that Data Sharing for Coordinated Entry be implemented between all Assessment and Lead Agencies within a Local Coordinated Entry Partnership. Statewide or regional partners would need to join each relevant local Coordinated Entry Partnership, and enter into the CE partnership agreement for that local CoC as well as the HMIS data sharing agreement for that local CE partnership.**

**ROI Wrap Up**

* Review final ROI for consideration by VCEH Board for a vote
	+ Recommend for a November Vote
* Set up a process for review and final VCEH approval.
	+ Washington and Rutland CE can start using now? Yes, they are pilot sites.
	+ Data Sharing… ICA can provide information on how each area can move this forward.

**Staff Confidentiality**

* What VCEH CE training and tools are needed?

Recorded Webinar on Confidentiality – for all Staff to participate in

Print off at the end or quiz at the end

ICA Security Training

VCEH Coordinated Entry Staff Confidentiality Agreement – this is about covering everything shared outside of HMIS

* Which people are willing to move this forward?

Amos, Sarah, dawn, Brooke

We will look at this together in October and bring suggestions to the next meeting

**Flow Chart(s)**

* To show how CE works operationally in a community – a “master” flow chart
* Walk through entry, assessment, and referral – Map it flow as specifically as possible
* Use this as a tool for local CoCs to expand upon?

We agreed that this would be good for the October in-person meeting.

**Youth CE FAQ from HUD**

* Share, read on your own. Consider, when do we return to youth CE?
* <https://www.hudexchange.info/resources/documents/Coordinated-Entry-and-Youth-FAQs.pdf>

**Chart Next Three Months**

**October Meeting:**

**10/18 – In person**

Flow Chart

Data Sharing, ROI & Staff Confidentiality Check-In

**11/28 – Web (Monday after Thanksgiving)**

Road Map Recommendations?

PSH Prioritization & Work Flow

**12/19 – By Web**