



Vermont Coalition to End Homelessness
 April 18, 2017
 DRAFT Meeting Minutes
 St. Joseph's Church, Randolph, VT

Rep (R) or Attende e (A)	Board Representative or Attendee	Board Member Position	Affiliation	Presen t Y/N/P (P= phone)
R	Doug Sinclair	Addison CoC	Charter House	Y
R	Elizabeth Eddy	Bennington CoC	BROC - Community Action South-West Vermont	Y
R	Jan Rossier	Caledonia/Essex CoC	Northeast Kingdom Community Action (NECKA)	N
R	Margaret Bozik (Erin Ahearn, alternate)	Chittenden CoC	Champlain Housing Trust, (Community Health Center)	N
R	Jennifer Stewart	Franklin/GI CoC	CVOEO Community Action - Franklin/Grand Isle	Y
R	Eric Peterson	Lamoille CoC	Capstone Community Action - Lamoille	Y
R	Kathy Metras	Orleans CoC	Northeast Kingdom Community Action (NECKA)	N
R	Ashley Greenfield	Rutland CoC	Homeless Prevention Center	Y
R	Brooke Jenkins	Washington CoC	Good Samaritan Haven	N
R	Lauren Higbee	Windham South	Youth Services Inc.	N
R	Pat Burke	Windsor-South/Windham-North	Southeastern Vermont Community Action	Y
R	Renee Weeks	Windsor-North/Orange	Upper Valley Haven	Y
R	MaryEllen Mendl	Chair	United Ways of VT/VT211	P
R	Peter Kellerman	Co-Chair	John Graham Housing and Services	Y
R	dawn butterfield	Treasurer	Capstone Community Action	Y
R	Rebeka Lawrence-Gomez	Secretary	Pathways Vermont	Y
R	Ari Kisler	Youth	Vermont Coalition of Runaway and Homeless Youth Programs (VCRHYP)	Y
R	Kara Casey	Domestic and Sexual Violence	Vermont Network Against Domestic and Sexual Violence	Y
R	Jim Bastien	Veterans	U.S. Veterans Administration	Y



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R	Whitney Nichols	Person with Lived Experience		P
R	VACANT	Person with Lived Experience		
R	Sarah Phillips	Vermont Agency of Human Services	AHS - Office of Economic Opportunity	Y
R	Brian Smith	Mental Health	AHS - Department of Mental Health	Y
R	Shaun Gilpin	Housing Partners	DHCD	Y
R	Erhard Mahnke	Member-At-Large	VAHC	P
R	Daniel Blankenship	Public Housing Authority/Collaborative Applicant	Vermont State Housing Authority	N
R	Caitlin Edinborough	HMIS Administrator	Institute for Community Alliances	Y
A	Justin Wegner		Clara Martin Center	Y
A	Rebecca Gural		SSVF at UVM	Y
A	J. Deborah Ormsbee		VT Department of Education	Y

- 1) 10:10 Peter calls meeting to order
- 2) Introductions and Announcements
 - a) HOP grants now accepting applications
 - i) Recording available with information
 - b) Update re: high utilization at John Graham Shelter
 - c) Seasonal shelters closed this week (throughout the state)
- 3) **Shaun moves to accept March minutes as presented, Doug seconds**
 - a) *Minutes pass with Sarah and Kara abstention*
- 4) Treasurer's Report - dawn butterfield
 - a) dawn has sent out invoices for dues
 - b) Fiscal year is July 1 - June 30
- 5) PIT Committee Update - Maryellen Mendl
 - a) Full numbers not yet available
 - b) Some forms submitted late, "a lot" of clean-up needed from the data
 - c) Caitlin presents HMIS data
 - i) Preliminary numbers (not yet finalized)

Persons (all ages including youth)	2016	2017
Emergency Shelter	470	404
Transitional Housing	217	144
Safe Haven	4	3
Unsheltered	94	72
<i>Total Persons</i>	<i>785</i>	<i>623</i>
Youth (to age 24 unaccompanied)		
Emergency Shelter	67	75
Transitional Housing	57	34
Unsheltered	12	18
<i>Youth Total</i>	<i>136</i>	<i>127</i>

- 6) HMIS Committee and Institute for Community Alliances Update - Caitlin
 - a) March newsletter (read it!)
 - b) Data completeness reports due May 31
 - i) If have ART license can run independently, or ask Meghan/Caitlin for help
- 7) Legislative Update - Erhard Mahnke

- a) State legislative update
 - i) Cold weather exemption sign-on letter and request for reinstatement of 2.5 million
 - (1) Will be sending to Senate appropriations today
 - (2) Erhard encouraging agencies/local CoCs to sign-on
 - (3) Requesting vote from VCEH to sign-on
 - (a) Senate appropriations looks "poised" to reinstate cold-weather exemption and some of the AHS funds
 - (b) Senator proposing additional funds to Rutland and Washington counties (utilized a high amount of hotels)
 - (4) Conversation re: who would be in conference meeting for appropriations (still to be determined, chairs will be in attendance)
 - ii) VHCB funding - request for increase
 - iii) S135 bill - housing provisions bill that makes it "easier" to build mixed-income housing.
 - (1) Likely finalized in house this week
 - (2) Hope to see return of \$35 million revenue bond
 - iv) Occupancy Fee
 - (1) Appears to be "dead" at this point
 - (2) Opposition from business community/governor was strong
 - b) Federal legislative update
 - i) Erhard in D.C. for visits
 - ii) Visit focused on budget and appropriations
 - iii) No FY17 appropriations act yet
 - iv) Continuing resolution expires 4/28
 - v) Concerns that "wall" will be included
 - c) FY18 budget proposal from administration is "dead on arrival"
 - i) If even "portion is enacted" would be "devastating"
 - ii) Concerns re: budget control caps
 - iii) Senate needs 60 votes to pass appropriations bill
- 8) Dawn moves to sign on to cold weather exemption and 2.5 million reinstatement letter as VCEH, Pat seconds**
- a) Approved: Kara, dawn, Pat, Ari, Renee, Erhard, Whitney, Peter
 - b) Abstentions: Doug, Ashley, Jenn, Eric, Shaun, Rebeka, AHS, Brian, Elizabeth
 - c) *Motion does not pass*
 - d) Conversation regarding governance structure
 - i) Comments about local CoCs having autonomy for local decision-making structures and voting options at CoC meetings
 - ii) Conversation re: voting process and timing
- 9) Pat moves to sign onto letter via emailed votes to secretary by close-of-business today, Ashley seconds**
- a) Rebeka to collect votes via email
- 10) Brian discusses bottle redemption funds for funding source for assistance
- 11) Coordinated Entry Committee - Renee Weeks

- a) Last meeting ongoing work on agreements
 - b) Small groups for: victims of violence, rapid re-housing, ICA, emergency shelter access, non-discrimination issues (ADA, Fair Housing) please contact Sarah Phillips if you are interested
 - c) **Sarah moves to accept Confidentiality Agreement as presented, Doug seconds**
 - i) *Unanimously approved*
 - d) **Shaun moves that we accept Permanent Supportive Housing Policy as revised (HIV/AIDS changed to chronic medical condition which is disabling), Eric seconds**
 - (1) Discussion re: Veteran's committee, local CoC experience, minimizing change, Melanie (HUD support) comments
 - ii) *Unanimously passed*
- 12) Veteran's Committee - James Bastian
- a) Meeting bi-weekly
 - b) Made a lot of progress with service providers joining calls
 - c) 83 veterans gone into housing
 - d) 10 chronically homeless currently on list
 - e) About 75% persons on list are in Transitional Housing
 - f) Receiving TA -
 - i) Assistance with federal bench-marking tool - which has prioritization
 - ii) Getting closer to sufficient data for submission for ending homelessness
- 13) Membership Committee - Whitney and Sarah
- a) Will be working with Sarah for nominations
 - b) They'll be reaching out via email for information on any updates
 - c) Will be looking for a new co-chair (Maryellen will be vacating position)
 - d) Slate of officers at next meeting
 - e) Seeking additional committee members
 - f) Local CoC does not need to be chair person
 - g) Person with lived experience position available
- 14) Youth Committee - Ari
- a) First meeting in March
 - b) Discussed language, federal benchmarks, stakeholders, committee members, gave handouts for members to review
 - c) HUD TA providers join May meeting
 - i) Presenting on plans from other states
 - ii) Federally funded youth resources
 - iii) Providing local resources
 - d) Presenting at Vermont Homeless Council in April
 - e) Trying to figure out data analyst supports
 - f) Meaningful and genuine youth engagement - how to ensure
 - g) Next Meeting May 11 in Hartford @ Hartford Town Hall
 - i) Would like McKinney VENTO DepEd., Youth Employment, juvenile justice



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- h) Current representatives: HPV, NECKYS, NCSS, VCEH/VSHA (Laurel), OEO, Youth Development Program representative, UVH, Youth Services, Spectrum
- 15) Laurel working on CoC handbook - more info at next meeting
- 16) Risk Pool Committee (later discussion)
- 17) Americorps position funding for next year - Luke
 - a) No updates yet
- 18) **Next Meetings May 16, June 20**
- 19) Peter adjourns meeting at 11:58 AM