



Vermont Coalition to End Homelessness

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August 15, 2017

Meeting Minutes

St. Joseph's Church, Randolph, VT

Rep (R) or Attende e (A)	Board Representative or Attendee	Board Member Position	Affiliation	Presen t Y/N/P (P= phone)
R	Doug Sinclair	Addison CoC	Charter House	Y
R	Elizabeth Eddy	Bennington CoC	BROC - Community Action South-West Vermont	Y
R	VACANT	Caledonia/Essex CoC		N
R	Margaret Bozik	Chittenden CoC	Champlain Housing Trust	N
R	Holly Olio	Franklin/Gl CoC	NCSS	Y
R	dawn butterfield	Lamoille CoC	Capstone Community Action	Y-L
R	Kathy Griffin	Orleans CoC	Northeast Kingdom Community Action (NECKA)	N
R	Heather Hinckley	Rutland CoC	Homeless Prevention Center	Y
R	Brooke Jenkins	Washington CoC	Good Samaritan Haven	N
R	Emily Clever	Windham South	Winston Prouty	Y
R	Pat Burke	Windsor-South/Windham-North	Southeastern Vermont Community Action (SEVCA)	Y
R	Renee Weeks	Windsor-North/Orange	Upper Valley Haven	Y
R	Josh Davis	Co-Chair	Groundworks Collaborative	Y
R	Peter Kellerman	Co-Chair	John Graham Housing and Services	Y
R	dawn butterfield	Treasurer	Capstone Community Action	Y-L
R	Rebeka Lawrence-Gomez	Secretary	Pathways Vermont	Y
R	Ari Kisler	Youth	Vermont Coalition of Runaway and Homeless Youth Programs (VCRHYP)	Y
R	Kara Casey	Domestic and Sexual Violence	Vermont Network Against Domestic and Sexual Violence	Y
R	Jim Bastien	Veterans	U.S. Veterans Administration	N
R	Whitney Nichols	Person with Lived Experience		Y
R	Shawn Kelly	Person with Lived Experience		Y



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R	Emily Higgins	Vermont Agency of Human Services	AHS - Office of Economic Opportunity	N
R	Brian Smith	Mental Health	AHS - Department of Mental Health	Y
R	Shaun Gilpin	Housing Partners	DHCD	Y
R	Daniel Blankenship	Public Housing Authority/Collaborative Applicant	Vermont State Housing Authority	Y
R	Meghan Morrow	HMIS Administrator	Institute for Community Alliances	Y
R	Erhard Mahnke	Member-At-Large	VAHC	N
R	MaryEllen Mendl	Member-At-Large	United Ways of Vermont, 211	N
R	Deborah Ormsbee	Member-At-Large	Vermont Agency of Education	N
A	Geoffrey Pippenger		DCF	Y
A	Sarah Phillips		AHS - Office of Economic Opportunity	Y
A	Tara Chase		Windsor County Youth Services	Y
A	Stephen Lunna		UVM SSVF program	Y



- 1) 10:05 Call to Order
- 2) 10:05 Introductions and Brief Announcements
  - a) Meghan - ICA trainings (more info at <https://www.icalliances.org/>)
- 3) 10:20 Approval of Minutes
  - a) **Rebeka moves to accept as written, Doug seconds**
  - b) *Unanimous Approval, Kara abstains*
- 4) 10:10 Local CoC Assessment Report – Luke Dodge *please see “Local Continuum of Care Assessment Presentation”* and full assessment summary available at [www.helpingtohousevt.org](http://www.helpingtohousevt.org)
- 5) 10:30 National Alliance to End Homelessness Conference– Whitney Nichols
  - a) Whitney shared part of his presentation, highlights from the conference, and materials from the conference available at [www.helpingtohousevt.org](http://www.helpingtohousevt.org)
  - b) Whitney highlights value of advocacy both locally and nationally
- 6) 10:45 Treasurer’s Report– dawn butterfield
  - a) dawn presented fiscal year revenue/expenses to date
  - b) Fiscal year 2018 budget presented
  - c) Conversations
    - i) Expenses exceeding annual income
    - ii) Adding conferences to training/speaker line
    - iii) Planning grant may cover \$2400 for persons with lived experience
    - iv) Voting members with alternative representatives (Laurel to send out guidance)
    - v) Asking local organizations and request/questions regarding benefits
- 7) **Sarah moves to approve budget, Shawn seconds (with scholarships amendment)**
  - a) *Unanimously approved*
- 8) 11:00 Committee Updates
  - a) NOFA – Daniel Blankenship (25 min)
    - i) Planning grant update. Funds: CoC support position (1 FTE), lived experience CoC participants, technical assistance
    - ii) Project applications received:
      - (1) Renewal (likely Tier 1):
        - (a) Coordinated Entry \$222,000
        - (b) BHA S+C \$
        - (c) HMIS \$59,000
        - (d) VSHA Rapid Re-Housing #5 \$91,000
        - (e) Statewide RRH \$842,000
        - (f) Statewide S+C \$1.6 million
      - (2) New (likely Tier 2) \$126,000 total available funds:
        - (a) OEO Coordinated entry \$121,000
        - (b) ICA \$39,000
        - (c) S+C expansion HPV/Rutland \$126,000



- (3) Bonus
  - (a) VSHA - Pathways S+C Washington, Windham, Windsor \$149,000
- iii) Current ranking tool lacks consideration of Coordinated Entry/HMIS
  - (1) Ranking team meets on Thursday
  - (2) Coordinated Entry determined 1 full-time staff per local CoC is needed (current funding need 3 local CoC positions)
  - (3) ICA HMIS - part-time 20-25 hours/week data analyst (local HIC/PIT reporting, custom reporting), includes coordinated entry
- iv) Considerations for ranking
  - (1) TA provided feedback on scoring configuration (recommended Permanent Supportive Housing as bonus project - would be 60 points)
  - (2) Option to divide total funds among three "new project" applicants
  - (3) Funds for HMIS/Coordinated entry only available for reallocation
- v) Extensive conversation re: outstanding question, next steps for this decision
  - (1) Straw poll supports moving forward with HMIS/Coordinated Entry
  - (2) Ranking team to work with TA for determining
- b) Coordinated Entry – Renee Weeks
  - i) Rapid Rehousing to reflect/use tools from Permanent Supportive Housing
  - ii) CE to update criteria/policy to align with HUD criteria
  - iii) Collecting feedback on the housing assessment tool
  - iv) Discussing trainings in using HMIS and Coordinated Entry tool
  - v) All HOP participants will go through HMIS (as do HUD projects and SSVF)
    - (1) Conversation re: HOP households going through CE and utilizing assessment tool
- c) Youth Homelessness Prevention Plan – Ari Kisler
  - i) Laurel joined executive planning team
  - ii) Recommendation to Chittenden CoC to utilize Transitional-Age Youth VI-SPDAT
  - iii) Baseline data gathering on Youth Homelessness
    - (1) Reviewed sample plans
    - (2) Draft outline of data points desired (checking with HMIS on feasibility)
      - (a) Will present to youth committee for feedback
      - (b) HMIS only unduplicated count, GA data, DV shelter data, VCRHYP, McKinney Vento liaisons, **please send Laurel other potential youth data resources**
      - (c) PIT count, total youth in crisis response systems (youth shelters, all shelters)
      - (d) Looking at length of homelessness
      - (e) Returns to homelessness
- 9) Other Business - *postponed*
- 10) Next Meeting dates



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- a) September 13 (tentative date) 9:00 AM - 3:00 PM, Our Lady of the Angels, Randolph, VT
- b) October 17

11) Adjournment moved by Josh 12:05

Minutes submitted by Rebeka Lawrence-Gomez