VCEH Strategic Planning Committee Charter

**Purpose:**

The purpose of the Strategic Planning Committee is to assist the Vermont Coalition to End Homelessness in (1) reviewing its mission to “end homelessness in Vermont through sharing information, providing a forum for decision-making and to promote decent, safe, fair, affordable shelter for all**to end homelessness in Vermont through sharing information, developing resources, providing a forum for decision-making and to promote decent, safe, fair, affordable shelter for all.**.”, (2) make recommendations for changes to its mission, if needed, and (3) assist the Coalition in furthering that mission over the next five years.

**Specific Responsibilities:**

The Strategic Planning Committee will fulfill its overall purpose by launching an inclusive strategic planning process, to review VCEH’s mission and identify short and long-term directives for the Coalition. The Committee will do the aforementioned by engaging and interviewing a broad range of stakeholders and VCEH Board Members, as well as reviewing and incorporating statewide housing & homelessness data, initiatives, and plans. The Committee may seek approval of the VCEH Board to engage a consultant to assist it in carrying out its responsibilities under this charter.

The following will be guiding questions in the strategic planning process, whose answers will inform the final plan.

* What are needed directions and focus for the movement to end homelessness?
* How does the VCEH address the structural, bedrock issues that contribute to homelessness?
* What role should VCEH play in ending homelessness?
* What long and short-term goals and initiatives will inform the role of VCEH?
* What role will data play in measuring VCEH’s impact and in monitoring progress towards its goals and initiatives?
* What are VCEH’s priorities for using coalition resources to maximize impact and increase capacity?
* How can VCEH work effectively with state and local partners to best serve those experiencing homelessness?
* How can VCEH best support local CoCs and its general membership in their efforts to serve those experiencing homelessness?

**Deliverable**

The strategic planning process will deliver a Strategic Plan for the VCEH by fall 2018. Subsequently, the Strategic Planning Committee’s primary responsibility will be to monitor VCEH’s progress in following the Strategic Plan.

**Membership:**

The Committee will consist of at least one VCEH Co-Chair, as well as any interested members from the VCEH Board Members, local Continuums of Care, or other interested parties that agree to further the VCEH mission.

**Meetings:**

The Committee will meet monthly beginning in fall of 2017 until the creation of a Strategic Plan by fall of 2018. At that time, the committee will reassess the frequency of meetings needed to monitor the follow through of the Strategic Plan. At that point, a schedule will be determined by the Chair and members of the Committee.

The Committee will record minutes of all meetings.

**Committee Reports:**

The Committee will report, as needed, to the VCEH Board.