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| **Rep (R) or Attendee (A)** | **Board Representative or Attendee** | **Board Member Position** | **Affiliation** | **Present Y/N/P** **(P= phone)** |
| R | Doug Sinclair  | Addison CoC | Charter House | P |
| R | Elizabeth Eddy  | Bennington CoC | BROC - Community Action South-West Vermont | Y |
| R | Jan Rossier | Caledonia/Essex CoC | Northeast Kingdom Community Action  | N |
| R | Margaret Bozik  | Chittenden CoC | Champlain Housing Trust | Y |
| R | Holly Olio  | Franklin/GI CoC | NCSS | P |
| R | dawn butterfield  | Lamoille CoC | Capstone Community Action | P |
| R | Kathy Griffin | Orleans CoC | Northeast Kingdom Community Action | N |
| R | Heather Hinckley  | Rutland CoC | Homeless Prevention Center  | Y |
| R | Brooke Jenkins | Washington CoC | Good Samaritan Haven | N |
| R | Emily Clever | Windham South | Winston Prouty | Y |
| R | Pat Burke  | Windsor-South/Windham-North | Southeastern Vermont Community Action  | Y |
| R | Renee Weeks  | Windsor-North/Orange | Upper Valley Haven  | P |
| R | Josh Davis | Co-Chair | Groundworks Collaborative | Y |
| R | Peter Kellerman | Co-Chair | John Graham Housing and Services | Y |
| R | dawn butterfield | Treasurer | Capstone Community Action | P |
| R | Rebeka Lawrence-Gomez | Secretary | Pathways Vermont | N |
| R | Ari Kisler | Youth | Vermont Coalition of Runaway and Homeless Youth Programs (VCRHYP) | N |
| R | Kara Casey | Domestic and Sexual Violence | Vermont Network Against Domestic and Sexual Violence | Y |
| R | Jim Bastien | Veterans | U.S. Veterans Administration |  |
| R | Whitney Nichols | Person with Lived Experience |  | Y |
| R | Shawn Kelly | Person with Lived Experience |  | Y |
| R | Emily Higgins | Vermont Agency of Human Services | AHS - Office of Economic Opportunity | Y |
| R | Brian Smith | Mental Health | AHS - Department of Mental Health | Y |
| R | Shaun Gilpin | Housing Partners | DHCD | N |
| R | Erhard Mahnke | Member-At-Large | VAHC | Y |
| R | MaryEllen Mendl | Member-At-Large | United Ways of VT/VT211 | N |
| R | Julia Ormsbee | Member-At-Large | Agency of Education | N |
| R | Daniel Blankenship | Public Housing Authority/Collaborative Applicant | Vermont State Housing Authority | Y |
| R | Meghan Morrow | HMIS Administrator | Institute for Community Alliances | N |
| A | Alicia Gay |  | Samaritan House | Y |
| A | Jessica Radbord |  | Vermont Legal Aid | P |
| A | Caitlin Ettenborough |  | Institute for Community Alliances | P |
| A | Matt Levin |  | VT Early Childhood Alliance | Y |
| A | Laurel Chen |  | VT Coalition to End Homelessness | Y |

1. 10:00 Pete Kellerman calls the meeting to order.
2. 10:05 Attendance and Brief Announcements
	1. Whitney Nichols wrote a Letter to the Editor that he has distributed to several Vermont newspapers, on the topic of destigmatizing mental illness.
3. 10:10 Minutes – Rebeka Lawrence-Gomez
	1. Daniel moves to accept October minutes.
	2. Kara Casey seconds.
	3. Unanimous approval. Margaret Bozik and Emily Higgins abstain.
4. 10:15 Treasurer’s Report – dawn butterfield
	1. The HUD Planning Grant amount was corrected in the budget; an updated version is posted to the VCEH website.
	2. VCEH spent a little less than $1800 on technology, including two conference line speakers and one projector
5. 10:20 Advocacy Training & Discussion – Matt Levin, Vermont Early Childhood Alliance
	1. Matt Levin presented a presentation on legislative advocacy. Powerpoint is on VCEH website.
	2. Targeted discussion and questions after the main presentation portion.
		1. Discussion around the importance of ensuring messaging is consistent across an agency, from the service provider up to the Executive Director.
			1. Discussion around the importance of policy makers hearing the perspective and experiences of service providers.
		2. Recommendation to give voice to people with lived experience of homelessness in advocacy efforts but be strategic about it to ensure you are not taking advantage of the person and that their experiences can connect back to a concrete policy or ask of policy makers.
		3. Continuum of Care meetings may be good spaces to invite representatives for a short period of the meeting and with a clear purpose.
			1. After the meeting, ensure that one person targets the representative to give intentional “elevator pitch” to ensure that the representative leaves with a clear message and purpose.
6. 11:40 Committee Updates
	1. Legislative Advocacy – Erhard Mahnke (15 min)
		1. January 10 is Homelessness Awareness Day at the statehouse.
			1. 7:30-9:00AM – Coffee and networking
			2. 9:00AM-12:00AM – Senators and representatives go into committees and other business
			3. 12:00PM – Homelessness Vigil on the statehouse steps
		2. Legislative Advocacy committee will be re-established
			1. Meetings will most likely be on the phone and not necessarily monthly but as needed during legislative session.
			2. Members will include Sara Kobylenski, Renee Weeks, Erhard Mahnke, Rita Markley, Margaret Bozik, Elizabeth Ready, Josh Davis, Whitney Nichols.
			3. Email Erhard Mahnke if interested in joining.
		3. Proposed HUD FY18 Budget
			1. Would cut 48,000 Section 8 vouchers nationwide
				1. Would cut several hundred vouchers in Vermont
		4. Proposed federal tax bill
			1. Would diminish LIHTC awarded to Vermont by $5 million as well as other credits that are vital in the development of affordable housing in Vermont
			2. Four new apartments that Champlain Housing Trust plans to develop would not be able to be built if this tax bill pushes through due to a loss of credit
		5. Meeting with HUD Deputy Secretary
			1. VASH Vouchers
				1. VA has stopped or is planning to stop the service side of VASH vouchers.
				2. The deputy secretary is aware of this issue.
		6. Homeless Bill of Rights
			1. Vermont has had a proposed Homeless Bill of Rights but has not been passed
				1. Modeled after Rhode Island
				2. National Law Center now does not consider the Rhode Island bill the best model
				3. Would need to take a look at the bill and see what modifications to make if folks want to pursue passage of this bill this legislative session
	2. Point in Time Count – Laurel Chen (1 min)
		1. Training date for the PIT Count Survey forms is Thursday, January 18 from 10-11:30AM
			1. The training will be recorded and posted online
	3. Coordinated Entry Committee – Renee Weeks (1 min)
		1. Send additional feedback on materials to Laurel Chen or Sarah Phillips
		2. Coordinated Entry meeting will be Tuesday, November 28 from 12:30-3:30 in Waterbury; email Sarah Phillips for more details.
	4. Strategic Planning Committee– Josh Davis (1 min)
		1. The Strategic Planning RFP is out
		2. RFP should be shared with qualified candidates
7. 12:00 Next two Meeting dates – December 19 and January 16
8. 12:00 Adjournment