



Vermont Coalition to End Homelessness  
 September 13, 2017  
 September Meeting Minutes  
 St. Joseph's Church, Randolph, Vermont

Rep (R) or Attende e (A)	Board Representative or Attendee	Board Member Position	Affiliation	Presen t Y/N/P (P= phone)
R	Doug Sinclair	Addison CoC	Charter House	Y
R	Elizabeth Eddy	Bennington CoC	BROC - Community Action South-West Vermont	N
R	VACANT	Caledonia/Essex CoC		
R	Margaret Bozik	Chittenden CoC	Champlain Housing Trust	N
R	Holly Olio	Franklin/GI CoC	NCSS	Y
R	dawn butterfield	Lamoille CoC	Capstone Community Action	Y
R	Kathy Griffin	Orleans CoC	Northeast Kingdom Community Action (NECKA)	N
R	Heather Hinckley	Rutland CoC	Homeless Prevention Center	Y
R	Brooke Jenkins	Washington CoC	Good Samaritan Haven	N
R	Emily Clever	Windham South	Winston Prouty	N
R	Pat Burke	Windsor-South/Windham-North	Southeastern Vermont Community Action (SEVCA)	N
R	Renee Weeks	Windsor-North/Orange	Upper Valley Haven	Y
R	Josh Davis	Co-Chair	Groundworks Collaborative	Y
R	Peter Kellerman	Co-Chair	John Graham Housing and Services	Y
R	dawn butterfield	Treasurer	Capstone Community Action	Y-L
R	Rebeka Lawrence-Gomez	Secretary	Pathways Vermont	Y
R	Ari Kisler	Youth	Vermont Coalition of Runaway and Homeless Youth Programs (VCRHYP)	N
R	Kara Casey	Domestic and Sexual Violence	Vermont Network Against Domestic and Sexual Violence	N
R	Jim Bastien	Veterans	U.S. Veterans Administration	N
R	Whitney Nichols	Person with Lived Experience		Y
R	Shawn Kelly	Person with Lived Experience		Y
R	Emily Higgins	Vermont Agency of Human Services	AHS - Office of Economic Opportunity	Y



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R	Brian Smith	Mental Health	AHS - Department of Mental Health	N
R	Shaun Gilpin	Housing Partners	DHCD	N
R	Daniel Blankenship	Public Housing Authority/Collaborative Applicant	Vermont State Housing Authority	Y
R	Meghan Morrow	HMIS Administrator	Institute for Community Alliances	Y
R	Erhard Mahnke	Member-At-Large	VAHC	N
R	MaryEllen Mendl	Member-At-Large	United Ways of Vermont, 211	Y
R	Deborah Ormsbee	Member-At-Large	Vermont Agency of Education	N
A	Geoffrey Pippenger		DCF	Y
A	Sarah Phillips		AHS - Office of Economic Opportunity	Y
A	Tara Chase		Windsor County Youth Services	Y
A	Stephen Lunna		UVM SSVF program	Y
	Stehen Marhsall, Dave Kirsy, Caitlin, George Sifert OEO, Kim Mayo Rutland Mental Health, Penny Martin, CRT, Steve, Debbie Silverwolf, Paddy Shea, Ransie Pap Capstone, Jessica Radford, Justin Wegner, Capstone Clara Marting, Ashley Lowe			

Welcome and Introductions - *Peter Kellerman*

- Announcements: September 30 Barre Stand-down for Veterans Barre Auditorium
- HOP Annual report available soon
- Rapid Re-housing provider agreements out soon
- Shelter Plus Care openings in October (chronic only)
- Chittenden Alliance (CoC) quarterly meeting: 9/27 5:00 p.m. dinner, 5:30 meeting, Fletcher Free Library, Fletcher Room, Burlington

**Daniel moves to approve minutes, Doug seconds**

*unanimously approved*

Treasurer's Report - *dawn butterfield*

- Americorps position - VCEH will not be getting member - if VAHC having position they will not split
- Planning Grant will proceed without Americorps (contact Daniel with questions re: planning grant expenses)

**Rebeka moves to accept Treasurer's Report as presented, Josh seconds**

*unanimously approved*

Response to joint meeting comments:

- Appreciation for federal delegation
- Questions about future of Poverty Council
- Senators in strong positions to advocate for Vermont
- Healthcare has moved to the "forefront" of awareness - desire to replicate with housing and housing support
- Importance of informing newer legislators about housing already happening in Vermont

Advocacy

- VCEH Legislative day in January
- Opportunity for future advocacy training (~ 1 hour)

Occupancy Fee/Taxes

- What keeps it at the forefront?
- Who would lead?
- Comment re: small taxes adding up to total burden (sharing the tax burden more readily)

Healthcare

- Comments re: healthcare costs, percentage of budget related to healthcare
- Concerns that focus will be on healthcare and everything else will be back-burnered
- Increased wages at designated agencies (direct service raised to \$14/hour)

Housing

- Feedback from Mitsy re: personal landlord experience
- Issues with S+C folks cannot find housing for several months
- Conversation re: access for persons who struggle with housing history
- Misperception that higher rent could garner "better" tenants
- High rent rates could screen out subsidized units
- Value of services
- Comment re: property managers not being trained to support persons with disabilities



- Important to highlight partnerships with housing trusts (Champlain Housing Trust, Addison Housing Trust as partners with service providers) - Vermont Council on Homelessness as resource as well

Committee Updates

1. NOFA - *Daniel Blankenship*
  - a. Deadline in two weeks - application is mostly completed
  - b. Full community application available next week (please review)
  - c. All CoC projects will be submitting into ESNAPs database by Friday
  - d. Unsure of points for bonus project - very competitive process (previous bonus project decreased chronic homelessness in Rutland 60%)
2. Strategic Planning - *Josh Davis*
  - a. Proposed charter provided
  - b. **VOTE WARNED:** VCEH to accept Strategic Planning charter ([available on website](#))
  - c. Conversation re: local CoC voting processes and two meetings after vote is warned
3. Coordinated Entry - *Renee Weeks*

**VCEH Coordinated Entry Timeline**

October 2017	November 2017	December 2017	January 2018
CE Committee presents recommended CE materials (policies, procedures and forms) at the VCEH meeting.	By early November: CE Committee shares recommended materials with local CoCs for feedback.  Local CoCs provide feedback on materials.  *Best method for sharing & feedback TBD (webinar, online platform, etc.)	CE Committee presents the final version of the CE materials at VCEH meeting.  Vote warning for the January meeting to approve the CE materials.  Local CoCs vote before January VCEH meeting.	Vote on CE materials at the VCEH meeting.

- a. Next CE Committee Meeting will focus on an implementation plan and training: **Tuesday, September 19 from 12:30-3** in Randolph
- b. All HOP/S+C/RRH subsidies go through Coordinated Entry
- c. Question re: HMIS coordinated entry timeline
- d. Question re: compliance with VAWA (Jessica, Legal Aid to follow up with Sarah)

Peter moves to adjourn 2:05

*Minutes submitted by Rebeka Lawrence-Gomez*