



VT YOUTH HOMELESSNESS DEMONSTRATION PROGRAM (YHDP) BIDDERS MEETING

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HOUSEKEEPING

- This webinar will be recorded, and posted online along with the slides.
- To be mindful of time, please type any questions in the Q&A section.
- If your question was not answered during the webinar, it will be posted with all questions asked during the webinar
- All questions and answers will be posted online at www.helpingtohousevt.org/yhdp/questions
 - Further Q&As will be posted Monday Afternoons.

YOUTH HOMELESS DEMONSTRATION PROGRAM (YHDP)

- In July 2018, VT Balance of State was awarded as a Round 2 YHDP recipient community
- This award kicked off a planning process that culminated with approval of VT BoS's Coordinated Community Plan from HUD in March 2019
- The projects selected for the RFP process are: Rapid Rehousing, Transitional Housing-Rapid Rehousing Joint Component, Landlord Liaisons, Diversion, and Youth Navigators.

YHDP FUNDING RECIPIENT ELIGIBILITY

- In order to apply for a YHDP-funded project, recipients and subrecipients **MUST** be:
 - Nonprofit organizations
 - State government
 - Local government or
 - Instrumentalities of state and local governments

Note: For-profit entities are **not eligible** to apply for grants or to be sub-recipients of grant funds.

WHO CAN BE SERVED WITH YHDP FUNDING?

Projects awarded funds under YHDP can only serve:

- Unaccompanied youth up to the age of 24, including pregnant and parenting youth
- Youth must meet Category 1, 2, OR 4 of homelessness
 - YHDP-funded projects can use up to 10% of the total award to serve youth who meet the definition of Category 3. However, it will need to be approved by HUD.
 - Description of Categories are available in both the Coordinated Community Plan (CCP) and the Request for Proposals (RFP).

WHERE MUST PROJECTS BE LOCATED?

Projects must be located within the VT BoS CoC regions of the state. This includes all cities and towns in the following counties: Addison, Bennington, Caledonia, Essex, Franklin, Grand Isle, Lamoille, Orange, Orleans, Rutland, Washington, Windham, and Windsor.

WHAT REQUIREMENTS EXIST FOR HUD RECIPIENTS/SUBRECIPIENTS?

- Once selected, all recipients will be required to:
 - Submit project applications to HUD in e-snaps
 - Submit (at least) quarterly draw downs to HUD through eLOCCS
 - Conduct an environmental review prior to expending YHDP dollars
 - Screen for participant eligibility, including conducting a review of documentation of homelessness
 - If administering a housing project, determine required rent amounts using income guidelines from CoC Program
 - Manage all subrecipient monitoring and evaluation, if applicable

PROJECT REQUIREMENTS

- Funded projects will be required to:
 - Participate in VT-HMIS or a comparable database (if recipient or subrecipient is victim services provider)
 - Participate in coordinated entry system
 - Implement a Housing First model that incorporates Trauma Informed Care and Positive Youth Development, and participate in ongoing trainings on various topics through YHDP Learning Collaboratives and Community Calls
 - Comply with CoC Program interim rule (unless there is a waiver granted), FY17 YHDP NOFA, any additional HUD guidance, as well as VT BoS policies
 - Work collaboratively with the YHDP Leadership Team in project design and implementation once awarded
 - Have a plan for rapid implementation- projects will begin enrolling clients within 3 months of grant agreement
 - Work with DCF around licensing requirements for projects that may serve unaccompanied minors

REPORTING REQUIREMENTS

- Applicants are responsible for complying with all HUD Continuum of Care and YHDP reporting requirements.
- Modified programs specific to VT BoS's YHDP projects are being created within VT HMIS.
- Given that this is a demonstration program, projects may be required to track additional information inside and outside of VT HMIS.
- YHDP recipients must collect and report data on their use of CoC Program funds in an Annual Performance Report (APR) and any additional reports required by HUD. For more information on the APR, see [HUD's APR Training Materials \(link\)](#).
- Ongoing technical assistance will be available for all YHDP funded project throughout project implementation.

KEY PRINCIPLES

These projects will implement housing first principles for youth and young adults:

- A right to housing with no preconditions
- Youth choice, youth voice, and self-determination
- Positive Youth Development/YouthThrive (PYD/YT) and a wellness orientation including
 - Trauma Informed Care
 - Harm Reduction
 - Family Engagement
- Individualized, client-driven supports
- Social inclusion and community integration

ELIGIBLE PROJECTS

- Rapid Rehousing: Short or Medium-term Tenant-based Rental Assistance (may be Site-Based Rental Assistance with Master-lease Waiver)
- Support Services/Coordinated Entry: Youth Housing Navigators
- Support Services/Coordinated Entry: Landlord Liaisons
- Transitional Housing/ Rapid Rehousing Joint Component
- Rapid Rehousing: Short-term Diversion Support

RAPID REHOUSING: SHORT OR MEDIUM-TERM TENANT-BASED RENTAL ASSISTANCE

- Supports youth and young adults (YYA) in their own apartments with rental assistance
- Provides a case manager who connects YYA to other community services that they need, including connections to employment or educational supports to further a career pathway; enhances life skill development; and builds permanent connections and natural supports with the participant
- Uses a housing first approach and services will vary based on YYA-identified level of need

SUPPORTIVE SERVICES- COORDINATED ENTRY: YOUTH HOUSING NAVIGATORS

- As a part of coordinated entry, case managers will connect YYA in crisis response settings to permanent housing more quickly or self-resolve existing barriers to stable housing so YYA reduce the length of time they need crisis supports
- Assist YYA with following through on service linkages to other community resources
- Projects are encouraged to utilize peer navigators with lived experience of homelessness

SUPPORTIVE SERVICES- COORDINATED ENTRY: LANDLORD LIAISONS

- As part of coordinated entry, landlord liaisons would provide support to partners who are working with landlords to increase access for YYA and/or work with landlords directly to reduce barriers and concern they may have so YYA can access their housing

TRANSITIONAL HOUSING/ RAPID REHOUSING JOINT COMPONENT

- Combines transitional housing, which is usually site-based crisis housing, with rapid rehousing, a scattered site permanent housing destination
- Provides a case manager who connects participants to other community services that they need, including connections to employment or educational supports to further a career pathway; enhances life skill development; and builds permanent connections and natural supports with the participant
- Uses a housing first approach and services will vary based on YYA-identified level of need

RAPID REHOUSING: SHORT-TERM DIVERSION SUPPORT

- Connects with YYA prior to entry into or immediately after entering crisis response system
- YYA will be connected with a case manager who will help navigate housing options, access funding, connect participants to other community services, etc.
- Provides YYA with flexible funds for maintaining housing or moving to a new housing situation
- Funding may also be used for other costs that might stabilize a YYA's housing, such as transportation or food

APPLICATION SCORING

- The applications will be scored based on the following criteria, for a more detailed version of scoring please refer to the scoring sheet posted at: www.helpingtohousevt.org/yhdp
- Experience – 25 points
- Project Approach – 48 points
- Project Scope/Implementation – 12 points
- Budget – 15 points
- Total 100 points

YOUTH COLLABORATION

- Including youth voice in all levels of program development, monitoring and assessment is a foundational element of the YHDP.
- All funded projects will need to have or develop mechanisms for youth and young adults served by the project and/or representatives of the target population to provide meaningful and ongoing input on project design, rules, service practices and policies; as well as a formal grievance policy that all participants are informed of.
- All project recipients and subrecipients are required to have a person with lived experience on their board or equivalent policy making entity

PROJECT ADMINISTRATION COSTS

- Under the CoC Program, recipients and subrecipients may use up to 10% of their grant award on costs related to project administration
- Eligible administration costs include:
 - General management, oversight, and coordination
 - Training on CoC requirements
 - Environmental review

YHDP MATCH REQUIREMENTS

- Match requirement – 25% cash or in-kind for all budget line items except leasing
- All CoC Program costs and match sources must be in your approved budget
- Match does not have to be used on the same budget line item as the grant funding, but does need to be used on activities for the project that otherwise would have been eligible to be funded with CoC Program funds
- Match must be committed prior to grant agreement
- Recipients must document all costs paid with match throughout the period of the YHDP grant

ELIGIBLE FORMS OF MATCH

- Cash
 - A recipient or subrecipient may use funds from any source, including any other federal sources (excluding Continuum of Care program funds), as well as State, local, and private sources, provided that funds from the source are not statutorily prohibited to be used as a match
 - Used to cover costs that would have been eligible to be paid for with CoC Program funds
- In-kind Contributions
 - Two kinds: services and goods
 - Used to cover costs that would have been eligible to be paid for with CoC Program funds

MATCH COMMITMENT

- Cash match and contribution of in-kind goods must be committed in writing prior to grant execution.
- For in-kind services, the recipient must have an Memorandum of Understanding (MOU) with the third party that will provide the services
- Using cash or in-kind goods for match requires documentation on agency letterhead

HUD RESOURCES ON MATCH REQUIREMENTS AND GRANT ADMINISTRATION

- Basic Overview of Match <https://www.hudexchange.info/coc/coc-program-grant-administration/#matchrequirements>
- FY2013 CoC Program Start-up Training Module on Match and Documentation Requirements <https://www.youtube.com/watch?v=gKlxq3YLas0&index=6&list=PLS7Yr7j8XXIbNDTUUD6x-X8nanch6EYB0>
- Grant Administration Training Module <https://www.hudexchange.info/trainings/courses/coc-program-grant-administration/>

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