Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

 The Collaborative Applicant is responsible for reviewing the following:

 1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
 2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
 3. All information provided to ensure it is correct and current.
 4. Responses provided by project applicants in their Project Applications.
 5. The application to ensure all documentation, including attachment are provided.
 6. Questions marked with an asterisk (*), which are mandatory and require a response.

1A. Continuum of Care (CoC) Identification

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
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1A-1. CoC Name and Number: VT-500 - Vermont Balance of State CoC

1A-2. Collaborative Applicant Name: Vermont State Housing Authority

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Institute for Community Alliances

1B. Continuum of Care (CoC) Engagement

Instructions:

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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

1B-1. CoC Meeting Participants.

 For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:
 1. participated in CoC meetings;
 2. voted, including selecting CoC Board members; and
 3. participated in the CoC's coordinated entry system.

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	Yes	Yes	No
Local Jail(s)	No	No	No
Hospital(s)	Yes	No	Yes
EMS/Crisis Response Team(s)	Yes	Yes	Yes
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	Yes
Disability Service Organizations	Yes	Yes	Yes
Disability Advocates	Yes	Yes	No
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes

Youth Advocates	Yes	Yes	Yes
School Administrators/Homeless Liaisons	Yes	Yes	No
CoC Funded Victim Service Providers	Not Applicable	No	No
Non-CoC Funded Victim Service Providers	Yes	Yes	Yes
Domestic Violence Advocates	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	No	No
LGBT Service Organizations	Yes	No	No
Agencies that serve survivors of human trafficking	Yes	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	No
Mental Illness Advocates	Yes	Yes	Yes
Substance Abuse Advocates	Yes	Yes	Yes
Other:(limit 50 characters)			
VT 211/Aging & Disability Resource Center	Yes	Yes	Yes
Parent-Child/Family Centers	Yes	Yes	Yes
Veteran Service Providers	Yes	Yes	Yes

1B-1a. CoC's Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

Applicants must describe how the CoC:
1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2. communicates information during public meetings or other forums the CoC uses to solicit public information;
3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and
4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)

1. VT-500 BoS CoC solicits & considers opinions from all stakeholders through: monthly CoC open/public meetings with ongoing, active participation/feedback; engaged local CoCs/providers to discuss & provide input/priorities on strategies to reduce homelessness; ensure a diverse, representative board structure (211/ADRC, Youth, Veterans, DV/SV, Mental Health/Substance Use, Education, Affordable Housing Providers/Funders, Low-income, Public Housing Authorities, formerly homeless); invited/hosted experts (LGBT/RRH TA) for specialized CoC forums; Membership Committee recruited non-active/missing stakeholders.
2. VT BoS maintains a public website/listserv to aid stakeholders in accessing information about CoC process & decisions (votes/meeting times). Frequent CoC website/listserv postings & requests for input/votes (policies/governance/advocacy) to stakeholders and peer planning bodies; active/open invitations for listserv members & public (website/in-person);

electronic CoC-wide surveys to solicit input/priorities; other invitations (in-person/phone/other public meetings/social media/non-CoC websites).
3. Information gathered in public meetings/forums/surveys are included in policy discussions/decisions to improve & consider new approaches to address homelessness. Monthly public meetings focused on: CoC Strategic Plan; local CoCs stakeholder discussion/input, including on CoC structure/effectiveness/funding strategy to end homelessness (balancing Services/Subsidies/Housing). In 2019, VT BoS engaged with State in meetings/email/data analysis/provider surveys to understand/address under-utilized HUD subsidies (CoC-RRH/PSH & FUP).
4. To ensure effective communication with persons with disabilities, CoC monthly meetings are accessible via in-person/phone, PDF documents available on CoC website/listserv and includes online WAVE web accessibility evaluation tool to enable reading. The Collaborative Applicant (VSHA) & VT 211 offers TTY and language translation services.

1B-2. Open Invitation for New Members.

 Applicants must describe:
 1. the invitation process;
 2. how the CoC communicates the invitation process to solicit new members;
 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;
 4. how often the CoC solicits new members; and
  5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.
 (limit 2,000 characters)

 1. VT-500 BoS CoC Membership Committee actively recruits new members with a focus on missing subpopulation stakeholders and extends invitations during local CoC & non-CoC meetings quarterly. VT BoS maintains & actively follows an open invitation process to solicit new member participation via email listserv notices (1-2 per week) "All interested parties are welcome & invited to join the VT Coalition to End Homelessness in our work through general membership, committees and workgroups".
2. VT BoS communicated via postings on public VT Coalition to End Homelessness website to encourage participation in general governance & special projects; conducted ongoing outreach to encourage new member participation via email (listserv/others)/phone calls/postings on CoC & non-CoC websites and at other public events. Through YHDP, VT BoS engaged (quarterly) with Youth Stakeholders to participate in CoC (multiple Youth Providers, PHAs, VT Dept. of Labor, VT Agency of Education/Community Colleges of Vermont, Mental Health/Substance Use, others).
3. To ensure effective communication with individuals with disabilities the VT BoS maintains a website/listserv with documents available as PDF versions. CoC Collaborative Applicant (VSHA) and VT 211 offers TTY and language translation services.
4. VT BoS solicits new members on a weekly basis via every listserv email; CoC Membership Committee identified (quarterly) missing/inactive stakeholders and conducted outreach to CoC & Board membership; VT BoS Youth Homeless Demonstration Program has identified and engaged several stakeholders for

CoC membership through new CoC Projects and in public meetings at least monthly; Coordinated Entry Committee solicited CoC members with diverse populations and unique needs at least bi-monthly.
5. Through YHDP in-person outreach to youth experiencing homelessness or formerly homeless were encouraged to join the CoC. The CoC formed a Youth Action Board (YAB) and will continue recruitment for members.

1B-3. Public Notification for Proposals from Organizations Not Previously Funded.

Applicants must describe:
1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;
2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;
3. the date(s) the CoC publicly announced it was open to proposal;
4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and
5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.
(limit 2,000 characters)

1. VT-500 BoS CoC Collaborative Applicant [Vermont State Housing Authority] sent out a Request for Proposals (RFP) through public notices & reminders to solicit both new and renewal FY19 CoC Program Projects including an invitation to organizations that had not previously received CoC Program funds. The RFP public notice was sent via the CoC website, email listserv; separate emails to all 11 local CoCs [100+ eligible non-profit entities], all local/state Public Housing Authorities & Local/State Government; CoC-affiliated partner organizations websites/listserv, newsletters & social media [Facebook/Twitter/Blogs], & Public Media Posting [local TV/newspapers]. The RFP notice directed interested parties to submit electronic proposals via email to the Collaborative Applicant.

2. The VT-500 BoS CoC process to determine if project applications were included in the FY19 CoC Program Competition process was detailed in, and guided by, the VT BoS Program Project Ranking Policy (updated/voted by CoC 7/22/19). The process included a review and ranking committee that reviewed applications with CoC-approved Project Scoring Tools (new & renewal) to ensure that they met minimum federal thresholds; include HUD & CoC priorities (per community-wide conversations brought back to VT-500 BoS Meeting 6/24/19). There is an established project appeals process noted in the RFP for any applicant to utilize. Final project ranking & inclusion in the CoC application was dependent upon score, policy, and ranking committee decisions in order to meet CoC priorities and maximize funding.

3. The CoC publically announced that it was open to new/renewal proposals on 7/24/2019.

4. To ensure effective communication with individuals with disabilities the VT-BoS RFP was available in PDF versions, and posted on multiple community websites. CoC Collaborative Applicant (VSHA) and VT 211 offers TTY and language translation services. CoC staff is available by phone to assist applicants.

5. N/A

1C. Continuum of Care (CoC) Coordination

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1C-1. CoCs Coordination, Planning, and Operation of Projects.

  Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	Yes
Funding Collaboratives	Not Applicable
Private Foundations	No
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	
Hospitals and Property Owners/Managers	Yes

VT Legal Aid/Pride Center	Yes

1C-2. CoC Consultation with ESG Program Recipients.

Applicants must describe how the CoC:
1. consulted with ESG Program recipients in planning and allocating ESG funds;
2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and
3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.
(limit 2,000 characters)

1. The VT-500 BoS CoC sole recipient, State of VT/Office of Economic Opportunity (OEO), administers ESG as part of the Housing Opportunity Grant Program (HOP); 2-year awards & blend of state/federal funds. Multiple OEO staff are active VT BoS members serving on: CoC Board; HMIS Advisory Board; Coordinated Entry Committee/Lead (ESG and other data/policy development/planning); and Strategic Planning Committee, to ensure feedback was received on impact of ESG priorities & allocations. OEO receives CoC input on funding priorities & allocation through: feedback postings to State/CoC websites; annual stakeholder online survey; public presentations and discussions at open VT BoS Board & general member meetings. VT BoS consulted with OEO on the strategic allocation of ESG funds to support CoC HMIS implementation which serves all federal homeless programs in Vermont (ESG, CoC, YHDP, HHS-PATH/RHY, DOJ-DV, VA).
2. Through an annual stakeholder survey our ESG recipient OEO solicits input on performance measures & priorities. This survey is distributed widely through State & CoC websites/listserv for CoC members & other interested parties, as well as discussion at VT BoS Board and general member meetings. Periodic evaluations of ESG recipient/subrecipient performance are conducted by the VT BoS Collaborative Applicant (VT State Housing Authority) and ESG recipient (OEO). OEO presents an annual report to VT BoS of ESG outcomes with postings to the CoC website & email listserv. All HOP (ESG+) subrecipients are required to present on the outcomes of their project at least two times annually to their local CoC.
3. CoC staff provide PIT, HIC, subpopulation data and any annual homeless data reports to the ESG recipient to inform the Consolidated Plan updates about population needs. At least four VT BoS CoC Board members actively participated during at least two dates (2/1/19 & 4/11/19) to develop 2019 Action Plan, and review final Action Plan to ensure CoC-identified needs are met.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions.

Yes to both

Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. Yes

Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.

Applicants must describe:
1. the CoC's protocols, including protocols for coordinated entry and the CoC's emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and
2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality.
(limit 2,000 characters)

1. VT-500 BoS has a CoC-approved VAWA Emergency Transfer Plan in partnership with other VT-501 CoC to ensure statewide coverage & uniform practices/procedures; developed by VT-500 BoS, VT DV Network, & VT Legal Aid. This Plan includes: Emergency Transfer policy; Statewide list of DV/SV providers trained with trauma-informed care; VAWA Self-Certification & Emergency Transfer Request Forms; VAWA Client Release of Information Form; VAWA Notice of Rights for Tenants & Property Owners; and a CoC Program-Lease Addendum. Prioritization for those fleeing DV's safety through incorporation of trauma-informed care & client-center services to guide all VT CoC Programs with written agreements & trainings between DV & non-DV providers at the local CoCs.
The VT BoS Board [VT Coalition to End Homelessness] includes a statewide DV Network rep to support cross training/inter-agency partnerships/safety protocols between service providers: DV (DOJ), Youth & Mental Health (HHS), and Shelters/Community Actions (ESG). Other protocols include: a. continual CoC/provider-level discussions to ensure effective VAWA implementation; b. confidentiality/prioritization of DV survivors into Coordinated Entry; c. local/state VAWA trainings; and d. referrals to a statewide DV hotline & VT 211.
2 VT BoS maximizes client choice for housing/services while ensuring safety & confidentiality, by including de-identified DV households, with their permission, on the coordinated entry by-name list to be prioritized for available services and thru service coordination & subsidy transfers to assist eligible DV survivors retain CoC rental assistance and move to a different CoC geographic area to protect their health/safety. All CoC-RRH/PSH recipients are PHAs which optimize CoC & PHA VAWA Emergency Plans to provide seamless coordination & access (funding permitted) to available mainstream housing resources (Sect. 8 HCV-PBV/VASH/HOPWA) and statewide subsidized managed properties operated by housing partners.

1C-3a. Training–Best Practices in Serving DV Survivors.

Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:
1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and
2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.
(limit 2,000 characters)

1. VT-500 BoS CoC trainings on best practices occur annually from local DV providers and during statewide webinars & conferences. The 2018 Poverty & Opportunity Forum, annual conference available to all VT BoS CoC providers, featured training on trauma-informed care with the following key topics: complex & developmental trauma, behavioral implications & resilience, and identifying client triggers. A VT Legal Aid attorney and a VT BoS Board member presented a CoC-wide webinar on VAWA requirements & protections to better serve DV/SV survivors. An annual conference held by the VT Network to End Domestic & Sexual Violence (VT Network) was open to all VT BoS providers this year, with statewide and outside experts presenting on safety planning & best practices for serving DV/SV survivors.
2. VT-500 BoS CoC provides annual trainings to all CoC providers & key stakeholders in the formalized Coordinated Entry partnership to address best practices on safety planning & protocols in serving survivors of domestic violence. This year, trainings included a webinar for all CoC providers, a train the-trainer session for regional VT BoS CoC Coordinated Entry Lead Agencies, and a required training for all staff carrying out Coordinated Entry assessments with clients. The statewide Housing Specialist for the VT Network conducted the trainings and also serves on the VT BoS CoC Board and multiple Committees (CE, Youth, Ranking). The trainings reviewed the following policies & procedures put in place to ensure client safety: non-identifiable unique IDs for the master list, client choice regarding at which agency they complete the assessment, and referrals to domestic violence agencies. The training also included a portion on best practices for interacting with survivors at all points in the Coordinate Entry process (trauma informed, victim-centered, and nonjudgmental) in order to ensure survivors feel empowered and validated throughout the Coordinated Entry process.

1C-3b. Domestic Violence–Community Need Data.

Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking.
(limit 2,000 characters)

VT-500 BoS CoC uses data from: 1. Osnium, a HMIS comparable database, operated by the VT Network Against Domestic & Sexual Violence, which provides services and housing to persons who have experienced domestic violence, sexual assault, and stalking; 2. the State Emergency Solutions Grant recipient annual report who provides state and federal funds to DV/SV emergency shelters; and 3. the VT Agency of Human Services-Economic Services Department, who provides emergency funds for temporary motel voucher placements.

The VT BoS uses this data to identify gaps in housing & service needs and then advocate for additional funding for dedicated projects or set-aside funding in existing projects. Specifically, the "# of New Households" data in DV/SV shelters and statewide GA Motel Program was used to assess need for DV survivors to access non-DV shelter funding.

The State created a dedicated "DV Motel Voucher Program" of set-aside funds due to high usage data in 3 regions (Brattleboro, Bennington, Rutland) adding a case manager to assist with faster Permanent Housing location to better meet the needs of DV households. The number of annual admissions is used to track any increases & decreases in the number of people presenting as fleeing DV and in need of shelter.

*1C-4. PHAs within CoC. Attachments Required.

Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC's geographic area.

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On
Vermont State Housing Authority	28.20%	Yes-HCV	Yes-HCV
Rutland Housing Authority	15.10%	Yes-Both	No

1C-4a. PHAs' Written Policies on Homeless Admission Preferences.

Applicants must:
1. provide the steps the CoC has taken, with the two largest PHAs within the CoC's geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference–if the CoC only has one PHA within its geographic area, applicants may respond for one; or
2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)

VT-500 BoS CoC (VT BoS) conducts regular outreach & education to all six (6) local Public Housing Authorities and the VT State Housing Authority (VSHA), via local CoCs/public meetings/emails/phone calls, to encourage the adoption of homeless preferences and moving-on strategies. VT BoS maintains a close collaboration with the statewide VT State Housing Authority & Rutland Housing Authority to ensure the adoption & continued implementation of homeless admission preferences.

The Rutland Housing Authority maintains a homeless preferences for both their Section 8 Housing Choice Voucher (HCV) Program & Public Housing.

VSHA does not operate Public Housing, but its Section 8 HCV Program comprises numerous homeless & related preferences: Homeless

Families/Individuals with case management; Limited Preference/project-based voucher units dedicated to serve the homeless; Domestic Violence Transitional Housing and Disaster.

5 multifamily property owners added a homeless preference for up to 15% of their units for people experiencing homelessness which may persons exiting PSH or RRH. The State LIHTC Program, administered by the VT Housing Finance Agency (VT BoS CoC Board member) includes robust incentives as part of funding opportunity to projects who target serving households experiencing homelessness.

In addition, VT-500 BoS CoC encourages & supports VSHA's Section 8 HCV move-on preference as part of a CoC strategy for eligible participants in CoC Programs (Rapid Rehousing and Permanent Supportive Housing) to transition out while maintaining housing affordability/stability. VSHA also acts in the role as the VT-500 BoS CoC Collaborative Applicant, Project Applicant for a majority funding of VT-500 BoS CoC Programs, and integral partner in the campaign to end veteran's homelessness as a HUD-VASH administrator in partnership with the local Veterans Affairs Medical Center (White River Junction) and the CoC's Veterans Committee.

1C-4b. Moving On Strategy with Affordable Housing Providers.

Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.

<div align="center">Yes</div>

If "Yes" is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs. (limit 1,000 characters)

VT-500 BoS CoC and the Vermont State Housing Authority-VSHA (CoC Collaborative Applicant, CoC Permanent Supportive Housing-PSH and Rapid Rehousing-RRH, and statewide administrator of 3000+ Sect. 8 and other vouchers) continue a strong collaborative partnership to maintain a longstanding (8+ years) CoC-PSH & RRH move-on preference strategy.

The VSHA move-on strategy preference for CoC Program-funded PSH households includes the ability for eligible participants to apply, after 36 months of receiving VSHA CoC-PSH Program rental assistance, to get on the VSHA Section 8 Housing Choice Voucher (HCV) waitlist, which also includes the Family Unification Program, Sect. 811/Non-Elderly Disabled Programs, and others.

In addition, VSHA maintains a highly utilized RRH move-on preference for both VSHA CoC RRH and state-funded RRH (Vermont Rental Subsidy Program) programs which provides the opportunity for eligible household participants to apply, after 9 months of receiving RRH rental assistance, to be prioritized on the VSHA Section 8 HCV waitlist.

1C-5. Protecting Against Discrimination.

**Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.
(limit 2,000 characters)**

The VT-500 BoS CoC Non-Discrimination Policy ensures nondiscrimination & equal opportunity for applicants & participants in programs regardless of the funding source, including all CoC-funded programs and CoC member agencies.

Pursuant to Fair Housing Act, 42 U.S.C. §§ 3601-19, VCEH and covered programs shall not discriminate against program applicants/participants on basis of race, color, religion, sex, familial status, or national origin. Pursuant to Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-07, they shall not discriminate on the basis of age. They shall not discriminate on the basis of actual or perceived disability pursuant to Title II of the ADA, 42 U.S.C. § 12101 et seq. In accordance with the Equal Access Rule, 24 C.F.R. § 5.105(a)(2), they shall not discriminate on basis of actual or perceived sexual orientation, gender identity, or marital status. Pursuant to Vermont fair housing law, 9 V.S.A. § 4503, CoC and member agencies shall not discriminate against program applicants/participants on basis of race, sex, sexual orientation, gender identity, age, marital status, religious creed, color, national origin, disability, because a person intends to occupy a dwelling unit with one or more minor children, or because a person is a recipient of public assistance.

As part of VT BoS Coordinated Entry implementation, OEO (State/CE Lead) provides ongoing trainings/information on anti-discrimination policies & practices. VT Legal Aid provided trainings on housing discrimination & public fair housing and regularly distributes information in the VT BoS geographic area via: CoC meetings, public meetings, email/phone, listserv, website, mail, brochures). YHDP received HUD-funded training (9/24/18) from the True Colors United foundation on anti-discrimination practices & policies geared towards age, race, sex/gender & LGBTQ+. The PrideCenter-SafeSpace Program provided a training (2/19/19) on LGBTQ+ best practices to the entire VT-500 BoS CoC general membership.

*1C-5a. Anti-Discrimination Policy and Training.

Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

*1C-6. Criminalization of Homelessness.

Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC's geographic area.

1. Engaged/educated local policymakers:	X
2. Engaged/educated law enforcement:	X
3. Engaged/educated local business leaders:	X
4. Implemented communitywide plans:	X
5. No strategies have been implemented:	
6. Other:(limit 50 characters)	
College/University (open public forum)	X
VT Legal Aid (trainings/services/advocacy)	X

1C-7. Centralized or Coordinated Assessment System. Attachment Required.

Applicants must:
1. demonstrate the coordinated entry system covers the entire CoC geographic area;
2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and
3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)

1. VT-500 BoS Coordinated Entry (CE) covers the entire CoC geographic area through 11 local CoC Partnerships, which include a CE lead agency & assessment/referral partners (access points). CE written agreements & policies specify roles and responsibilities of CE partners, including intake/assessment for connecting those experiencing homelessness to services/housing. VT BoS maintains uniform referrals, assessment tool & participant information protocol.

2. VT BoS CE referral partners ensure that persons who are not directly connected to a homeless provider have access to services/housing. CE partners include: police/libraries/churches; service agencies; street outreach teams; state GA motel program; VT 211 (statewide); PRIDE Center (LGBTQ+); and VT ADRC (VT 211/VT Center for Independent Living/Councils on Aging) assists elderly or disabled persons experiencing homelessness with CoC CE referrals to a by-name list. Interpretive, deaf & translation services are known to all CE partners to remove access barriers. New Youth Homelessness Demo

partnerships brought in new referral/assessment partners increasing reaching youth who are least likely to apply for assistance.

3. VT BoS CE assessment, prioritization & referral process is standardized across the CoC to ensure priority populations with high complex needs score, people experiencing chronic homelessness, and those with long lengths of time homeless get quick referrals to available resources. CE does outreach to all households to schedule a housing assessment within three days of referral receipt, and to provide people the opportunity to complete the housing assessment within one week of referral. This assessment assigns each household a complex needs score to guide case conferencing & identify priority populations based on CoC CE written standards. Each local CE partnership maintains a by-name list which has basic information, length of time homeless, and assessment score so referrals can be made quickly.

1D. Continuum of Care (CoC) Discharge Planning

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition
Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
    Please submit technical questions to the HUD Exchange Ask-A-Question at
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competition/#nofa-and-notices

**Warning! The CoC Application score could be affected if information is
incomplete on this formlet.**

1D-1. Discharge Planning Coordination.

**Applicants must indicate whether the CoC actively coordinates with the
systems of care listed to ensure persons who have resided in them longer
than 90 days are not discharged directly to the streets, emergency
shelters, or other homeless assistance programs. Check all that apply
(note that when "None:" is selected no other system of care should be
selected).**

Foster Care:	X
Health Care:	X
Mental Health Care:	X
Correctional Facilities:	X
None:	

1E. Local CoC Competition

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
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*1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.

Applicants must indicate whether the CoC:

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Yes
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

1E-2. Project Review and Ranking–Objective Criteria.

Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.

Applicants must describe:
1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and
2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.
(limit 2,000 characters)

1. When reviewing and ranking projects during the rank and rate process, the VT-500 BoS CoC considers the following severity of needs & vulnerabilities: serving those experiencing chronic homelessness, commitment to housing first principles including low barrier admissions to ensure access to those with low/no income, criminal histories, histories of abuse, domestic violence or sexual assault, current or past substance abuse, and lenient policies so persons are not terminated for failure to: engage in services, make income gains, met service plan goals, or held to higher housing standards than other typical households renting in Vermont.

2. The VT-500 BoS CoC priority to serve people with severe needs and vulnerabilities was incorporated into the review, rate and rank process by assigning points on the scoring tools for projects that demonstrate a commitment to these populations. A threshold for all new and renewal projects is a 'Commitment to Housing First Practices' to ensure that vulnerable and high needs persons were prioritized and not screened out. Only CoC project application that met this threshold were considered for funding. New and Renewal projects which will serve the hardest-to-house population with those with severe needs or vulnerable received points to help increase their overall project score and offset points that may be lost in performance measures (e.g. employment income at exit, poor utilization). Renewal CoC projects that admit people with zero income and disabilities were awarded points. Additionally, the CoC Ranking Committee reviewed project narratives to ensure project descriptions and subpopulation targets were identified. The VT-500 BoS requires that all approved CoC projects receive referrals from the Coordinated Entry implementation, which includes policies and a needs assessment to prioritize serving homeless households with the most severe needs first.

1E-4. Public Postings–CoC Consolidated Application. Attachment Required.

Applicants must:
1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or
2. check 6 if the CoC did not make public the review and ranking process; and
3. indicate how the CoC made public the CoC Consolidated Application–including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected–which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or
**   4. check 6 if the CoC did not make public the CoC Consolidated Application.**

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	X	1. Email	X
2. Mail		2. Mail	
3. Advertising in Local Newspaper(s)	X	3. Advertising in Local Newspaper(s)	
4. Advertising on Radio or Television	X	4. Advertising on Radio or Television	
5. Social Media (Twitter, Facebook, etc.)	X	5. Social Media (Twitter, Facebook, etc.)	X
6. Did Not Publicly Post Review and Ranking Process		6. Did Not Publicly Post CoC Consolidated Application	

1E-5. Reallocation between FY 2015 and FY 2018.

Applicants must report the percentage of the CoC's ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.

Reallocation: 7%

1E-5a. Reallocation–CoC Review of Performance of Existing Projects.

Applicants must:
1. describe the CoC written process for reallocation;
2. indicate whether the CoC approved the reallocation process;
3. describe how the CoC communicated to all applicants the reallocation process;
4. describe how the CoC identified projects that were low performing or for which there is less need; and
5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.
(limit 2,000 characters)

1. VT-500 BoS CoC (VT BoS) Projects are reviewed for performance, current best practices and utilization of beds and funding to determine if they will continue to receive funding or be reallocated/reduced. Performance information is discussed with the project and then information is provided to local CoCs & VT BoS Board on CoC priorities, best practices, review criteria and reallocation opportunities. Initial recommendations for reallocation comes from local CoCs and the VT BoS. Each year projects are offered the opportunity to voluntary reallocate some or all of their funds, especially if they are underperforming. Funding from voluntary reallocations are first offered to the current recipient to design another project to meet local goals as long as annual funding is available to fund all existing renewals. If a project is chronically underperforming the Board may vote to reallocation part or all of their funding. Involuntary

reallocated funding is included in the public competition & announced through the CoC listserv & website. From FY16 forward all reallocations in VT BoS have been the result of a voluntary reallocation process.

2. Yes. The VT BoS reallocation policy was re-approved by the CoC Board on 9/17/2019.

3. VT BoS communicates to all applicants the reallocation process through VCEH Policies & Procedures which are available publicly on our website. The Reallocation Policy is also posted in our HUD Funding section on the website which is referenced in the project application Request for Proposals (RFP).

DV Bonus

Instructions

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1F-1   DV Bonus Projects.

Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing: Yes

1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.

1. PH-RRH	
2. Joint TH/RRH	
3. SSO Coordinated Entry	X

*1F-2. Number of Domestic Violence Survivors in CoC's Geographic Area.

 Applicants must report the number of DV survivors in the CoC's geographic area that:

Need Housing or Services	2,735.00
the CoC is Currently Serving	2,348.00

1F-2a. Local Need for DV Projects.

 Applicants must describe:
 1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and
 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).
(limit 500 characters)

1. VT-500 BoS calculated the number of DV survivors needing housing or services from question 1F-2 by taking sum of VT Dept. of Children & Families/General Assistance (DCF-GA) Emergency Housing Total Persons Fleeing DV/SV + Total Persons Fleeing DV/SV served by VNADSV in Motels & DV/SV Shelters + Current number of Persons Fleeing DV/SV in CoC HMIS CE List (does not include Persons in comparable databases/other sources).

2. DCF (GA Utilization Reports & OEO HOP Reports) & ICA (HMIS data).

1F-3. : SSO-CE Project–CoC including an SSO-CE project for DV Bonus funding in their CoC Priority Listing must provide information in the chart below about the project applicant and respond to Question 1F-3a.

DUNS Number	809376155
Applicant Name	State of Vermont

1F-3a. Addressing Coordinated Entry Inadequacy.

 Applicants must describe how:
 1. the current Coordinated Entry is inadequate to address the needs of survivors of domestic violence, dating violence, or stalking; and
 2. the proposed project addresses inadequacies identified in 1. above.
(limit 2,000 characters)

1. VT-500 BoS CoCs current Coordinated Entry (CE) process is inadequate to address the needs of survivors of domestic violence, dating violence or stalking due to the lack of funds to staff all victim service providers (VSP) to participate as full CE assessment partners. The VT-500 BoS Coordinated Entry process allows for VSPs to participate in CE as assessment partners or referral partners. When a VSP is an assessment partners, they receive referrals throughout the CoC in order to allow victims fleeing DV/SV to complete the housing assessment with a specialized service provider. When a VSP is a referral partner, they provide a referral or a "warm handoff" for victims to complete the assessment with the local CE lead agency. All victims have the opportunity to participate anonymously in the CE process. Currently, only some victim service providers are assessment partners; some agencies are referral partners and some agencies are considering becoming an assessment partner but adequate staffing is a barrier. When clients are able to complete the housing assessment and participate in coordinated entry with their current service provider they are 1) more likely to participate; and 2) more quickly connected to housing help (the primary goal of CE). Supporting all Victim Service Providers to participate as full assessment partners is an important way to ensure that victims have seamless and quick access to the CE process.

2. The proposed project addresses the staffing gap by providing funds for additional staff at VSPs agencies to increase assessment capacity for victims at their agency of choice. Where resources are a barrier for agencies to more fully participate in Coordinated Entry, the CE Committee has identified that the DV Bonus project could be used to fund Coordinated Entry Intake and Assessment Services. If awarded, the DV Bonus project will provide critical funding for key partners to provide coordinated entry services for all victims in their communities.

1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.

Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing–using the list feature below.

Applicant Name	DUNS Number
This list contains no items	

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
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2A-1. HMIS Vendor Identification.   WellSky Community Services

Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.

2A-2. Bed Coverage Rate Using HIC and HMIS Data.

Using 2019 HIC and HMIS data, applicants must report by project type:

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	481	103	345	91.27%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	162	31	94	71.76%
Rapid Re-Housing (RRH) beds	399	0	285	71.43%
Permanent Supportive Housing (PSH) beds	442	0	241	54.52%
Other Permanent Housing (OPH) beds	0	0	0	

2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.

 For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:

1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.
(limit 2,000 characters)

1. VT-500 BoS CoC/Strategic Planning Committee (VT BoS SPC) will take the following steps over the next 12 months to increase bed coverage rate to at least 85% for each project type that did not reach threshold:

a) Transitional Housing (TH) - VT BoS SPC/HMIS Lead/Collaborative Applicant (CA) will identify non-participating TH projects, conduct outreach to determine reason for non-participation & work with them to develop an agreed plan of action to utilize HMIS.

b) Rapid Rehousing Beds (RRH) - VT BoS SPC/HMIS Lead/CA will continue to work with AHS to identify & remove barriers to HMIS data entry for state-funded RRH (VT Rental Subsidy).

c) Permanent Supportive Housing (PSH) beds - VT BoS SPC/HMIS Lead/CA will convene with VT Veterans Committee (includes local VA & PHA-VASH Administrator), to support full implementation of a Veterans By-Names List (VASH HMIS data entry needed to populate) and achieve the USICH Benchmarks for ending veteran homelessness. All non-participating PSH projects are offered technical support & training to help ease the burden and improve accuracy of HMIS entry.

2. VT BoS will implement steps described in 1. above with the following: a. TH BEDS: 10.2019 - HMIS Lead will identify all four TH projects not utilizing VTHMIS, 11.2019 - HMIS Lead/CoC will outreach to non-utilizing TH projects including their leadership/funders; 12.2019 - HMIS Lead & Advisory Board will compile reasons for non-participation, 1.2020 - CA will contact local CoCs to encourage VTHMIS utilization of TH projects in their area, and 2.2020 - CA will work with the CoC Board to develop a remedial action plan; b. RRH BEDS: 11.2019 - VT BoS, HMIS Lead & AHS will discuss next steps for HMIS implementation of state-funded RRH; and c. PSH BEDS: 10.2019 – HMIS Lead & VT Veterans Cte will meet with PHA/VASH & VA to finalize plans for data entry, 11.2019 – PHA/VASH will be trained on HMIS, and 12.2019 – PHA/VASH will begin HMIS data entry prior to 2020 PIT count.

*2A-3. Longitudinal System Analysis (LSA) Submission.

Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0.
Yes

*2A-4. HIC HDX Submission Date.

Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX).
04/29/2019

(mm/dd/yyyy)

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
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2B-1. PIT Count Date. 01/23/2019
Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).

2B-2. PIT Count Data–HDX Submission Date. 04/29/2019
Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).

2B-3. Sheltered PIT Count–Change in Implementation.

Applicants must describe:
1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and
2. how the changes affected the CoC's sheltered PIT count results; or
3. state "Not Applicable" if there were no changes.
(limit 2,000 characters)

1. To improve the data quality of the 2019 PIT count, VT-500 BoS CoC made changes to the questions asked for homeless Veterans status, updated definitions for 'Chronic Disabling Conditions', and formatted the paper survey to be more user friendly. The VT-500 BoS Veteran's Committee along with the CoC Support Specialist provided robust technical assistance to the 11 local CoC planning bodies and statewide partners that carry out the PIT count in their regions via in-person meetings, webinar trainings and phone/emails on what these changes mean, and how to ask the new questions.

2. Re-formatting of the hard copy survey increased user-friendliness allowed surveyors to feel more comfortable in using the form and increased data quality and completeness. An electronic PIT survey form was also available and used to streamline data entry and reduce data errors. By changing language to questions for veterans and chronic disabling conditions, we were given more accurate self-identifying data. The number of homeless veterans counted during the 2019 PIT count compared similarly to the number of homeless veterans identified on the active/live By-Name-List at that same time, which is maintained by the VT-500 BoS CoC Veterans committee.

3. VT-500 BoS CoC made changes to the 2019 Sheltered PIT implementation.

*2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.

Applicants must select whether the CoC added or removed emergency shelter, transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC's 2019 sheltered PIT count.   No

2B-5. Unsheltered PIT Count–Changes in Implementation.

Applicants must describe:
1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and
2. how the changes affected the CoC's unsheltered PIT count results; or
3. state "Not Applicable" if there were no changes.
(limit 2,000 characters)

1. To improve data quality of the 2019 PIT count, VT-500 BoS CoC made changes to the questions asked for homeless veterans status, updated definitions for 'Chronic Disabling Conditions', and re-formatted the paper survey to be more user-friendly. The VT-500 BoS Veteran's Committee along with the CoC Support Specialist provided robust technical assistance to the 11 local CoC planning bodies and statewide partners that carry out the PIT count in their regions via in-person meetings, webinar trainings and phone/emails on what these changes mean, and how to ask the new questions.

Additionally, VT-500 BoS local CoC communities took multiple approaches during the 2019 Unsheltered PIT count by increasing efforts to distribute posters, outreach to local businesses and hotspots, and recruit homeless shelter guests to volunteer to survey the hotspots they know of from their recent experiences of unsheltered homelessness.

2. Re-formatting of the hard copy survey increased user-friendliness which allowed surveyors to feel more comfortable using the form and increased data quality and completeness. An electronic 2019 PIT survey form was also

available and used to streamline data entry and reduce data errors. By changing language to questions for veterans and chronic disabling conditions, VT-500 BoS CoC received more accurate self-identifying data.

Increased street outreach, especially those conducted by guests recruited by a local emergency shelter, assisted in conducting the 2019 Unsheltered PIT count and resulted in an increase to the VT-500 BoS CoC 2019 unsheltered PIT count compared to year prior. The VT BoS learned that in order to get a more accurate count, it is beneficial to have persons with lived experience assist in conducting the count and outreach.

3. VT-500 BoS CoC made changes to the 2019 Unsheltered PIT implementation.

*2B-6. PIT Count–Identifying Youth Experiencing Homelessness.

Applicants must:

Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count. Yes

2B-6a. PIT Count–Involving Youth in Implementation.

Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:
1. plan the 2019 PIT count;
2. select locations where youth experiencing homelessness are most likely to be identified; and
3. involve youth in counting during the 2019 PIT count.
(limit 2,000 characters)

1. The Assistant Director (CoC Board Member, Youth Committee) of the VT Coalition of Runaway & Homeless Youth Programs (VCRHYP), with the support of the VT BoS CoC Support Specialist, led the planning process for homeless youth identification including coordination of VCRHYP member agencies (youth service providers) in all 11 local CoCs. In addition, the Assistant Director and CoC Support Specialist conducted outreach and provided PIT Count training to McKinney-Vento Liaisons, Youth Development Program, Youth in Transition, Affordable Housing providers, Parent Child-Centers, and other community partners. Further, all 11 local CoCs have youth-serving representation, which meet monthly and where the local PIT Planning takes place in accordance with VT-500 BoS CoC policies & procedures.
The Assistant Director of VCRHYP provided feedback from youth serving agencies and youth to inform the planning process and ensure the 2019 PIT count was trauma-informed question format, appropriate for youth, and provided training on the definition of a youth household.

2. VCHRYP and its member agencies and the CoC Support Specialist conducted email/phone outreach to entities that come into contact with youth regularly to effectively identify locations & count youth. This outreach included

49 McKinney-Vento Homeless Liaisons at all school districts CoC-wide, VT Youth Development Coordinators at agencies that serve youth who were in Foster Care or Juvenile Justice/Diversion programs within the AHS-VT Dept. for Children & Families, Parent Child Center, Youth-in Transition Programs through VT Federation of Families & Children's Mental Health.

3. VT-500 BoS was able to use hotspots where youth experiencing homelessness were likely to be found that were previously identified by youth. Additionally, local CoCs posted on social media to raise awareness, as well as giving handouts to local organizations like thrift stores, schools, homeless youth and community partners.

2B-7. PIT Count–Improvements to Implementation.

Applicants must describe the CoC's actions implemented in its 2019 PIT count to better count:
1. individuals and families experiencing chronic homelessness;
2. families with children experiencing homelessness; and
3. Veterans experiencing homelessness.
(limit 2,000 characters)

1) To better count individuals & families experiencing chronic homelessness (CH), the VT BoS CoC PIT Committee increased training through in-person public meetings and webinars to ensure counters understood the definition of CH so that data could be accurately captured. Also, the participation of the state's largest Emergency Shelter (ES) Program of GA Motel Vouchers increased which helped to better capture people experiencing CH through multiple episodes.

2) To better count families experiencing homelessness, the VT BoS CoC PIT Committee recruited the VT Agency of Human Services-General Assistance Program Director (AHS-GA) to ensure an accurate count of families in the state's largest Emergency Shelter (ES) Program of GA Motel Vouchers. Families with children use this program where no family ES exists or where the family ES is full. VT-500 BoS planning included the creation of clear communication between AHS district offices and the CoC; follow-up with all district offices to review form submissions; and training plans. The CoC provided PIT Count training resources to all McKinney-Vento coordinators and requested that they refer homeless families to contact Vermont 211 to be counted.

3) VA Medical Center representative (CoC Board & Veterans Committee member) and UVM-SSVF representative (Veterans Committee Chair) provided new language and training on VA definition of Veterans status to improve accuracy in counting Veterans. The CoC's use of an electronic form, to count unsheltered and sheltered people programs that do not use HMIS, improved data accuracy in counting Veterans because the electronic form prompted surveyors, in real time, to ask about Veteran status.

3A. Continuum of Care (CoC) System Performance

Instructions

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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

*3A-1. First Time Homeless as Reported in HDX.

 Applicants must:

Report the Number of First Time Homeless as Reported in HDX.	1,891

3A-1a. First Time Homeless Risk Factors.

 Applicants must:
 1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;
 2. describe the CoC's strategy to address individuals and families at risk of becoming homeless; and
 3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)

 1) VT-500 BoS CoC identifies risk factors by reviewing participant interview data, coordinated entry forms showing entry income levels, housing needs assessments and a Self-Sufficiency Outcomes Matrix. CoC members work with local agencies & peer groups to identify risk factors within subpopulation, including: LGBTQ+ Youth factors with Foster Care Program partnership & substance abuse issues from a VT Governor's Opioid Coordination Council partnership.

 2) VT BoS strategies to reduce/end 1st time homeless includes links to financial & services to build household resources and screening for risk factors

conducted by CoC providers. RESOURCES includes prevention funding, assisting with income/employment linkages & mitigating housing barriers. PREVENTION includes state (HOP) & federal (HHS-PATH) funds from VT Dept. of Mental Health for people hospitalized or 1st time homeless; funds to assist at-risk of homeless households maintain housing with state & federal funds; and building awareness of risk factors to increase prevention referrals through a partnership with Early Childhood Council with pediatricians who screen for housing instability. INCOME/EMPLOYMENT linkages for those at-risk of homelessness include VT Dept. of Labor (Career Resource Centers/state WIOA plan to remove barriers to employment), VT Dept. of Disabilities Aging & Independent Living (Vocational Rehab & senior employment services), and TANF including financial coaching. SERVICE connections maintain housing for at-risk persons with benefits/housing counselors, tenant-landlord mediation, money management, substance disorder/mental health. 5 VT Area Agencies on Aging (local CoC members) partner with the Veterans Affairs Medical Center (CoC Board member) to assist Veterans remain in their homes & communities through self-directed services.

3) VT-500 BoS CoC Strategic Planning Committee and CoC Co-Chairs are the responsible entity to oversee strategies to reduce the number of 1st time homeless.

*3A-2. Length of Time Homeless as Reported in HDX.

Applicants must:

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.	106

3A-2a. Strategy to Reduce Length of Time Homeless.

Applicants must:
1. describe the CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.
(limit 2,000 characters)

1) The VT-500 BoS CoC strategy to reduce LOT homeless includes increasing housing stock, dedicating housing resources to prioritize those with longest LOT homeless & working to increase services to support housing location/retention. Primary causes of VT long LOT homeless are lack of affordable housing & low statewide vacancy rates. VT BoS worked with state agencies to continue & expand the Landlord Liaison Project to gain access to limited available units. As a result of a $35mil bond affordable, 22 projects with 622 homes are coming on-line many with homeless set asides. A governor's executive order declaring 15% of publicly funded housing units be set-aside for people experiencing homelessness was put into effect for statewide multi-family units. To address the lack of sufficient supportive services to help people access housing, the

State is working to leverage services in other systems of care to support people to find & maintain housing. Several local CoCs maintain housing navigators and all CoC Program funded projects use housing first principles to reduce access barriers.

2) VT BoS CoC Coordinated Entry identifies people with the longest LOT homeless through HMIS records and by interviewing people with the housing assessment prioritization tool to gather location & LOT homeless. Interviews and record gathering are utilized when homeless episodes where people were living in shelter or in places not meant for human habitation were not in HMIS. Local coordinated entry teams utilize this data during case review to prioritize referrals based on the complex service needs score & longest LOT homeless. The Veteran committee meets bi-weekly to review By-Name List and ensure connections with VA-funded and other housing options, and the largest CoC Program PSH program prioritizes by longest LOT.

3) VT-500 BoS CoC Strategic Planning Committee and CoC Co-Chairs are the responsible entity to oversee strategies to reduce the LOT people are experiencing homelessness.

*3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	62%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	95%

3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

Applicants must:
1. describe the CoC's strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
2. provide the organization name or position title responsible for overseeing the CoC's strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
3. describe the CoC's strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and
4. provide the organization name or position title responsible for overseeing the CoC's strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.

(limit 2,000 characters)

1) VT-500 BoS CoC strategy to increase the permanent housing (PH) rate of people leaving emergency shelter (ES), safe haven, transitional housing (TH) and rapid rehousing (RRH) is to increase housing subsidies, retention services & access to units. Subsidies includes increasing: Public Housing Authority partnerships to access vouchers (including streamlining Family Unification Program application); RRH & PSH for people exiting shelter with housing first practices to house quickly & provide stabilizing services; and advocacy to retain state-funded rental assistance programs. Retention services include working with people to increase income, make connections to healthcare/supportive services & retention specialists to address barriers. Increasing access to units includes landlord liaisons for youth & adults. Creating units includes: 22 projects (622 homes) coming on-line, many with homeless set asides from $35mill bond; 15% set-aside for people who are homeless in publicly-funded housing; and Back Rent/Utility/Deposits/Vacancy funds to reduce housing barriers & landlord.

2) VT-500 BoS Strategic Planning Committee (CoC Co-Chairs) is the responsible entity for ES, TH and RRH housing placements.

3) VT BoS strategies to increase rate of stayers in permanent supportive housing (PSH) and leavers to a PH destination are: VT BoS Written Standards policy to only terminate as an option of last resort; effective connection to/coordination of supportive services, retention assistance & income supports to maintain their housing; PSH leavers maintain connections to supportive services, linkages to income & prevention resources at exit to ensure maintaining PH; CoC move-on strategy so PSH/RRH households may transition to Section 8 HCV to ensure PH stability/financial feasibility; housing retention outcomes are reviewed to ensure people are maintaining or exiting to PH.

4) VT-500 BoS Strategic Planning Committee (CoC Co-Chairs) is the responsible entity for PSH housing.

*3A-4. Returns to Homelessness as Reported in HDX.

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	3%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	8%

3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.

Applicants must:
1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;
2. describe the CoC's strategy to reduce the rate of additional returns to homelessness; and
3. provide the name of the organization or position title that is

responsible for overseeing the CoC's strategy to reduce the rate individuals and persons in families return to homelessness. (limit 2,000 characters)

1) The VT-500 BoS CoC strategy to identify people returning to homelessness includes: a partially open HMIS to identify if previous shelter or housing was provided to allow staff to reconnect households to known resources; reviewing Coordinated Entry (CE) reports to identify trends/reasons for homeless returns by exited participants, and each local CoC reviews common factors of people who return. Tracking returns to homelessness on a CE By-Name List enhances real time understanding of causes for returns. Housing Vermont (CoC partner) conducted a statewide Eviction Prevention Initiative of all their affordable housing properties (3,677 HVT units) to understand reasons for evictions & household demographics (race/gender/age/household size); & VT BoS reviewed reasons for eviction & precipitating factors with VT Legal Aid to reduce eviction rates to identify possible system level interventions and resources.

2) Current VT BoS strategies to reduce the rate of people returns to homelessness are: training property managers on substance use issues & trauma to decrease evictions & increase referrals to supportive services; educating households & providers on tenant-landlord rights and referrals to VT Tenants Inc.; increasing HMIS project participation to understand homeless recurrence & factors faced by those households; follow-up care/ongoing services after project exits; VT SOAR trained providers increased participant incomes; Housing Resource Orientation and housing retention training for providers to assist those at-risk of returning. Future strategies include increasing supports to people in the 6 months after attaining PH to improve outcomes; adjusting targeting of prevention resources in the CoC CE system; expand Landlord Liaison Projects and landlord fairs; & educate on financial assistance available to renters.

3) VT-500 BoS CoC Strategic Planning Committee and CoC Co-Chairs are the responsible entity to oversee strategies to reduce returns to homelessness.

*3A-5. Cash Income Changes as Reported in HDX.

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	14%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	29%

3A-5a. Increasing Employment Income.

Applicants must:
1. describe the CoC's strategy to increase employment income;
2. describe the CoC's strategy to increase access to employment;
3. describe how the CoC works with mainstream employment

organizations to help individuals and families increase their cash income; and
  4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment.
(limit 2,000 characters)

1. VT-500 BoS CoC strategy to increase employment income: on-going staff education on vocational programs/services & mainstream employment resources with projects linking people to resources for job connections/readiness skills & resources to reduce job barriers with service connections. PSH & RRH project service partners provide direct employment services or through partnerships such as vocational assessment, on the job training, readiness training & self-employment resources. Providers are informed of local/state employment resources through CoC meetings, listserv notices & CE case conferencing.

2. VT BoS strategy to increase access to employment income: LEARN about current gains/deficits in employment linkages with review of HMIS data & sharing best practices between local CoCs. OUTREACH to strengthen partnerships with/involvement of employment-focused initiatives such as VT Dept. of Labor (Career Resource Centers/state WIOA plan to remove employment barriers) and TANF; J.O.B.S Program for Youth (16-21); & Creative Workforce Solutions. PROGRAMS are evaluated on employment linkage success to ensure project design includes jobs. OUTREACH conducted to VT Dept. of Labor/Community Colleges of VT as Youth Committee members to address specific subpopulation issues; and CoC conducts local/BoS strategic planning meetings and communication to discuss challenges & solutions to increasing employment income.

3. VT BoS builds relationships with mainstream employment organizations to ensure participant access to job listings, fairs, readiness resources (assistance with resumes/interview skills & attain interview clothing). CoC invites employment organizations to present their programs & receive feedback on challenges faced by participants. Project staff link people to community resources to assist with child care & transportation to remove common barriers to sustaining employment.

4. Responsible Organization: VT-500 BoS Strategic Planning Committee with CoC Co-Chairs.

3A-5b. Increasing Non-employment Cash Income.

 Applicants must:
  1. describe the CoC's strategy to increase non-employment cash income;
  2. describe the CoC's strategy to increase access to non-employment cash sources;
  3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase non-employment cash income.

1. The VT-500 BoS CoC strategy to increase non-employment cash income includes education, resource connections and follow-up services to ensure linkages of eligible participants to applicable resources. The CoC continues to promote/support additional providers to become SOAR-trained, including a

strong relationship with the VT Dept. of Mental Health (CoC Board member) who oversees the statewide VT SOAR program to ensure increased access to SSDI by getting assistance with application and appeal process. Projects are also scored on their success in linking eligible participants to income sources to incentivize income as an integral part of every project.

2. The VT-500 BoS CoC strategy to increase access to non-employment income includes conversations with State agencies to reduce barriers to the application process and conversations to identify resources to assist eligible participants to receive benefits without multiple appeals. All VT BoS CoC funded projects are supported by VT Agency of Human Services to train providers to assist participants complete VT Consolidated Benefits Application, access other income (SSA/VA/child support), as well as linkages to legal services as needed. Mainstream benefit programs are members of the CoC and are invited to present on benefit availability & eligibility, the application process and any changes that would assist providers in better linking eligible people.

3. Responsible Organization: VT-500 BoS CoC (VT Coalition to End Homelessness in the role of primary decision-making body), Strategic Planning Committee and the CoC Co-Chairs.

3A-5c. Increasing Employment. Attachment Required.

Applicants must describe how the CoC:
1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and
2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.
(limit 2,000 characters)

1. VT-500 BoS actively encourages partnerships between local CoCs and private employers/employment organizations by: sharing information on local job fairs with participants & providers; and maximizing employment services offering directly by VT CoC Program-funded project (PSH & RRH) or through referral partnerships. Partner agencies cultivate relationships with local employers & staffing agencies and where resources are available provide job training and on the job support to help people return to work. The VT Dept. of Labor is an active VT BoS member and provides information about system-wide efforts to connect private agencies with homeless service providers. Local CoC strategies to increase access to employment opportunities include partnerships with VT Dept. of DAIL/VocRehab, Municipal Chambers of Commerce, VT Adult Learning; job fairs at local colleges; in-house employment programs; conducting employer outreach; offering Employment 101 training programs that are open to participants and other homeless households; partnerships with local businesses to offer employment trial periods for participants; Workforce Development support staff dedicated to serving homeless households; and participation in a job club organized by local Mental Health Agencies.

2. VT-500 BoS local CoC partners network with the United Way and Designated

Mental Health Agencies, as well as a local college to link PSH participants to education options & supports to return to work. Organizations work with local non-profits seeking volunteers, as well as provides opportunities for folks to engage in volunteer work. CoC-PSH provider organizations maintain employment specialists available to CoC-PSH participants to help act on employment priorities and conduct outreach to potential employers. HUD VASH (PSH) participants are connected to the VA & veteran service organizations, and the State Employment Office works closely with VASH case workers to provide referrals & vocational assistance.

3A-5d. Promoting Employment, Volunteerism, and Community Service.

Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC's geographic area:

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	☐
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	☐
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	☐
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	☐
5. The CoC works with organizations to create volunteer opportunities for program participants.	☐
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	☐
7. Provider organizations within the CoC have incentives for employment.	☐
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	☐

3A-6. System Performance Measures Data–HDX Submission Date   05/31/2019

Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
  Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

 Resources:
 The FY 2019 CoC Application Detailed Instruction can be found at:
https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources
 The FY 2019 CoC Program Competition Notice of Funding Availability at:
https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

3B-1. Prioritizing Households with Children.

Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	X
2. Number of previous homeless episodes	X
3. Unsheltered homelessness	X
4. Criminal History	X
5. Bad credit or rental history	X
6. Head of Household with Mental/Physical Disability	X

3B-1a. Rapid Rehousing of Families with Children.

Applicants must:
 1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;
 2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once

assistance ends; and
3. provide the organization name or position title responsible for overseeing the CoC's strategy to rapidly rehouse families with children within 30 days of them becoming homeless.
(limit 2,000 characters)

1. VT-500 BoS CoC maintains a multi-prong approach to provide services, subsidies, units, access, and prioritization as a strategy to rapidly rehouse households with children. Short-term RRH is available to quickly exit families from homelessness within 30 days. VT-500 BoS Coordinated Entry prioritization includes assessing families with longest lengths of homelessness for available housing including CoC-PSH & RRH, state-funded RRH/ESG (short-term), and state-funded RRH (medium-term VT Rental Subsidy). Support Services are available through the Family Supportive Housing Program & CoC partner agencies that provide Medicaid & grant funded services. Local case-conferencing helps to connect families with available resources as quickly as possible, including landlord liaison projects who work with local property managers/owners to pre-identify units as one step to decrease time for unit location & support quicker exits from homelessness.

2. VT-500 BoS ensures families with children are successful in maintaining their housing when assistance ends by working with each household to identify barriers/needs (past due rent/criminal records) and develop action plans to maintain housing stability. Additional support includes connecting households to resources on tenant/landlord laws, how to be a good tenant, and advocacy assistance when necessary. VT-500 BoS projects prevent households from re-entering the homeless system with grant savings to pay for security deposits & vacancy/property damage costs. Participants are also connected to prevention funds operated by local Community Action Agencies & Vermont 211 (info/referral). The majority of RRH programs (state-funded & CoC-funded) maintain a partnership with the VT State Housing Authority (PHA)-Section 8 HCV Program preference as part of a CoC move-on strategy to sustain housing stability.

3. Responsible Organization: VT-500 BoS Strategic Planning Committee and the CoC Co-Chairs.

3B-1b. Antidiscrimination Policies.

Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	X
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	X

3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	X
4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	X

3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.

Applicants must indicate whether the CoC's strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.

Applicants must check all that apply that describes the CoC's current strategy to prioritize unaccompanied youth based on their needs.

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	X
2. Number of Previous Homeless Episodes	X
3. Unsheltered Homelessness	X
4. Criminal History	X
5. Bad Credit or Rental History	X

3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.

Applicants must describe how the CoC increased availability of housing and services for:
1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and
2. youth experiencing unsheltered homelessness including creating new

youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.
(limit 3,000 characters)

1. VT-500 BoS CoC created new youth-focused projects and increased access to existing projects by monitoring, reviewing and applying for Youth Homelessness Demonstration Program (YHDP) funding, which is led by the VT Coalition for Runaway and Homeless Youth Programs-VCRHYP (CoC Board member & Chair of the statewide Youth Homelessness Prevention Plan Committee-YHPPC). YHPPC includes many stakeholders as well as Youth Action Board Members to ensure that newly created projects are youth-focused.

In July 2018, HUD awarded VT BoS CoC with $2.2 million in YHDP project funding which will fund 5 new youth-specific projects (TH-RRH, RRH, diversion, Housing Navigators, Landlord Liaisons). Further strategies include legislative advocacy through the CoC Legislative Committee and continual assessment of youth needs based on data (PIT, HMIS, McKinney-Vento) and youth input (Youth Action Board, youth focus groups). By assessing need, the VT BoS better advocates for youth housing & services.

VT BoS utilizes HUD System Performance Measures to monitor existing projects on a quarterly basis & reviews additional measures aligned with USICH core youth outcomes (stable housing, social & emotional well-being, education & employment, & permanent connections) to help projects modify for youth inclusiveness. VCRHYP and AHS-OEO (sole BoS ESG recipient) provides technical assistance & training to projects that do not meet performance targets to ensure effective use of resources & better performance for youth.

The VT State Housing Authority (CoC Board member & Collaborative Applicant) administers the majority of CoC project funding, including RRH & PSH, and provides trainings & technical assistance to Provider Agencies to improve access & increase availability for eligible youth of all ages.

2) To increase the availability of housing and services for youth experiencing unsheltered homelessness, CoC advocates for youth-designated subsidies in regions of the CoC with higher rates of unsheltered youth homelessness; these advocacy efforts resulted in the Vermont YHDP to bring almost 30 new youth-dedicated RRH subsidies to the VT-500 BoS CoC. In 2019, the Vermont State Housing Authority increased youth access & availability to CoC Rapid Rehousing Program funds by adding two new youth providers as RRH partners (Clara Martin Center-June 2019 & Sunrise Family Center-May 2019).

On 9/17/19, the Coordinated Entry Committee approved final recommendations for the VT-500 BoS CoC to include the following key components for youth & coordinated entry access to services & housing: Prioritization, Assessment, Access & Referral, Other Considerations (expand roles of M-V liaisons in CE, increase incorporation of youth voice in CE evaluation). Detailed youth-specific CE recommendations within the component sections include: level of assistance, complex service needs score, TH/RRH prioritization, HMIS trainings to support new YHDP providers).

3B-1d.1. Youth Experiencing Homelessness–Measuring Effectiveness of Housing and Services Strategies.

Applicants must:
1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;
2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and
3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d. (limit 3,000 characters)

900 additional characters available to add substantive data/info to the following:

1) Evidence that the VT-500 BoS CoC measures strategies in question 3B-1d for youth homelessness (including unsheltered) includes: a detailed review of youth-dedicated units listed in the CoC Housing Inventory Chart (HIC); a comprehensive inventory of youth housing & services created by the CoC Youth Committee to support increased funding; and analysis of quarterly project performance measure reports. The VT BoS CoC determines whether projects are using resources effectively through the review of the quarterly project performance measure reports to determine if projects are below, at or above targets and effective.

2) VT-500 BoS CoC uses the following measures to calculate effectiveness of both strategies in question 3B-1d by tracking & reviewing the amount of youth-designated units available in the HIC (updated annually as part of the annual Vermont PIT count) and services available to youth (in a detailed inventory developed by the CoC Youth Committee) to measure increased utilization rates of services. Finally, the VT BoS CoC looks at youth-specific measures (HUD CoC System Performance Measures & USICH youth outcomes) to determine whether the CoC is effectively utilizing existing housing & services.

3) The VT-500 BoS CoC considers that measuring the amount of housing & services available to youth, through both strategies listed in question 3B-1d, as appropriate due to the ability for us to more accurately capture system-wide changes of youth accessing resources. The CoC considers the HUD System Performance Measures as an appropriate way to determine the success of strategies because they follow a holistic, system-wide view, including: reviewing outcomes of stable housing, social/emotional wellbeing, education/employment, and permanent connections. As a result, the VT BoS CoC can focus on increasing youth protective factors and decreasing risk factors, which will lead to longer-term and more successful outcomes for youth – and a subsequent reduction in returns to homelessness of youth.

3B-1e. Collaboration–Education Services.

Applicants must describe:

1. the formal partnerships with:
   a. youth education providers;
   b. McKinney-Vento LEA or SEA; and
   c. school districts; and

2. how the CoC collaborates with:
   a. youth education providers;
   b. McKinney-Vento Local LEA or SEA; and
   c. school districts.
(limit 2,000 characters)

1) In April 2018, VT-500 BoS CoC established a memorandum of understanding (MOU) with the VT Agency of Education (AOE) and the McKinney-Vento (M-V) SEA, to formalize partnerships and implement a community plan to prevent/end youth homelessness. AOE designated the M-V State Coordinator to be a member of the VT BoS Board & Youth Homelessness Prevention Planning Committee (YHPPC) to support on-going dialogue. AOE shares aggregate data on homeless households with children & youth, reported by local liaisons to inform CoC assessment of community need. AOE assists local liaisons to refer students & families to CoC Coordinated Entry with technical assistance & trainings. AOE fosters collaboration between service providers & local liaisons (cross-trainings, information sharing, and referrals to school & mainstream resources). The VT BoS CoC/M-V SEA formal partnership continues to strengthen after the CoC was recently awarded HUD-Youth Homelessness Demonstration Program funds.

2) At a regional level, VT BoS CoC collaborates with 11 planning bodies (local CoCs) & LEA homeless liaisons who represents the school districts. Liaisons connect students and their families who are experiencing homelessness with providers for Coordinated Entry and services, with liaisons attending a bi-annual conferences to learn about obligations, best practices, and CoC services. At a CoC-wide level, the SEA/McKinney-Vento State Coordinator regularly attends meetings and is a voting member of the CoC Board & YHPPC. The M-V State Coordinator, CoC Collaborative Applicant, and ESG Administrator hold voting positions on, and participate in, the VT [Interagency] Council on Homelessness which meets bi-monthly to implement the VT Plan to End Homelessness with family- & youth- specific strategies. Agencies that run Head Start programs are members of CoC Board & local CoCs and actively share information with members about accessing services for children under 5 who are in a homeless situation.

3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.

Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.
(limit 2,000 characters)

In partnership with VT Agency of Education-AOE (member of CoC Board & CoC Youth Homeless Prevention Planning Committee), VT-500 BoS adopted "Educational Services for Children Policies & Procedures" in the CoC Written Standards to ensure individuals, youth & families are informed of service eligibility during the intake process and designated staff ensures school enrollment & connections with service planning when education needs are unmet.

The VT AOE-Education for Homeless Children & Youth Program (EHCYP) safeguards equal access for homeless students to receive the same free,

appropriate, public education (including public preschool) provided to other VT children, to meet the same challenging state content & student performance standards. EHCYP, supported by McKinney-Vento/Every Students Succeeds Act, maintains/disseminates: 1. a contact list for Vermont Homeless Liaisons; 2. Homeless Liaison Responsibilities; 3. VT Homeless Education Data; 4. Homeless Education: M-V Homeless Assistance Act; 5. EHCYP: Non-Regulatory Guidance; and 6. M-V Act: Appeal Processing Procedure. The 2016-2017 reporting year showed that 1097 homeless children & youth were enrolled in VT Public Schools.

To ensure operationalization of educational requirements, CoC Program project design & execution requires that recipients/subrecipients/partners designate staff who are responsible for informing individuals/youth/families of their eligibility for educational services & linkage to the local McKinney-Vento liaisons within the school district of their choice at intake. Further, the CoC embedded a question relating to educational service eligibility within the Coordinated Entry Assessment tool and providers informing individuals, youth and families of applicable educational service eligibility. The CoC and providers encourage households to contact Vermont 211 to access a statewide referral service and web-based inventory to access additional education services and other resources.

3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.

Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	Yes	Yes
Head Start	No	Yes
Early Head Start	No	Yes
Child Care and Development Fund	No	Yes
Federal Home Visiting Program	No	Yes
Healthy Start	No	Yes
Public Pre-K	No	Yes
Birth to 3 years	No	Yes
Tribal Home Visting Program	No	Yes
Other: (limit 50 characters)		

3B-2. Active List of Veterans Experiencing Homelessness.

Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in   Yes

the CoC.

3B-2a. VA Coordination–Ending Veterans Homelessness.

Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness. Yes

3B-2b. Housing First for Veterans.

Applicants must indicate whether the CoC has sufficient resources to ensure each veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach. No

3B-3. Racial Disparity Assessment. Attachment Required.

Applicants must:
1. select all that apply to indicate the findings from the CoC's Racial Disparity Assessment; or
2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance.	☐
2. People of different races or ethnicities are less likely to receive homeless assistance.	☐
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	☐
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	X
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	☐
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	☐
7. The CoC did not conduct a racial disparity assessment.	☐

3B-3a. Addressing Racial Disparities.

Applicants must select all that apply to indicate the CoC's strategy to address any racial disparities identified in its Racial Disparities Assessment:

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	☐

2. The CoC has identified the cause(s) of racial disparities in their homeless system.	☐
3. The CoC has identified strategies to reduce disparities in their homeless system.	X
4. The CoC has implemented strategies to reduce disparities in their homeless system.	X
5. The CoC has identified resources available to reduce disparities in their homeless system.	X
6: The CoC did not conduct a racial disparity assessment.	☐

4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
 Please submit technical questions to the HUD Exchange Ask-A-Question at
https://www.hudexchange.info/program-support/my-question/

 Resources:
 The FY 2019 CoC Application Detailed Instruction can be found at:
https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources
 The FY 2019 CoC Program Competition Notice of Funding Availability at:
https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

4A-1. Healthcare–Enrollment/Effective Utilization

Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits **(State or Federal benefits, Medicaid, Indian Health Services)**	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		
VA-funded health services	Yes	Yes

4A-1a. Mainstream Benefits.

 Applicants must:
1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;
 2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;
 3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in

health insurance;
4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and
5. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy for mainstream benefits. (limit 2,000 characters)

1. VT-500 BoS CoC (VT BoS) supports program staff remain current with information on mainstream benefits & other resources by providing VT Agency of Human Services (AHS) email notifications & extensive trainings on available resources; regular updates on mainstream resources via CoC email listserv, CoC-wide & local CoC community meetings with AHS Program staff who present on updates & changes to mainstream benefit application processes.

2. VT BoS disseminates information on accessing available mainstream resources and other services through monthly statewide & local meetings. VT Dept. of Mental Health (CoC Board member), oversees VT SOAR & VT PATH services including provision of online provider trainings & works in partnership with VT BoS to increase access to SSI/SSDI, health insurance & other benefits. Family Supportive Housing Program and several other emergency housing/service projects (TANF/VT Medicaid/CSBG/VT State funds); VT 211-Help Me Grow (U.S. Dept. of Education); and Jobs for Independence (USDA/SNAP) all partner with VT BoS and/or local project partners to help people apply for & follow-up on any appeals to receive mainstream benefits. Staff support people to apply for SNAP (food stamps) and TANF as appropriate and link to other mainstream services to meet their identified needs.

3. VT Health Connect - state health insurance marketplace partners to train & place Navigators at numerous VT sites (VT Medicaid) to help people enroll for insurance.

4. VT BoS requires CoC Program-funded projects to work with local, State and non-HUD federally funded resources to connect people to mainstream benefits which includes helping them understand what resources they can access with their Medicaid or other health coverage.

5. Responsible Organizations: VT-500 BoS Strategic Planning Committee/VCEH Co-Chairs and VT AHS/Director of Policy and Program Integration (Dept. of Children & Families, Dept. of Mental Health, Dept. of Vermont Health Access).

4A-2. Lowering Barriers to Entry Data:

Applicants must report:

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	11
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	11
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

4A-3. Street Outreach.

 Applicants must:
 1. describe the CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
 2. state whether the CoC's Street Outreach covers 100 percent of the CoC's geographic area;
 3. describe how often the CoC conducts street outreach; and
 4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. (limit 2,000 characters)

1) VT-500 BoS CoC (VT BoS) uses multiple street outreach (SO) methods to locate persons experiencing unsheltered homelessness. SSVF conducts SO in all 251 Vermont towns to identify homeless veterans and refer them to Coordinated Entry & access housing (veterans-specific & mainstream). 5 PATH providers & Pathways VT (Housing First Program) conduct SO to persons experiencing chronic homelessness (CH)/mental illness. The PIT Count includes localized SO in all 11 local CoC regions with innovative methods: shelter guests helping, church leaders, food shelves, community meals, and partnerships between mental health providers/others & plain-clothed police officers to SO at encampments and other unsheltered areas of homelessness.

2) 100% of VT BoS geographic area is covered by SO, apart from remote areas inaccessible due to geographical barriers (deep wilderness/mountains, swamps, etc.).

3) VT BoS conducts regular SO on an ongoing basis, with each method carried out by different providers & regions of the CoCs. PIT Count SO occurs annually in January.

4) SO is tailored to the following least likely to request assistance populations: veterans, people experiencing CH & people with severe mental illness (SMI). For veterans, there is a by-name list of homeless veterans and providers do SO in a repeated, systematic way to provide opportunities to engage in services & establish rapport. For those experiencing CH and/or SMI, mental health professionals conduct SO to ensure services are trauma-informed, client centered & appropriate. Mental health professionals also partner with plain-clothed police officers for SO to encampments, with service engagement as the explicit purpose, to increase positive outcomes for persons experiencing homelessness. Access to services are ensured through available language interpretation services (statewide) & VT Center for Independent Living conducts trainings/monitoring of TTY devices to assist persons with hearing/speech impairments.

4A-4. RRH Beds as Reported in HIC.

 Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.

	2018	**2019**	**Difference**
RRH beds available to serve all populations in the HIC	492	399	-93

4A-5. Rehabilitation/Construction Costs–New Projects.   No

Applicants must indicate whether any new project application the CoC ranked and submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting $200,000 or more in funding for housing rehabilitation or new construction.

4A-6. Projects Serving Homeless under Other Federal Statutes.   No

Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site: https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource

Document Type	Required?	Document Description	Date Attached
_FY 2019 CoC Competition Report (HDX Report)	Yes	FY2019 VT-500 BoS...	09/20/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners' Preference.	No	1C-4.PHA Administ...	09/20/2019
1C-4. PHA Administrative Plan Homeless Preference.	No	1C-4. PHA Adminis...	09/20/2019
1C-7. Centralized or Coordinated Assessment System.	Yes	1C-7. Centralized...	09/20/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	1E-1.Public Posti...	09/20/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	1E-1. Public Post...	09/20/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	1E-1.Public Posti...	09/20/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	1E-1. Public Post...	09/20/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes		
3A. Written Agreement with Local Education or Training Organization.	No	3A. Written Agree...	09/20/2019
3A. Written Agreement with State or Local Workforce Development Board.	No		
3B-3. Summary of Racial Disparity Assessment.	Yes	3B-3. Summary of ...	09/20/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No		
Other	No		

Other	No		

Attachment Details

Document Description: FY2019 VT-500 BoS CoC Competition Report (HDX)

Attachment Details

Document Description: 1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners' Preference (VT-500)

Attachment Details

Document Description: 1C-4. PHA Administrative Plan Homeless Preference (VT-500)

Attachment Details

Document Description: 1C-7. Centralized or Coordinated Assessment System (VT-500)

Attachment Details

Document Description: 1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted (VT-500)

Attachment Details

Document Description: 1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced (VT-500)

Attachment Details

Document Description: 1E-1.Public Posting–30-Day Local Competition Deadline (VT-500)

Attachment Details

Document Description: 1E-1. Public Posting–Local Competition Announcement (VT-500)

Attachment Details

Document Description:

Attachment Details

Document Description: 3A. Written Agreement with Local Education or Training Organization (VT-500)

Attachment Details

Document Description:

Attachment Details

Document Description: 3B-3. Summary of Racial Disparity Assessment (VT-500)

Attachment Details

Document Description:

Attachment Details

Document Description:

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Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. Identification	09/16/2019
1B. Engagement	09/18/2019
1C. Coordination	09/20/2019
1D. Discharge Planning	No Input Required
1E. Local CoC Competition	09/20/2019
1F. DV Bonus	09/20/2019
2A. HMIS Implementation	09/19/2019
2B. PIT Count	09/19/2019
3A. System Performance	09/19/2019
3B. Performance and Strategic Planning	09/20/2019
4A. Mainstream Benefits and Additional Policies	09/20/2019
4B. Attachments	Please Complete

Submission Summary   No Input Required

2019 HDX Competition Report

PIT Count Data for VT-500 - Vermont Balance of State CoC

Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	785	934	932	780
Emergency Shelter Total	470	626	734	615
Safe Haven Total	4	3	0	0
Transitional Housing Total	217	199	133	99
Total Sheltered Count	691	828	867	714
Total Unsheltered Count	94	106	65	66

Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	59	83	118	116
Sheltered Count of Chronically Homeless Persons	44	62	104	95
Unsheltered Count of Chronically Homeless Persons	15	21	14	21

2019 HDX Competition Report

PIT Count Data for VT-500 - Vermont Balance of State CoC

Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	**115**	**142**	**136**	**103**
Sheltered Count of Homeless Households with Children	109	134	132	102
Unsheltered Count of Homeless Households with Children	6	8	4	1

Homeless Veteran PIT Counts

	2011	2016	2017	2018	2019
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	**63**	**79**	**69**	**79**	**70**
Sheltered Count of Homeless Veterans	61	73	66	72	64
Unsheltered Count of Homeless Veterans	2	6	3	7	6

2019 HDX Competition Report

HIC Data for VT-500 - Vermont Balance of State CoC

HMIS Bed Coverage Rate

Project Type	Total Beds in 2019 HIC	Total Beds in 2019 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	481	103	345	91.27%
Safe Haven (SH) Beds	0	0	0	NA
Transitional Housing (TH) Beds	162	31	94	71.76%
Rapid Re-Housing (RRH) Beds	399	0	285	71.43%
Permanent Supportive Housing (PSH) Beds	442	0	241	54.52%
Other Permanent Housing (OPH) Beds	0	0	0	NA
Total Beds	1,484	134	965	71.48%

2019 HDX Competition Report

HIC Data for VT-500 - Vermont Balance of State CoC

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC	2019 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	226	234	243	241

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH units available to serve families on the HIC	106	176	137	98

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH beds available to serve all populations on the HIC	341	588	492	399

2019 HDX Competition Report
FY2018 - Performance Measurement Module (Sys PM)

Summary Report for VT-500 - Vermont Balance of State CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.
Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES and SH	1589	1533	83	89	6	53	53	0
1.2 Persons in ES, SH, and TH	1825	1666	208	106	-102	64	62	-2

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

 The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

2019 HDX Competition Report
FY2018 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	1555	1514	184	219	35	84	98	14
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	1800	1662	208	232	24	102	112	10

FY2018 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range.Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

 After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns
Exit was from SO	107	13	12%	7	7%	5	5%	25	23%
Exit was from ES	492	53	11%	24	5%	22	4%	99	20%
Exit was from TH	87	2	2%	4	5%	2	2%	8	9%
Exit was from SH	2	1	50%	0	0%	0	0%	1	50%
Exit was from PH	1221	34	3%	20	2%	56	5%	110	9%
TOTAL Returns to Homelessness	1909	103	5%	55	3%	85	4%	243	13%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2019 HDX Competition Report
FY2018 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2017 PIT Count	January 2018 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	934	932	-2
Emergency Shelter Total	626	734	108
Safe Haven Total	3	0	-3
Transitional Housing Total	199	133	-66
Total Sheltered Count	828	867	39
Unsheltered Count	106	65	-41

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2017	FY 2018	Difference
Universe: Unduplicated Total sheltered homeless persons	1851	1709	-142
Emergency Shelter Total	1587	1557	-30
Safe Haven Total	10	4	-6
Transitional Housing Total	273	168	-105

FY2018 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	204	212	8
Number of adults with increased earned income	16	30	14
Percentage of adults who increased earned income	8%	14%	6%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	204	212	8
Number of adults with increased non-employment cash income	65	88	23
Percentage of adults who increased non-employment cash income	32%	42%	10%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	204	212	8
Number of adults with increased total income	76	104	28
Percentage of adults who increased total income	37%	49%	12%

2019 HDX Competition Report
FY2018 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	89	100	11
Number of adults who exited with increased earned income	7	14	7
Percentage of adults who increased earned income	8%	14%	6%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	89	100	11
Number of adults who exited with increased non-employment cash income	25	29	4
Percentage of adults who increased non-employment cash income	28%	29%	1%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	89	100	11
Number of adults who exited with increased total income	30	41	11
Percentage of adults who increased total income	34%	41%	7%

2019 HDX Competition Report
FY2018 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	1516	1444	-72
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	250	289	39
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	1266	1155	-111

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	2650	2353	-297
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	464	462	-2
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	2186	1891	-295

FY2018 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2017	FY 2018	Difference
Universe: Persons who exit Street Outreach	276	338	62
Of persons above, those who exited to temporary & some institutional destinations	65	58	-7
Of the persons above, those who exited to permanent housing destinations	121	229	108
% Successful exits	67%	85%	18%

Metric 7b.1 – Change in exits to permanent housing destinations

2019 HDX Competition Report
FY2018 - Performance Measurement Module (Sys PM)

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	2469	2114	-355
Of the persons above, those who exited to permanent housing destinations	1494	1312	-182
% Successful exits	61%	62%	1%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in all PH projects except PH-RRH	276	310	34
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	262	293	31
% Successful exits/retention	95%	95%	0%

2019 HDX Competition Report
FY2018 - SysPM Data Quality

VT-500 - Vermont Balance of State CoC

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports into order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

2019 HDX Competition Report
FY2018 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018
1. Number of non-DV Beds on HIC	201	201	340	429	231	223	217	157	375	434	444	429	299	341	588	492				
2. Number of HMIS Beds	107	148	300	392	79	155	149	107	243	229	255	226	0	127	205	327				
3. HMIS Participation Rate from HIC (%)	53.23	73.63	88.24	91.38	34.20	69.51	68.66	68.15	64.80	52.76	57.43	52.68	0.00	37.24	34.86	66.46				
4. Unduplicated Persons Served (HMIS)	658	1099	1262	1051	355	385	241	136	324	305	255	267	643	1738	1486	1151	89	115	97	41
5. Total Leavers (HMIS)	498	912	1045	889	199	237	162	81	63	41	41	35	336	1262	1130	808	50	85	71	20
6. Destination of Don't Know, Refused, or Missing (HMIS)	87	167	153	112	32	53	14	3	2	1	1	3	14	104	119	12	19	15	14	10
7. Destination Error Rate (%)	17.47	18.31	14.64	12.60	16.08	22.36	8.64	3.70	3.17	2.44	2.44	8.57	4.17	8.24	10.53	1.49	38.00	17.65	19.72	50.00

2019 HDX Competition Report
Submission and Count Dates for VT-500 - Vermont Balance of State CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2019 PIT Count	1/23/2019	

Report Submission Date in HDX

	Submitted On	Met Deadline
2019 PIT Count Submittal Date	4/29/2019	Yes
2019 HIC Count Submittal Date	4/29/2019	Yes
2018 System PM Submittal Date	5/31/2019	Yes

VT-500 BoS

FY19 CoC Program NOFA

1C-4. PHA Administration Plan-Moving On Multifamily Assisted Housing Owners' Preference

This file contains the following:

1. Vermont State Housing Authority Moving-On Preference.

Chapter 4

APPLICATIONS, <mark>ESTABLISHING PREFERENCES,</mark> MAINTAINING THE WAITING LIST& TENANT SELECTON

[24 CFR Part 5, Subpart D; 982.54(d)(1); 982.204, 982.205, 982.206]

INTRODUCTION

When a family wishes to receive Section 8 HCV assistance, the family must submit an application that provides the PHA with the information needed to determine the family's eligibility. HUD requires the PHA to place all families that apply for assistance on a waiting list. When HCV assistance becomes available, the PHA must select families from the waiting list in accordance with HUD requirements and PHA policies as stated in the administrative plan and the annual plan.

The PHA is required to adopt a clear approach to accepting applications, placing families on the waiting list, selecting families from the waiting list and must follow this approach consistently. The actual order in which families are selected from the waiting list can be affected if a family has certain characteristics designated by HUD or the PHA to receive preferential treatment. Funding earmarked exclusively for families with particular characteristics may also alter the order in which families are served.

HUD regulations require that all families have an equal opportunity to apply for and receive housing assistance, and that the PHA affirmatively further fair housing goals in the administration of the program [24 CFR 982.53, HCV GB p. 4-1]. Adherence to the selection policies described in this chapter ensures that the PHA will be in compliance with all relevant fair housing requirements, as described in Chapter 2.

This chapter describes HUD and PHA policies for taking applications, managing the waiting list and selecting families for HCV assistance.

Regular HCV Funding: Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy
VSHA will offer public notice when changing its preference system. The notice will be publicized using the same guidelines as those followed for amending the agency's PHA plan or opening and closing the waiting list, depending on when the change is planned to occur.

 VSHA uses the following local preference system:

1. **Disaster Preference:** This preference is available to Vermont families who are displaced due to fire, flood, natural disaster, or condemnation by a local, State, or Federal Agency.

2. **Moving-up Preference:** This preference is available to individuals and families who are Transitioning from one of the following programs administered by the Vermont State Housing Authority:

- HUD's Family Unification program for Youth In Transition;

- The Vermont Rental Subsidy Program (a 12 month rapid rehousing initiative administered by the Vermont Agency of Human Services). *Applications for this preference will be accepted **only after** 9 months of participation in VRS.*

- Individuals/families transitioning from a Domestic Violence Transitional Housing Program (currently on or eligible to be on the Continuum of Care Homeless Inventory Chart for homeless beds).

- *HUD's Continuum of Care Programs administered by VSHA (Shelter plus Care and Rapid Rehousing);

To be considered for this preference, applicants **must** meet the following additional criteria:

1. Actively participating in a case-management plan – which includes an exit plan with an appropriate organization providing these services; *and*

2. Be in compliance with any lease agreement (verbal or written). Families must be current in their rent and any other conditions of tenancy. Families cannot be subject to an eviction action. VSHA will require Certification from the applicant's current landlord stating they are *in good standing and in compliance with their lease agreement.*

*Applicants transitioning from HUD's/VSHA's Shelter plus Care program MUST provide certification from the (Shelter plus Care) Sponsoring Organization that the applicant has participated in the Shelter plus Care program for no less than 36 months and has met the goals of their case management plan.

3. Preference for Homeless Families with Case Management Support:
Preference will be limited to no more than 100 applicants / fiscal year (10/1 – 9/30).

Preference will be provided to families who are homeless as defined by HUD's Category 1 definition of homelessness[1] **and** who will be receiving regular on-site case management support from a local homeless services, social services or mental health agency for at least one year after moving into a voucher-assisted unit. Status will be verified through the agency providing case management.

4. **Preference for non-elderly persons with disabilities transitioning out of institutions:** This preference is available for non-elderly disabled applicants who are transitioning out of institution or other segregated settings, or are at serious risk of institutionalization, are homeless, or at risk of becoming homeless. Verification of eligibility will be obtained upon selection from the waiting list.

5. **Preference for Vermont Residents**: This preference is available for applicants who either live or work in the state of Vermont and can prove residency through a verified current address or verification from an employer.

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[1] Category 1: An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: a. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park abandoned building, bus or train station, airport, or camping ground; or b. An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); or c. An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution".

VT-500
FY19 CoC Program NOFA
1C-4. PHA Administrative Plan Homeless Preference

This file contains the following:

1. Vermont State Housing Homeless Preference – p 2 and 3

2. Rutland Housing Choice Voucher Homeless Preference – p 4 and 5

3. Rutland Housing Authority Homeless Preference – p 6 and 7

Chapter 4

APPLICATIONS, <mark>ESTABLISHING PREFERENCES,</mark> MAINTAINING THE WAITING LIST& TENANT SELECTON

[24 CFR Part 5, Subpart D; 982.54(d)(1); 982.204, 982.205, 982.206]

INTRODUCTION

When a family wishes to receive Section 8 HCV assistance, the family must submit an application that provides the PHA with the information needed to determine the family's eligibility. HUD requires the PHA to place all families that apply for assistance on a waiting list. When HCV assistance becomes available, the PHA must select families from the waiting list in accordance with HUD requirements and PHA policies as stated in the administrative plan and the annual plan.

The PHA is required to adopt a clear approach to accepting applications, placing families on the waiting list, selecting families from the waiting list and must follow this approach consistently. The actual order in which families are selected from the waiting list can be affected if a family has certain characteristics designated by HUD or the PHA to receive preferential treatment. Funding earmarked exclusively for families with particular characteristics may also alter the order in which families are served.

HUD regulations require that all families have an equal opportunity to apply for and receive housing assistance, and that the PHA affirmatively further fair housing goals in the administration of the program [24 CFR 982.53, HCV GB p. 4-1]. Adherence to the selection policies described in this chapter ensures that the PHA will be in compliance with all relevant fair housing requirements, as described in Chapter 2.

This chapter describes HUD and PHA policies for taking applications, managing the waiting list and selecting families for HCV assistance.

2. Be in compliance with any lease agreement (verbal or written). Families must be current in their rent and any other conditions of tenancy. Families cannot be subject to an eviction action. VSHA will require Certification from the applicant's current landlord stating they are *in good standing and in compliance with their lease agreement.*

*Applicants transitioning from HUD's/VSHA's Shelter plus Care program MUST provide certification from the (Shelter plus Care) Sponsoring Organization that the applicant has participated in the Shelter plus Care program for no less than 36 months and has met the goals of their case management plan.

3. **Preference for Homeless Families with Case Management Support:**
Preference will be limited to no more than 100 applicants / fiscal year (10/1 – 9/30).

Preference will be provided to families who are homeless as defined by HUD's Category 1 definition of homelessness1 **and** who will be receiving regular on-site case management support from a local homeless services, social services or mental health agency for at least one year after moving into a voucher-assisted unit. Status will be verified through the agency providing case management.

4. **Preference for non-elderly persons with disabilities transitioning out of institutions:** This preference is available for non-elderly disabled applicants who are transitioning out of institution or other segregated settings, or are at serious risk of institutionalization, are homeless, or at risk of becoming homeless. Verification of eligibility will be obtained upon selection from the waiting list.

5. **Preference for Vermont Residents**: This preference is available for applicants who either live or work in the state of Vermont and can prove residency through a verified current address or verification from an employer.

---

1 Category 1: An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: a. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park abandoned building, bus or train station, airport, or camping ground; or b. An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); or c. An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution".

ADMINISTRATIVE PLAN
FOR THE
SECTION 8
HOUSING CHOICE VOUCHER PROGRAM

Original Date: December 10, 2007
Resolution # 635

Revision Date	Revision Date
12/08/08 Resolution #691	01/03/2014 Resolution #2014-03
01/11/2010 Resolution #733	12/08/2014 Resolution #2014-35
1/11/2010 Resolution #2011-03	11/30/2015 Resolution #2016-07
10/03/2011 Resolution #2011-34	04/11/2016 Resolution #2016-09
03/12/2012 Resolution # 2012-09	06/05/2017 Resolution #2017-16
12/12/2012 Resolution # 2012-26	07/01/2018 Resolution #2019-03

The PHA administers the following types of targeted funding:

Med Waiver Applicants

Mainstream Vouchers

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences **[24 CFR 982.207; HCV p. 4-16]**

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

The PHA will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding.

The PHA will also offer the following preferences:

A residency preference for a family that resides in the State of Vermont for a period of at least one year, or includes a family member who works, or has been notified that they are hired to work, in the State of Vermont.

A preference for "working" families, where the head, spouse or sole member is employed a minimum of 20 hours per week. An applicant where the head and spouse or sole member is a person age 62 or older or is a person with disabilities will also be given the benefit of this preference.

A preference for a family that includes a family member who is a victim of domestic violence, or has been a victim of domestic violence within the past 6 months.

A preference for Homeless applicants (as defined by HUD's definition of homelessness) being considered under supported housing programs with appropriate supportive services under a Memoranda of Agreement between RHA and the social service agency, including but not limited to the Homeless Prevention Center, Agency of Human Services Initiatives, Rutland Mental Health Services, Veteran's Administration, Rutland County Women's Network and Shelter and the Rutland County Continuum of Care. Regular on-site services must be in place for a minimum of one year

A preference for a family who is displaced due to a disaster (e.g. fire, flood, earthquake).

RUTLAND
HOUSING AUTHORITY

ADMISSIONS AND CONTINUED OCCUPANCY POLICY

FOR THE

PUBLIC HOUSING PROGRAM

May 1, 2005

Revision Date	
February 1, 2006	June 1, 2013
October 1, 2006	July 1, 2014
June 1, 2007	June 1, 2015
September 1, 2008	March 1, 2016
September 1, 2009	July 10, 2017
August 1, 2010	January 14, 2019
June 1, 2011	
June 1, 2012	

Approved by the PHA Board of Commissioners: November 13, 2000

Submitted to HUD:

4-III.B. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use.

Local Preferences [24 CFR 960.206]

PHAs are permitted to establish local preferences and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources [24 CFR 960.206(a)].

RHA Policy

The RHA has a preference for homeless applicants (as defined by HUD's definition of homelessness) being considered under supported housing programs with appropriate supportive services provided under a Memoranda of Agreement between the RHA and the social service agency, including but not limited to Homeless Prevention Center, Agency of Human Services initiatives, Rutland Mental Health Services, Veteran's Administration, Rutland County Women's Network and Shelter and the Rutland County Continuum of Care. Regular on-site service must be in place for a minimum of one year.

The RHA will also have a preference for elderly or near elderly as defined by HUD.

Income Targeting Requirement [24 CFR 960.202(b)]

HUD requires that extremely low-income (ELI) families make up at least 40 percent of the families admitted to public housing during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level of 30 percent of the area median income, whichever number is higher [*Federal Register* notice 6/25/14]. To ensure this requirement is met, the PHA may skip non-ELI families on the waiting list in order to select an ELI family.

If a PHA also operates a housing choice voucher (HCV) program, admissions of extremely low-income families to the PHA's HCV program during a PHA fiscal year that exceed the 75 percent minimum target requirement for the voucher program, shall be credited against the PHA's basic targeting requirement in the public housing program for the same fiscal year. However, under these circumstances the fiscal year credit to the public housing program must not exceed the lower of: (1) ten percent of public housing waiting list admissions during the PHA fiscal year; (2) ten percent of waiting list admissions to the PHA's housing choice voucher program during the PHA fiscal year; or (3) the number of qualifying low-income families who commence occupancy during the fiscal year of PHA public housing units located in census tracts with a poverty rate of 30 percent or more. For this purpose, qualifying low-income family means a low-income family other than an extremely low-income family.

RHA Policy

The RHA will monitor progress in meeting the ELI requirement throughout the fiscal year. ELI families will be selected ahead of other eligible families on an as-needed basis to ensure that the income targeting requirement is met.

Mixed Population Developments [24 CFR 960.407]

VT-500
FY19 CoC Program NOFA

1C-7. Centralized or Coordinated Assessment Tool Attachment Summary

This file contains the two assessment tools used by VT-500

1. Vermont Coalition to End Homelessness – Coordinated Entry Housing Crisis Referral
2. Vermont Coalition to End Homelessness – Coordinated Entry Housing Assessment

Vermont Coalition to End Homelessness – Coordinated Entry
Housing Crisis Referral

Send to: Scan/Email to: OR Fax:

Date of Referral: Referring Organization:

Name of Staff Completing Form: Staff Phone #:

2nd PAGE SIGNED RELEASE IS REQUIRED WITH COMPLETED FORM

Are you fleeing or attempting to flee Domestic Violence/Abuse?

Do you feel unsafe at your current location?

IF YES, *may we contact*   *about your situation or to secure shelter?*

CALL

Do not complete or submit the rest of the form if referral is made directly to DV/SV Shelter

---

Client Name: DOB: Gender:

Phone Number: Do we have permission to call this number?   Yes   No
                       Can we leave a message or text this number?   Yes   No

Physical Address (unless Homeless):

Mailing Address (if different):

Family Type: Household Size: Household Monthly Income:

Has anyone served in the military or armed services before?   Yes   No   Don't Know/Refused

What language are they most comfortable speaking?   Is an interpreter needed?   Yes   No

Does anyone in the household need an accommodation for a disability?   Yes   No   Don't Know/Refused

No one has to answer this question if they don't want to. But if someone does have a disability, and they need us to do something different to help them access housing or services, please let us know. We can make changes to how we do things, if the change is reasonable.

□ The individual/family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, needed to obtain permanent housing or (if not housed) prevent them from moving into emergency shelter

Where did they stay last night (be specific):   How long at this location?

□ Emergency Shelter
□ Place not meant for human habitation (cars, parks, abandoned buildings, camps, streets)

□ Renting a house /apartment (check all that apply)
    □ facing eviction – **DATE (if known):**   □ moved 2 or more times in past 60 days
    □ in subsidized housing or have subsidy (VRS, FUP, Sect 8, S+C)   □ unsafe situation
    □ overcrowded (more than 1.5 people/room)

□ Staying with friends or family <u>because of economic hardship</u> (check all that apply)
    □ facing eviction – **DATE (if known):**   □ moved 2 or more times in past 60 days
    □ overcrowded (more than 1.5 people/room)   □ unsafe situation

□ Hospital or other institution   □ Stayed less than 90 days   □ Just prior, was in shelter or someplace not meant for human habitation
□ Motel/hotel   □ Paid by someone else: □ Paid by self, not able to continue
□ In a home owned by the individual/family   STOP – Make referral to homeownership center: Check back if housing status changes
□ **None of the above**   STOP – Not eligible for services - Other referral(s) made: Check back if housing status changes

Other notes about the situation:

Housing Crisis Referral
Permission to Share Personal Information
to Secure Help with Housing

Client Name: _____   DOB: _____

I give my permission to _____

to communicate information on the Housing Crisis Referral Form, which includes:

- how to contact me and where I am staying
- my ability to pay for housing
- my current housing or homeless status
- my housing needs, demographic information about me
- and any help I need to communicate or access services.

With _____ for the purpose of obtaining housing related assistance.

By signing this form, I understand:

➢ The reason(s) I am being asked to release information.
➢ Signing this authorization is voluntary. I understand that ability to receive services or support is not conditioned upon authorizing this disclosure. However, by not giving permission to share information, I may not be able to access housing help as quickly as possible.
➢ I understand that I may cancel this authorization in writing at any time, except for action that has already taken place.
➢ If I do not revoke or update this authorization, it will be in effect as long as I am seeking or receiving housing support or shelter.
➢ All items on this form have been completed and my questions about this form have been answered.

Signature _____   **Date** _____

Vermont Coalition to End Homelessness – Coordinated Entry Housing Assessment

Name of Person(s) providing information: _____   *Staff Completing:*_____

Date Completed: _____   *ServicePoint#:* _____

STAFF INSTRUCTIONS:

- *Check to see if client is in HMIS first. If yes, review and update information.*
- *Staff directions and guidance is italicized. DO NOT read aloud.*
- *HMIS Universal Data Element questions are marked with a "ⓘ" after the question.*
- *Questions that are <u>dash underlined</u> should be used to make soft referrals for other supports at the end.*

Begin reading here to client: **The following questions will help us to figure out how best to help you. Answering these questions can help us find housing that best fits your needs and provide you with referrals to other supports. It's very important that you answer honestly. Some of the questions are personal, and you may choose to skip any of the questions. Before we start, I want to let you know that we do not discriminate based on race, color, national origin, religion, disability, familial status, marital status, age, sexual orientation, gender identity, or receipt of public assistance. I also want to let you know that we will keep the information you share confidential, and only share what is needed to coordinate housing and service needs when you give us permission. I'll review a Release form with you at the end of this assessment, and you can choose how you want this information to be shared and with what agencies.**

➢ **Do you or anyone in your household need any accommodations for a disability, such as help with paperwork or navigating services?**

No one has to answer this question if they don't want to. But if someone does have a disability, we can make changes to how we do things to make the process easier for them, if the change is reasonable.

☐ *Yes*   ☐ *No*   ☐ *DK/Declined*   *If yes, record here:*

SCREENING QUESTION FOR THOSE FLEEING DOMESTIC OR SEXUAL VIOLENCE

If you answer "Yes" to any of the following questions, we have procedures to help you access this process more safely based on your situation.

➢ Are you currently fleeing your current location because you feel unsafe with a current or former partner?

➢ Are you fleeing sexual violence or stalking?

➢ <u>*(If yes)* Would you like to be referred to the local Domestic/Sexual Violence Shelter for help?</u>

(If yes) **STOP – Do NOT complete the rest of the form. Make referral to Domestic Violence Agency to enter the Coordinated Entry process.**

➢ <u>**What kind of help are you interested in right now?**</u>

☐ *Emergency Housing (if emergency shelter is needed, STOP assessment & make connections to shelter first)*

☐ Support Services   ☐ Financial assistance   ☐ Help to find housing   ☐ Mediation/Help for Housing Conflict   ☐ Not Sure
☐ Other: _____

SECTION 1: HOUSEHOLD INFORMATION

First, I'm going to collect some basic information about you and the people in your household.

- ➢ Who is living with you or will be part of your household? ⓘ
- ➢ Is anyone known by another name? ⓘ
- ➢ Can you please tell me the relationship to you, the social security number, and date of birth for each person? ⓘ
- ➢ a. Does anyone in your household identify as transgender or gender non-conforming?
  - b. What is the gender of each person in your household? ⓘ
    - Male   Female   Transgender Male to Female   Transgender Female to Male   Gender Non-Conforming
- ➢ Which category or categories describe <u>use name of each person</u>? ⓘ
    - Black or African American   American Indian or Alaska Native   Asian   Native Hawaiian or Other Pacific Islander   White
- ➢ Is anyone of Hispanic, Latino or Spanish origin? ⓘ
- ➢ a. Does <u>use name of each person</u> have health insurance? ⓘ
  - b. *If yes,* what type of health insurance? ⓘ
- ➢ Have you or any adult in your household ever served in the U. S. Armed Forces or Military? ⓘ
    - ➢ Are you currently receiving services from a veteran-serving organization?   ☐ Yes ☐ No   ☐ Don't Know ☐ Declined
    - ➢ Do you have military ID? *If Yes,* What type?   ☐ Military Card ID   ☐ DD-214   ☐ VA ID   ☐ DD-2
    - ➢ <u>May we make a referral to the VA on your behalf</u>?   ☐ Yes ☐ No

Thanks for all those answers. The next question may help us get you support that best fits your needs.
- ➢ Do you or anyone in your household have a disabling condition, such as alcohol and/or drug abuse, a chronic health condition, a mental health problem, HIV/AIDS, a developmental disability or another physical disability? You don't need to be receiving services or treatment to have a disability. ⓘ

Read questions and record answers in the chart below – drop down options in electronic form.

First and Last Name ⓘ	Aliases ⓘ	Relation to Head of Household ⓘ	SSN ⓘ	Date of Birth ⓘ	Gender ⓘ	Race ⓘ	Hispanic Y/N ⓘ	Health Insurance Y/N ⓘ	Health Insurance Type ⓘ	Veteran Y/N ⓘ	Disabling condition Y/N ⓘ
		SELF			Choose	Choose					

SECTION 2: DISABILITY INFORMATION
ONLY COMPLETE if someone in the household has a disabling condition. IF NOT, skip to Section 3.

Now I'm going to ask you some additional information about the people in your household with a disabling condition. Remember, you don't have to answer any questions you don't want to. Your answers may help us figure out how to best to help you. I also want to make sure that you know any specific information about a disability is only used to determine if you might be eligible for a program, not to deny you services or housing for which you are eligible.

Note: documentation is not required: client's self-report is sufficient for this assessment.

From previous question on disabling conditions, fill in chart with name of person/people with disabling conditions. Then read questions below and record answers in the chart.

First and Last Name ⓘ	Type of disability (1 type per line) ⓘ	Is this expected to be long-term and continue indefinitely, and affect your/their ability to live independently? ⓘ	Currently receive services or treatment?	If not, Would you/they like help getting connected with services or treatment?

➢ What type of disabling condition do you/does <u>use name of each person with disabling condition</u> have?
➢ Is the disabling condition expected to be long-term and continue indefinitely, and affect your/their ability to live independently?
➢ a. Do you/they currently receive services or treatment for the disabling condition?
  b. *If not,* Would you/they like help getting connected with services or treatment?

➢ Do you have any urgent medical conditions right now that you need help with?   _____
  If yes, make appropriate referrals.

SECTION 3: DOMESTIC VIOLENCE HISTORY

Read the following questions and record the "YES" answers in the chart below, including the name of the person.

➢ Have you ever had a partner that made you afraid for your safety, hurt you or controlled your decisions? ⓘ YES   NO

    If YES,   a. When did it occur? ⓘ

             Within the past 3 months   3-6 months ago   6-12 months ago   More than 1 year ago

         b. Are you currently fleeing them? ⓘ

➢ Has anyone in your household, besides you, had a partner that made them afraid for their safety, hurt them or controlled their decisions? ⓘ YES   NO

    If YES,   a. When did it occur? ⓘ

             Within the past 3 months   3-6 months ago   6-12 months ago   More than 1 year ago

         b. Are they currently fleeing them? ⓘ

➢ Would you or anyone else in your household like to speak with a domestic or sexual violence advocate for support?   _____

   If yes, make appropriate referrals.

Name (First and Last) ⓘ	When did it occur? ⓘ	Currently fleeing? Y/N ⓘ
	Choose	
	Choose	
	Choose	

4

SECTION 4: CURRENT HOUSING SITUATION & CHRONIC HOMELESSNESS INFORMATION
This Section must be completed for each Adult.

Thanks for your answers so far. Now, I want to review your current housing situation with you. I'm also going to ask some questions about your housing history. I want to remind you that we do not discriminate. Our goal is to help identify the housing and support that best fits your needs. Answering these questions accurately may help us.

If Housing Referral Form is on hand, Review & Update: I see that you've been staying <place from referral form>; is that still where you are staying?

➤ Where did you stay last night? Please be specific. ⓘ

Homeless
☐ Emergency Shelter or Safe Haven
☐ Place not meant for habitation (cars, parks, abandoned or condemned buildings, camps, streets)
☐ Motel/hotel (General Assistance (GA) or other voucher)
➤ *If experiencing homelessness[1],* do you recall the approximate date you started staying here? ⓘ _____

Institutional setting	
☐ Hospital or non-psychiatric medical facility	☐ Foster Care home/residential program
☐ Jail/prison/Juvenile detention facility	☐ Long-term care facility or nursing home
☐ Psychiatric hospital bed/facility	☐ Substance abuse treatment facility or detox

Transitional or Permanent Housing
☐ Motel/hotel paid by self
☐ Renting a house /apartment
If yes, Do you live in subsidized housing or have your own voucher right now? (VRS, FUP, Section 8, Shelter + Care, etc)
☐ Yes: _____
☐ Staying or living in a family member's room, apartment or house
☐ Staying or living in a friend's room, apartment or house
☐ Other residential project (not homeless specific)
☐ Transitional Housing for homeless persons (including youth)
Diversion Questions for those who did not stay in Emergency Shelter last night (Optional)
➤ Are you able to stay <insert name of location> again tonight?   ☐Yes ☐No ☐Maybe
➤ *If no or maybe,* Is there anything that could be done so that you can stay there again? _____
➤ Do you have friends or family in the area that you can stay with safely tonight?   ☐Yes ☐No

---

[1] In Emergency Shelter or Safe Haven, place not meant for human habitation (tent, street, car, etc.) or in a motel paid for through a state or other voucher.

Transitional or Permanent Housing, cont.

> *Screen for Imminent or At-Risk of Homelessness (Optional)*

➢ Have you been threatened with being kicked out of your current place? ☐ Yes ☐ No

➢ Have you been served a legal eviction notice (from the court) that says you must leave within 14 days?

☐ Yes ☐ No **DATE (if known):** _____

➢ Have you received a notice (from your landlord) that your right to stay or occupy your current housing will be terminated within 21 days?

☐ Yes ☐ No **DATE (if known):** _____

➢ Are you staying with family or friends because you are unable to afford your own place? ☐ Yes ☐ No

➢ Is your current living situation overcrowded? Meaning, there too many people in your current location (> 1.5 pp/room)? ☐ Yes ☐ No

➢ Have you moved 2 or more times in the past 60 days? ☐ Yes ☐ No

➢ Has the housing that you are currently living in been condemned by a health officer? ☐ Yes ☐ No

☐ In a home owned by the individual/family *STOP – Make referral to homeownership center*

➢ How long have you been staying where you are staying now? *(Update, if needed)* ⓘ

☐ One night or less	☐ One month or more, but less than 90 days
☐ Two to 6 nights	☐ More than three months, but less than one year
☐ One week or more, but less than one month	☐ One year or longer

➢ *If less than 90 days,* on the night before this was where you stayed, where did you stay **AND** approximately when did you start staying there? ⓘ

☐ *Emergency Shelter/Safe Haven* ☐ *Place not meant for habitation (car, tent, street, etc.)* ☐ *Other:* _____
Start Date: _____ Start Date: _____

➢ Have you ever experienced homelessness before (this time?) ☐ Yes ☐ No

a . If yes, how many times have you been living outside, on the streets, or in an emergency shelter or safe haven in your life? _____

b. When were you homeless and how long were you homeless each time (include shelter stays)? *(list year & length of episode in months)*

Staff answer the following from responses above:

➢ *Total # of months/years spent homeless:*

☐ *Less than 1 year* ☐ *12 – 23 mos.* ☐ *24 – 60 mos. (2-5 years)* ☐ *More than 60 mos. (5 years)*

➢ *Regardless of where they stayed last night, # of times the client has been homeless (including current episode) in the past 3 years:* ⓘ _____

➢ *Total # of months spent homeless (including current episode) in the past 3 years:* ⓘ _____

SECTION 5: INCOME AND EMPLOYMENT INFORMATION

Now, I want to understand your current income and employment situation.
If you can provide a copy of your pay stubs or benefit statements, we may be able to serve you more quickly.

Do you or any adults in your household have income from any source, including cash and non-cash income? ⓘ   ☐ Yes   ☐ No

If yes,

Cash Income ⓘ	Monthly Amount ⓘ	Which Adult? ⓘ
Alimony/other spousal support	$	
Child support	$	
Earned Income (employment/self-employmt)	$	
General Assistance (GA)	$	
Other	$	
Pension/Retirement Income from job	$	
Private disability insurance	$	
Social Security Retirement	$	
SSDI	$	
SSI	$	
Reach Up (TANF)	$	
Unemployment	$	
VA disability: non-service connected pension	$	
VA disability: service connected compensation	$	
Worker's comp	$	
Total Cash Income	**$**	

Non-Cash Income ⓘ	Yes/No ⓘ	Monthly Amount ⓘ (optional)	Which Adult? ⓘ
3SquaresVT - SNAP (Food Stamps)		$	
WIC		$	
Reach Up (TANF) child care services		$	
Reach Up (TANF) transportation services		$	
Other Reach Up (TANF) services		$	
Section 8/public housing rental assistance		$	
Other:		$	
Other:		$	
Other:		$	
Other:		$	
Total Non-Cash Income		**$**	

Do you expect any changes in your household income in the next month?   ☐ Yes   ☐ No   *If Yes,* what changes?

If you are receiving Reach Up (TANF), do you expect any changes to this benefit in the near future?   ☐ Yes   ☐ No   *If Yes,* what changes?

Would you like to explore a way to increase your income?   ☐ Yes   ☐ No

If yes,   Do you think employment training or support could help you to increase your income?   ☐ Yes   ☐ No

        If yes,   Would you like help with finding employment, training or education opportunities?

        If no,   Are you interested in other benefits?

SECTION 6: LEVEL OF ASSISTANCE

Now that I have your income and employment information, I'm going to ask you some questions to help better understand your housing needs.

A.	Screen for Short-Term Assistance (up to 3 months)			Score:
INCOME	Do you have enough income right now to afford ongoing rent for your own apartment?	*Yes = 1, No = 0*		*Total Income Score = _____*
	Do you expect that your income will increase in the next three months, such as a raise from a job or pending military, retirement, alimony, child support or social security benefits? *(reasonable expectation)*	*Yes = 1, No = 0*		
	In the next three months, will you receive subsidized housing? *(documentation)*	*Yes = 1, No = 0*		☐ *Score >=1 Criteria Met*
	In the next three months, will your households expenses decrease enough so that you can afford your own apartment?	*Yes = 1, No = 0*		
OPPORTUNITY	Have you ever been asked to leave your apartment or given legal papers asking you to leave? **If yes, How many times?** _____	*Score 1 if No (exclude pending)*		*Total Opportunity Score = _____*
	Do you have any good or fair landlord references?	*Yes = 1, No = 0*		☐ *Score >=1 Criteria Met*
	Do you have your next housing secured? *(documented offer from landlord for a unit)*	*Yes = 1, No = 0*		
SITUATION	*From previous questions: First episode of homelessness in the past three years?*	*Yes = 1, No = 0*		☐ *Score = 1 Criteria Met*
☐ **CHECK HERE IF ALL OF THE LAST COLUMN IS CHECKED – ALL CRITERIA ARE MET; HOUSEHOLD SCREENS IN FOR SHORT-TERM ASSISTANCE**				
B.	Screen for Long-Term Assistance (more than 24 months)			Score:
Has the client been experiencing homelessness (this episode) continuously for one year or more OR has had at least 4 episodes of homelessness in past 3 years (previously determined)?		*Yes = 1, No = 0*		☐ *Score >=1* **Household Screens In for Long-term Assistance**
Does the client have a disability that is expected to be long-term, and substantially impairs their ability to live independently over time (previously determined)?		*Yes = 1, No = 0*		
*Has the client been asked to leave an apartment or given legal papers asking to leave **3 or more times**, including anything that is pending (previously determined)?*		*Yes = 1, No = 0*		
C.	Screen for Medium-Term Assistance (3-24 months)			
☐ **CHECK HERE IF THE HOUSEHOLD DID NOT SCREEN IN FOR SHORT-TERM OR LONG-TERM ASSISTANCE; SCREENS FOR MEDIUM-TERM ASSISTANCE**				

SECTION 7: COMPLEX SERVICE NEEDS

ONLY COMPLETE if Household screened into Medium-Term or Long-Term Assistance (A or B) in preceding section.
If Not, Skip to Section 8.

Your responses to these next questions will help us understand the kind of services you might need in housing. Like before you don't have to answer, but it will help identify housing support for you.

A. Have you or a member of your household:

   ☐ Had one or more trips to an emergency room in the past year?
   ☐ Stayed in a psychiatric facility (lifetime)?
   ☐ Stayed in a substance abuse treatment facility (lifetime)?
   ☐ Stayed in another type of residential facility, including a nursing home or group home (lifetime)?
   ☐ Been in foster care at age 16 years or older?
   ☐ Been homeless before the age of 25 (adults and heads of household only)?
   ☐ Stayed in a prison, jail, or correctional facility (lifetime)?

   ☐ Do you currently have an open case with Family Services (DCF Child Welfare)?
   ☐ Have you been without any cash income (including from a job or not from a job) for the entire past year?
   ☐ Do you or anyone in your household have an urgent medical need (e.g., severe infection, acute diabetic condition, mental health crisis)

B. *Staff member answer from information collected earlier (pages 3 and 4):*

   ☐ *Currently unsheltered or living in a place unfit for human habitation (e.g., car, tent)*
   ☐ *Survivor of domestic/sexual violence*
   ☐ *Adult household member living with a chronic condition that is disabling*

C. *Staff member answer from information collected earlier (page 5)*

   ____ *Mark "0" for less than 12 months of homelessness; "1" for 12 – 23 months of homelessness; "2" for 24 – 60 months (2-5 years) of homelessness; "3" for more than 60 months (5 years) of homelessness*

Total boxes checked above in sections A and B: _____
Score for length of time homeless in section C: _____
Total Complex Service Needs Score (add the two above): _____

SECTION 8: HOUSING PREFERENCES AND BARRIERS (OPTIONAL)

The next set of questions will help us gather information about your housing preferences and barriers.

- ➢ Where would you like or prefer to live (county/towns)? _____
- ➢ Do you currently owe any back rent?   ☐ Yes   ☐ No
- ➢ <u>Do you currently owe money on any utility bills?</u>   ☐ Yes   ☐ No
- ➢ Do you have friends or family members with whom you can stay for a short period of time, or who can lend you money? ☐ Yes   ☐ No
- ➢ Would you say you have trouble getting or keeping an apartment?   ☐ Yes   ☐ No

   If yes, was it for any of the following reasons? (Check all that apply)

☐ Need an accessible unit	☐ Smoking
☐ Credit history	☐ Uneven or no employment
☐ Criminal record	☐ Eviction history
☐ Not enough income	☐ Issues with house guests: _____
☐ Bad or no landlord references	☐ Discrimination- Please explain: _____
☐ My pets or animals: _____	☐ Number of children/people in the household
☐ Housekeeping	☐ Other:_____

- ➢ What would you say is your biggest barrier to getting or keeping housing right now?

ONE MORE PAGE LEFT! PLEASE COMPLETE THE FINAL PAGE WITH CLIENT; THEN FILL OUT THE RELEASE OF INFORMATION.

SECTION 9: REFERRALS AND SERVICE CONNECTIONS

This is our final page! Thanks again for being patient as we fill this out together. I have just a few final questions.

➢ Have you worked with any service agencies or programs in the last 12 months?

Agency:	Agency:	Agency:
Program Name:	Program:	Program:
With whom did you work?	With whom did you work?	With whom did you work?

➢ Are you currently on Probation or Parole? ☐ *Yes*   ☐ *No*

   Parole Officer's Name: _____   Telephone #:_____   Type of offense: _____

➢ Are all school aged children enrolled in school? ☐ *Yes*   ☐ *No*   *If yes*, are there any enrollment or attendance difficulties? _____

   If yes, what school do they attend? _____

   Can I contact the local homeless liaison at your school? ☐ *Yes*   ☐ *No*   http://education.vermont.gov/homeless-children-and-youth

➢ Are you interested in any of these other resources we can provide to help you?

- ☐ Adult education classes
- ☐ Budget and financial counseling
- ☐ Employment Search/Training
- ☐ Finding a primary care provider

- ☐ Food/Food Shelf/3SquaresVt Benefits
- ☐ Health insurance
- ☐ Information about substance use

- ☐ Information about counseling
- ☐ Support groups
- ☐ Other:

REFERRALS FOR CLIENT   *Go back to pages 1, 2 3, 6 and 10 and check for any soft referrals (Reminder: Questions that lead to referrals are dash underlined.*

☐ *Emergency Housing: Shelter or Overflow Motel*   ☐ *Support Services: _____*   ☐ *Financial assistance*

☐ *Help to find housing*   ☐ *Mediation/Help for Housing Conflict*   ☐ *VA*   ☐ *Services or Treatment for Disability*   ☐ *DV/SV Advocate*

☐ *Urgent Medical Care*   ☐ *Homeownership Center*   ☐ *Employment, Training or Education Opportunities*   ☐ *Benefits*   ☐ *Utilities*

Service Referrals (Note: These are soft referrals, meaning the assessor can provide client with agency information or call agency with the client present):

Housing Next Steps:

Next Appointment with:

VT-500 BoS

FY19 CoC Program NOFA

1E-1. Public Posting – 15 Day Notification Outside e-snaps – Projects Accepted

This file contains the following:

1. Projects Accepted email to All Participants- page 2

2. FY19 Project Ranking Order – page 3-4

Wed 9/4/2019 4:10 PM

Andrea Hurley

FY19 CoC FINAL Ranking Order: September 4, 2019

To ☐ Andrea Hurley

Bcc ☐ Daniel Blankenship; ☐ Phillips, Sarah; ☐ Higgins, Emily; ☐ David DeAngelis (BHP); ☐ Meghan Morrow Raftery; ☐ Adam.smith@icalliances.org; ☐ Rebeka Lawrence-Gomez; ☐ Renee Weeks; ☐ Kara Casey (VT Network); ☐ Kathleen Berk; ☐ Richard Williams

ⓘ You forwarded this message on 9/9/2019 1:08 PM.

✉ Message 📕 FY19 CoC Program Project Ranking List - VT BoS Final Determination.pdf (92 KB)

Dear FY19 Project Applicants,

Thank you for submitting FY19 CoC project proposals for funding to be considered by the Vermont Coalition to End Homelessness (VCEH)/ VT Balance of State Continuum of Care.

No appeals from project applicants were submitted and a final ranking order for all projects is attached. This ranking order will be available via the helpingtohousevt.org/whatwedo/hud/nofa19 website and sent through our listserv shortly.

To ensure that we meet our submission date, and have the ability to check all projects our local CoC timeline to enter into esnaps is September 11th.

The CoC Ranking Committee will review all appeals and make a final determination (if different), sent by VSHA to each applicant.	Before 5:00PM Wednesday, September 4, 2019
All CoC Program project applications *approved* by the Ranking Committee must be **completed/submitted in e-snaps and submitted to the Collaborative Applicant within the e-snaps system.**	Before 4:00PM Wednesday, September 11, 2019

[VT-500 BoS] FY2019 CoC Program Project Ranking – VT BoS CoC Ranking Committee
FINAL DETERMINATION 9/4/19 - $4,011,601

APPLICANT	TYPE	PROJECTS: TIER 1	BUDGET $3,376,171	CONSOLIDATED BUDGET	RANK	SCORE
VSHA	PSH	VSHA S+C SW FY19 RENEWAL (Shelter+Care/Statewide)	$1,344,170		1	79
BHP	PSH	Bra HA2019 RENEWAL (Brattleboro Housing Authority/Shelter+Care)	$248,926		2	66
VSHA	PSH	VSHA S+C WWW FY19 RENEWAL (Shelter+Care/Washington-Windham-Windsor)	$204,472		3	N/A
VSHA	PSH	VSHA S+C Pilot FY19 NEW (Shelter+Care/Pilot/New Reallocation)	$240,068		4	93
ICA	HMIS	Vermont BoS HMIS RENEWAL	$59,382		5	N/A
AHS	CE	Coordinated Entry Partnership RENEWAL	$355,639		6	N/A
VSHA	RRH-DV	VSHA RRH6-DV FY19 RENEWAL (Rapid Rehousing/#6/Domestic Violence)	$163,909		7	N/A
VSHA	RRH	VSHA RRH SW FY19 Combined (Rapid Rehousing/Statewide/Combined Consolidation of RRH SW and RRH6-DV)		$999,960	C7	N/A
VSHA	RRH	VSHA RRH SW FY19 RENEWAL (Rapid Rehousing/Statewide)	$759,605		8	65
APPLICANT	TYPE	PROJECTS: TIER 2	BUDGET $191,986		RANK	
VSHA	RRH	VSHA RRH SW FY19 RENEWAL (Rapid Rehousing/Statewide)	$76,446		8	65
VSHA	PSH	VSHA S+C WWW FY19 Expansion NEW (Shelter+Care/ Addison-Franklin-Washington-Windham-Windsor/Expansion)	$115,540		9	N/A
VSHA	PSH	VSHA S+C Pilot FY19 NEW (Shelter+Care/Pilot/Bonus)	$178,408		10	93
		Domestic Violence BONUS	**BUDGET**		**RANK**	
AHS	CE	DV Coordinated Entry Expansion NEW	$157,991		11	N/A
		CoC Planning Project	**BUDGET**			
VSHA	Planning	VT BoS CoC Planning FY19	$107,045		N/A	N/A
		REJECTED - COC PROJECT PROPOSALS				
		NONE				

Highlights from the VT BoS CoC Ranking Committee's initial project funding/ranking determination:

- The Ranking Committee made all decisions based upon scores, as well as policy set for creating this ranking order.
- The highest scores placed at the top of the ranking order, followed by renewals that do not have APRs or reporting on yet due to just starting.
- Due to poor utilization of the current grant, the Ranking Committee placed VSHA's Statewide Rapid Rehousing to straddle tiers.

VT-500 BoS

FY19 CoC Program NOFA

1E-4. Public Posting – 15 Day Notification Outside e-snaps – Projects Rejected or Reduced

This file contains the documents of the public posting about the local competition.

1. E-mail to Vermont State Housing Authority stating Voluntary Reductions – page 2-3

From: Andrea Hurley
Sent: Tuesday, September 10, 2019 8:14 AM
To: Daniel Blankenship <daniel@VSHA.ORG>
Subject: FY19 CoC Project Ranking Final Determination with Voluntary Reallocations - VSHA

Dear Daniel Blankenship (VT State Housing Authority),

I am writing to confirm your final Voluntary Reduction project amounts as well as awarded additional dollars to the new Shelter Plus Care Pilot project; please see highlighted below.

RENEWAL PROJECT PROPOSALS

PSH: "Shelter + Care Statewide
- **Rank #1** out of 12 (79 out of 100 total points)
- FY19 renewal application submitted for $1,344,198 - Current renewal project awarded $1,566,758
- This represents a voluntary reallocation amount of $222,560

PSH: "Shelter + Care WWW" $204,472
- **Rank #3** out of 12 (no points – this is a 1st year new grant and held harmless per CoC policy)

RRH: "RRH6-DV" $163,909
- **Rank #7** out of 12 (no points – this is a 1st year new grant and held harmless per CoC policy)
- This grant to be consolidated into RRH Statewide

RRH: "Statewide"
- **Rank #8** out of 12 (65 out of 100 total points)
- FY19 renewal application submitted for $836,051 - Current renewal project awarded $969,071
- This represents a voluntary reallocation amount of $133,020
- There are concerns about poor utilization resulting in a change in placement in the project list
- The consolidated project will be straddling Tier 1 and Tier 2 of funding.

RRH: Statewide Consolidation – $999,960
- **Rank 8C**
- RRH Statewide + RRH6-DV consolidated grant application

NEW PROJECTS

PSH: "Shelter Plus Care Pilot – Services Washington/Windham" $240,068
- **Rank #4** out of 12 (93 out of 100 total points)
- Requested 240,000 – awarded 240,068 to ensure CoC fully utilized CoC Program funds for VTBOS

PSH "Shelter Plus Care WWW Expansion" $115,540
- **Rank #10** out of 12 (93 out of 100 total points)

- This grant was placed in Tier 2 per CoC policy on new grant applications.

PSH "Shelter Plus Care Pilot – Services Windsor – Bonus" $178,408
- **Rank #11** out of 12 (93 out of 100 total points)
- New Bonus projects are placed in Tier 2 per CoC policy

Thank You!
Andrea Hurley
CoC Support Specialist
VT-500 Balance of State CoC

VERMONT STATE HOUSING AUTHORITY –VERMONT COALITION TO END HOMELESSNESS
1 Prospect Street, Montpelier, VT 05602
Direct: (802) 828-5525 (checked periodically) Cell (call/text): (802) 828 - 7450* Office: (802) 828-3295 * Fax: (802) 828-2111
Email: **andrea@vsha.org** * Website: **www.vsha.org**

NOTICE OF CONFIDENTIALITY The information in this email, including attachments, may be confidential and/or privileged and may contain confidential personal and/or health information. This email is intended to be reviewed only by the individual or organization named as addressee. If you have received this email in error please notify VT State Housing Authority immediately - by return message to the sender or to contact@vsha.org or destroy all copies of this message and any attachments. Confidential personal and/or health information is protected by state and federal law, including, but not limited to, the Health Insurance Portability and Accountability Act of 1996 and related regulations.

VT-500 BoS

FY19 CoC Program NOFA

1E-1. Public Posting – 30 Day Local Competition Deadline

This file contains the documents of the public posting about the local competition deadline.

1. Page One of VT-500 BoS Request for Proposals with Arrow showing Deadline. – Page 1

2. VT-500 BoS E-mail to Listserv with Arrow showing Deadline. – Pages 2-4

Vermont Coalition to End Homelessness (VT-500 Balance of State Continuum of Care)
FFY2019 HUD Continuum of Care Program - Notice of Funding Availability

REQUEST FOR PROPOSALS (RFP) – NEW AND RENEWAL PROJECTS

Any eligible entity that wishes to submit a RFP application for a NEW or RENEWAL project during this year's HUD CoC NOFA must complete the attached form (only one RFP request per form) and submit it electronically before **4:00 PM EST Friday August 16, 2019** to the:

Vermont State Housing Authority (Andrea Hurley: andrea@vsha.org)

HMIS & Coordinated Entry NEW or RENEWAL projects letter of intent are due electronically before **4:00 PM EST Friday August 16, 2019** to *the:*

Vermont State Housing Authority (Andrea Hurley: andrea@vsha.org)

INTRODUCTION

The Vermont Balance of State Continuum of Care (VT BoS CoC) is accepting proposals for projects to be funded by the U.S. Department of Housing & Urban Development (HUD) with FFY2019 Continuum of Care Program funding.

Applications must be submitted to the Vermont State Housing Authority (VSHA), who serves as the Collaborative Applicant for the Vermont Balance of State Continuum of Care (VT BoS CoC) geographic area. The VT BoS CoC geographic area encompasses all counties in Vermont, except Chittenden.

We are seeking proposals to address housing and service priorities established through local communities and stakeholders, with a priority to serve vulnerable populations including individuals & families experiencing chronic homelessness, persons fleeing domestic violence, youth/young adults (18-24), families with children under 18, and Veterans.

ALL eligible entities, including those that do not currently receive CoC Program funds, are encouraged to submit proposals for any of the VT BoS CoC FFY2019 CoC Program funds listed below.

Any reallocation or bonus project can be: Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), Joint Transitional Housing-RRH (TH-RRH), Coordinated Entry (CE) and/or Homeless Management Information System (HMIS).

*Please note that HMIS and CE funding will not use this application process. HMIS and CE may be designated an amount from the CoC based on identified needs for any new project applications. HMIS and CE lead agencies must submit a statement of need (for NEW projects) to VSHA by **Friday August 16**, this will be presented to the full CoC for review and decision at the August 20 VCEH meeting*
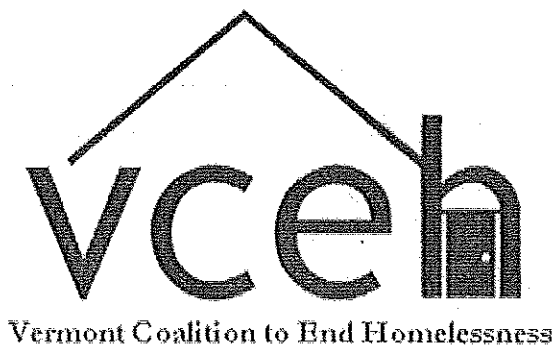
HUD allows each CoC to submit only one DV Bonus project for each of the following component types: RRH, joint TH-RRH, and/or CE.

From:	Andrea Hurley <andrea@vsha.org>
Sent:	Wednesday, July 24, 2019 7:08 AM
To:	Andrea Hurley
Subject:	VERMONT BALANCE OF STATE NOTICE OF FUNDING AVAILABILITY (NOFA) FY19 REQUEST FOR PROPOSALS

Vermont Coalition to End Homelessness

Vermont Coalition to End Homelessness (VT-500 Balance of State Continuum of Care)

FFY2019 HUD Continuum of Care Program – Notice of Funding Availability

REQUEST FOR PROPOSALS (RFP) – NEW AND RENEWAL PROJECTS

The Vermont Balance of State Continuum of Care (VT BoS CoC) is accepting proposal applications for projects to be funded by the U.S. Department of Housing & Urban Development (HUD) as part of the FFY2019 CoC Program Notice of Funding Availability (NOFA)

U.S. Department of Housing and Urban Development
Community Planning and Development
Notice of Funding Availability (NOFA) for the Fiscal Year 2019 Continuum of Care

FY19 NOFA Summary from Technical Assistance Collaborative (TAC)

Applications for projects to serve the VT BoS CoC geographic area (all counties in Vermont, except Chittenden) should address local housing and service needs, with a

priority to serve vulnerable populations including individuals & families experiencing chronic homelessness, persons fleeing domestic violence, youth/young adults (18-24), families with children under 18, and Veterans.

Any and all eligible entities, *including those that do not currently receive CoC Program funds*, are encouraged to submit complete proposal applications (only one request per application) for any NEW and/or RENEWAL project with the following available funds:

- $3,568,157; Existing CoC Projects – Renewal (currently funded FFY18 recipients)
- TBD; New or Expansion Projects – Reallocation funding (any eligible entity)
- $178,408; New or Expansion Projects – Bonus funding (any eligible entity)
- $157,991; New or Expansion Projects – DV Bonus funding (any eligible entity)

The Full Request For Proposals (RFP) for the VT-BoS CoC 500, includes the RFP, Timeline, & Application for NEW & RENEWAL projects.

Complete applications must be submitted electronically to the Vermont State Housing Authority (Andrea Hurley: andrea@vsha.org) before **4:00PM Friday, AUGUST 16, 2019.**

Applications will be scored via the following:

- VT Balance of State Ranking Policies & Procedures
- VT Balance of State Renewal Project Scoring Sheet
- VT Balance of State New Project Scoring Sheet.

More information on the CoC Program, HEARTH Act, the CoC Interim Rule and the NOFA is available on HUD's website: https://www.hudexchange.info/coc

Additional information on the VT Coalition to End Homelessness (VT BoS CoC), FFY2019 CoC Program RFP, CoC Project Ranking Policy, CoC Project Scoring Tools (Renewal & New) is available at: http://helpingtohousevt.org/whatwedo/hud/

forward to a friend

All interested parties are welcome and invited to join the Vermont Coalition to End Homelessness in our work through general membership, committees and workgroups.

For more about joining the Vermont Coalition to End Homelessness, visit our website: www.helpingtohousevt.org

To submit news, events or information for the VCEH mailing list,
please email Andrea Hurley.

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Our mission is to end homelessness in Vermont through sharing information, developing resources, providing a forum for decision-making and to promote decent, safe, fair, affordable shelter for all.

VT-500
FY19 CoC Program NOFA
3A. Written Agreement with Local Education or Training Organizations

This file contains the following:

1. MOU between the Vermont Agency of Education & The Vermont Coalition to End Homelessness – April 15, 2018 –June 30, 2023

①

Memorandum of Understanding between

The Vermont Agency of Education and

The Vermont Coalition to End Homelessness

The Parties

The parties to this Memorandum of Understanding are the Vermont Agency of Education (AOE), the State Education Agency responsible for ensuring students identified as homeless have equal access to the same free, appropriate, public education provided to other Vermont children, with the opportunity to meet the same challenging state content and student performance standards and the Vermont Coalition to End Homelessness (VCEH), the primary decision-making body of the Vermont Balance of State Continuum of Care (CoC).

Purpose

The Parties, by signing this MOU, agree to collaborate on the CoC's planning and implementation of a comprehensive community plan to prevent and end homelessness among youth and young adults throughout the State of Vermont. This MOU recognizes the parties' shared goal of preventing and reducing homelessness among unaccompanied youth in Vermont schools by keeping these youth in school with stable housing and supports, and their mutual commitment to identify strategies and reduce barriers to doing so.

Responsibilities of the Parties

Vermont Coalition to End Homelessness:

1. VCEH will maintain its membership on the Youth Action Board and the Youth Homelessness Prevention Plan Committee, which it formed to spearhead the development and implementation of a coordinated community plan to prevent and end youth homelessness.

2. VCEH, through its designated Collaborative Applicant, will complete its application for the Department of Housing and Urban Development's (HUD) Youth Homelessness Demonstration Program for funding and technical assistance to support this planning and implementation.

3. VCEH will continue to enact its *Education of Children and Youth Experiencing Homelessness Policy*, which ensures all HUD CoC program recipients, sub-recipients, and related service providers make the educational and service connections to

2

ensure youth are enrolled in school and receive educational services, as appropriate to their individual needs.

Vermont Agency of Education:

1. The AOE will continue to designate the State Coordinator for Education of Homeless Children and Youths to be a member of the CoC Board as well as a member of the Youth Homelessness Prevention Plan Committee to participate in YHPPC meetings and planning of the comprehensive community plan to end youth homelessness. The State Coordinator for Education of Homeless Children and Youths supports the work of all McKinney Vento homeless education liaisons statewide.

2. The State Coordinator for Education of Homeless Children and Youths will serve as a liaison between YHPPC/YAB and the SU/SD McKinney Vento homeless liaisons within the VT Balance of State CoC geography.

3. The AOE will continue to explore the most effective way for SU/SD level homeless education liaisons to refer students and their families into the Coordinated Entry System; this will include a training on Coordinated Entry to all homeless education liaisons in 2018.

4. The AOE will continue to foster collaboration between homeless service providers and local homeless education liaisons, including but not limited to cross trainings and sharing of informational resources.

This MOU will begin April 15, 2018 and continue until June 30, 2023 or until such time as one or both parties terminates the MOU in writing with 30 days notice.

The MOU will be revisited annually and may be amended at any time with the written mutual consent of the Parties.

For the Vermont Coalition to End Homelessness	For the Vermont Agency of Education
Name: Peter Kellerman	Name: Amy Fowler
Title: Co-Chair	Title: Deputy Secretary
Signature:	Signature:
Name:	
Title:	
Signature:	

VERMONT
AGENCY OF EDUCATION

③

VT-500
FY19 CoC Program NOFA
3B-3. Summary of Racial Disparity Assessment

Racial Disparities in Vermont Balance of State Homeless Population

VT-500 Balance of State Continuum of Care – FY18

Race	VT-500 Total Population %	VT-500 % Homeless Population	Average Length of Time Homeless (days)	% Successful Exits/Retention from ES,SH,TH, RHH who exited	% Returns to Homelessness in 2 Years
2 or more Races	1.65%	4%	123	60.53%	9.09%
American Indian or Alaska Native (HUD)	0.38%	2%	121	28.57%	33.33%
Asian (HUD)	0.76%	0%	57	50.00%	0%
Black or African American (HUD)	0.63%	5%	147	59.26%	8.33%
Native Hawaiian or Other Pacific Islander (HUD)	0.02%	0%	630	60.00%	0%
Unknown	N/A	N/A	601	22.22%	0%
White (HUD)	96%	84%	111	63.54%	13%
Hispanic/Latino (HUD)	1.35%	5%	94	61.95%	8.82%
Total Average			118	62.35%	12.77%

Key Findings:
- 16% of total persons experiencing homelessness identify as persons of color (Black, Multi-Racial, Asian, American Indian/Alaska Native, Native Hawaiian/Pacific Islander, Latino) compared to 4.79% of the general population in the State of Vermont.
- Persons of color on average are homeless for more days than those who are white, and have less than average successful exits or maintain housing.

Next Steps:
- Seek to understand the reason(s) persons of color disproportionately homeless.
- Explore and use data to identify why persons of color are experiencing less success than their White counterparts.