Vermont Coalition to End Homelessness
Local Coordinated Entry (CE) Partnership

Key Partners:
- Community Mental Health Agency
- Homeless Shelter
- Pathways
- Community Action Agency
- Domestic Violence Shelter/Service Provider
- VA
- VCRHYP Partner
- Parent Child Center
- Economic Services Office
- 2-1-1
- And more

Local Police Department
Other Agency
Local Health Center

ASSESSMENT PARTNER
Conducts Housing Barrier Assessment
HMIS/Data Sharing & high level of coordination with Local Lead Agency (e.g. Housing Review Team)
Provides Homeless Assistance to Clients

LOCAL LEAD AGENCY
DESIGNATION of ONE ORGANIZATION by LOCAL CoC—SHOULD BE ORGANIZATION THAT ALREADY IS A “GO TO” for HOUSING/HOMELESS HELP
ACTS AS THE LOCAL “CLEARINGHOUSE”
LEADS LOCAL COORDINATED ENTRY PARTNERSHIP—creates communication system (e.g., email list, local committee):
CE ORIENTATION & OUTREACH FOR NEW PARTNERS,
ASSESSMENT TRAINING, CE PARTNERSHIP MOU, ENFORCES CONFIDENTIALITY/SAFETY PROTOCOLS & MOU, UPDATES/KEEPS HOMELESS ASSISTANCE INVENTORY, CE EVALUATION
CONDUCTS HOUSING BARRIERS ASSESSMENT & MANAGES REFERRALS/CENTRAL WAITLIST(S) for the CoC
ACCOUNTABLE to LOCAL CoC
HMIS DATA SHARING with ASSESSMENT PARTNER(S)

ASSESSMENT PARTNER
e.g., Community Mental Health Agency

ASSESSMENT PARTNER
e.g., Youth Agency

ASSESSMENT PARTNER
e.g., Local Shelter

Soups Kitchen
Homeless Education Liaison (School)

Referral Partner
Completes VCEH Referral/Housing Screen and sends to Lead Agency for Housing Barriers Assessment
Agencies may begin as a Referral Partner and become Assessment Partners over time.
The VCEH Coordinated Entry Committee has developed a Coordinated Entry Partnership model for the 11 local Continua of Care that constitute the Vermont Balance of State CoC. Each local CoC designates Referral Partners, a Lead Agency, and Housing Assessment Partners. Partners should include 211, health and mental health centers, DV shelter/service providers, school homeless liaisons, shelters, community action agencies and others.

1. Referral Partners complete Housing Screens and refer people to the Lead Agency for assessment and assistance.

2. The Lead Agency completes Housing Barrier Assessments and either provides help directly or connects people to Partners for specialized services and housing.

3. Housing Assessment Partners receive Lead Agency referrals for services and conduct Housing Assessments for people who approach the Partner directly and can be served in-house.

Lead Agency and Housing Assessment Partners meet regularly for case coordination and resource prioritization. The Lead Agency manages any centralized waitlists.

Special consideration is given to meeting the unique needs of special populations. This simple model does not reflect variations in assessment and referrals that the Committee has or intends to develop to address:

- Safety needs of DV/SV Survivors
- Serving Veterans
- Serving unaccompanied youth