|  |  |  |  |
| --- | --- | --- | --- |
| **Board Representative** | **Board Member Position** | **Affiliation** | **Present Y/N/P**  **(P= phone)** |
| Doug Sinclair | Addison CoC | Charter House | P |
| Elizabeth Eddy | Bennington CoC | BROC - Community Action South-West Vermont | Y |
| Suzanne Legare Belcher | Caledonia/Essex CoC | AHS - Field Representative | N |
| Margaret Bozik | Chittenden CoC | Champlain Housing Trust | N |
| Holly Olio | Franklin/GI CoC | NCSS | Y |
| dawn butterfield | Lamoille CoC/Treasurer | Capstone Community Action | Y |
| Kathy Griffin | Orleans CoC | Northeast Kingdom Community Action (NECKA) | N |
| Heather Hinckley | Rutland CoC | Homeless Prevention Center | Y |
| Brooke Jenkins | Washington CoC | Good Samaritan Shelter | P |
| VACANT | Windham South |  |  |
| Pat Burke | Windsor-South/Windham-North | Southeastern Vermont Community Action (SEVCA) | Y |
| Renee Weeks | Windsor-North/Orange | Upper Valley Haven | P |
| Josh Davis | Co-Chair | Groundworks Collaborative | Y |
| Peter Kellerman | Co-Chair | John Graham Housing and Services | Y |
| Rebeka Lawrence-Gomez | Secretary | Pathways Vermont | Y |
| Ari Kisler | Youth | Vermont Coalition of Runaway and Homeless Youth Programs (VCRHYP) | Y |
| Kara Casey | Domestic and Sexual Violence | Vermont Network Against Domestic and Sexual Violence | Y |
| Jim Bastien | Veterans | U.S. Veterans Administration | Y |
| Whitney Nichols | Person with Lived Experience |  | Y |
| Shawn Kelly | Person with Lived Experience |  | Y |
| Emily Higgins | Vermont Agency of Human Services | AHS - Office of Economic Opportunity | Y |
| Brian Smith | Dept of Mental Health | AHS - Department of Mental Health | Y |
| Shaun Gilpin | Housing Partners | DHCD | N |
| Daniel Blankenship | Public Housing Authority/Collaborative Applicant | Vermont State Housing Authority | Y |
| Meghan Morrow Raftery | HMIS Administrator | Institute for Community Alliances | Y |
| Erhard Mahnke | Member-At-Large | VAHC | Y (late) |
| MaryEllen Mendl | Member-At-Large | United Ways of Vermont, 211 | N |
| Deborah Ormsbee | Member-At-Large | Vermont Agency of Education | N |

**Additional Attendees**:

|  |  |
| --- | --- |
| Rick Castillo | VCEH/VSHA |
| Caitlin Ettenborough | Institute for Community Alliances |
| Jessica Radbord | VT Legal Aid |
| Jessica Parker | NCSS |
| Geoffrey Pippinger | DCF |
| Julianne Carlson | CIRCLE |
| Amanda Rigatti | CIRCLE |
| George Seifert | DCF - OEO |
| Maura Collins | VHFA |
| Andrea Tiso | VHFA |
| Steven Marshal | Chittenden Alliance and Advocate |
| Travis Poulin | Chittenden Alliance, CVOEO |
| Angus Chaney | AHS |
| Connie Sandal | Northeast Kingdom Youth Services |
| Tara Chase | Windsor County Youth Services |

Introduction and announcements

Approval of Minutes

* **Daniel moves to accept minutes as presented, Doug seconds**
* *Passed unanimously*

Local Continua of Care:

Doug Sinclair - Addison County

* Construction and Renovation
  + HOPE - accessibility, , Women’s Safe - new home with full accessibility, increased staff space, temporary housing for DV, Charter House - expansion/upgrade of kitchen (30,000 meals a year), building/accessibility improvements expanding capacity - capital campaigns
* Creating Affordable Housing - focused on Middlebury
  + Partners with Porter Hospital, Middlebury College, CoC partners
  + Goal - full spectrum of apartments/facilities for persons with lower income
  + Hospital/college interested in affordable housing for their staff
  + CoC interested in SRO, tiny housing, recovery housing
    - Zoning, septic, land use, affordability all questions
    - 30-day survey in February - tracking who came in, informal data collection re: who’s in need of housing 74 individuals seen
  + Only Laundromat in walking distance has closed
  + Trying to figure out where to start/how to prioritize needs
  + Open to suggestions insights from anyone in the group
    - Dairy farm families seeking farm assistance and have space in houses
    - HomeShare as resource

Lamoille County - Sherry Marcelino

* Yellow House - temporary shelter (aspiring towards permanent)
  + Owned by sheriff’s department (already owned) - $15,000 for part-time staff through sheriff’s department as well
  + Father Rick - pastor St. Johns of the Mountain in Stowe - moved forward with shelter this past winter (7 parishes, 300 volunteers, Capstone)
  + 1000 persons at open house
  + Lots of community supports
  + No state involvement - all local
  + Homelessness Awareness walk in February - PIT tripled (above 60)
  + Partnership with Brooke at Good Samaritan
  + Pathworks several years old - tried to establish homeless shelter - Morrisville changed zoning laws
* Lack of affordable housing
  + Less than 2% vacancy (Lamoille Housing Partnership stat)
  + Have lost 50 units in recent past
  + Struggles with new landlords
  + State representatives joining CoC
* Additional projects:
  + Coordinated Entry
  + Bed bug task force (using AHS funds to resolve)
  + Planning to add “recovery homes” - struggling with review
  + Morrisville requesting building inspections
  + Strategic planning meeting - ongoing data collection
  + Support re: transition from benefitted to employment - VocRehab joining CoC meeting
  + Lamoille County Housing Partnership - partnering with Lamoille county mental health to develop tiny houses

Board nominations - Whitney Nichols

* Slate of Officers and representatives - brought to the floor by nominating committee
* Outstanding need for secretary nomination - please contact Sarah/Whitney if you have ideas/interest
* **Pete moves to accept slate of officers/nominees as proposed, Shawn seconds**
* *Unanimously approved*

Legislative Update – Erhard Mahnke

* VAHC will have Americorps Vista member - outreach, communication, strategic planning, fundraising
* State updates
  + Third budget passed w/out governor’s signature
  + 98% of budget didn’t change from last report
  + Level funded - $200,000 restoration of DMH MH subsidies
  + $300K hotel alternative funds maintained
  + Designated Agency salary increases
  + Increase to state earned income tax credit
  + ACT 188 - rental safety bill
* Federal updates
  + Proposal for increase in contribution rate for HUD subsidies
* VAHC/VCEH joint meeting
  + Gubernatorial candidates, Mitsy Johnson and Tim Ashe
  + Focus on local partnership/program with VAHC/VCEH
  + Interest in Great River Terrace project - Brattleboro

CoC NOFA Committee update – Daniel Blankenship (50 min)

* Please see *Attachment A* below for information related to NOFA
  + Support from Melany from Technical Assistance Center
  + Looking at VSHA completing data entry for VASH
  + Merging CoCs would gain 25 points
* CoC Priorities and Project Types
* Vote: Draft Ranking Policy and Ranking Tool
  + Comments re: Coordinated Entry dictates incoming households vs. prioritization for particular vulnerabilities (i.e. income, disability, etc.)
  + **Pete moves to accept policy and ranking tools as presented with TAC direction on language consistency with Coordinated Entry, Shawn seconds**
    - *Approved by all except Daniel (abstention)*
* Vote Warning: Monitoring Policy
  + TAC helping with policy
* Vote Warning: Emergency Transfer Policy for VAWA
  + Training to be held in the future
  + Person who is harmed in DV situation - unit becomes unsafe - facilitate an immediate transfer from one unit to alternative unit
* Vote Warning: Anti-discrimination Policy
  + Updated version to be sent via email
* Other NOFA Updates
* NOFA committee
  + Open to any interested parties
* CoC Program Funding Opportunities
  + Discussion re: reallocation
  + Services-only available if permanent supportive housing match - future meeting conversation
  + **Emily moves that VCEH approve the reallocation of $201,372 from the VSHA Shelter + Care Statewide project due to inability to spend all grant funds Shawn seconds**
  + *Approved by all, but Daniel abstains*

Minutes submitted by Rebeka Lawrence-Gomez, Pathways Vermont

**Attachment A**

**VCEH – VT Balance of State Continuum of Care Updates**

**Daniel Blankenship, VT State Housing Authority**

**July 17, 2018**

**PUBLIC HOUSING AUTHORITY**

* **Mainstream/Non-Elder Disabled** (NED) – if 50 new vouchers, award notice in 30 days
* **Family Unification Program** – applying for 100 new vouchers, finalized MOU pending, Board Chair signatures from both CoCs needed, AHS agreed to accept FUP referrals from CoC CE process, anticipated submission 7/20, award notice expected at end of August
* **Sect. 8 HCV** –
  + We are issuing vouchers to several households; TH preference still open
  + As a result of a large waitlist purge, it is taking time to process some applications that may have now be eligible for a homeless preference
  + S+C and RRH Providers have a signed release to speak with the S+C/RRH staff only, not Sect. HCV staff; contact VSHA Intake to get release and with questions
* **Project-Based Vouchers** – many PBV were dedicated to serving the homeless including:
  + Great River Terrace (Brattleboro), 21 units, will begin leasing this month
  + French Block (Montpelier), 7 units planned, first VSHA PBV in Montpelier

**COLLABORATIVE APPLICANT**

* YHDP award
  + $2,000,000 (over two years, with option to renew @ $1m/year – CoC NOFA)
  + 7/16 Governor’s Press Conference with HUD
  + 7/18 – 11am HUD intro call with YHDP leaders and at least one youth (discuss expectations, introduce TA providers, and provide an opportunity for questions)
  + 8/7-9 Kick off conference in D.C. (one youth and three other key partners)
  + VT YHDP Plan due in 4 months; may apply for 30% ($600,000) immediately
  + Project Types: Planning: staff, services: host homes, TH/RRH/PSH, HMIS/CE
  + 4 free TA providers: Technical Assistance Collaborative/True Colors/Serve/HUD

* VCEH Policies
  + Anti-Discrimination (see proposal based upon existing Written Standards)
  + CoC Program Monitoring (TA provider will provide draft 7/20)
  + CoC Emergency Transfer Plan (VT Legal Aid will provide draft 7/20)

* CoC NOFA Committee
  + Final call/VCEH notice for volunteers to participate in the NOFA committee
  + Resources: short webinars/guides, FY18 Detailed Questions & CoC application
  + Quick intro & overview of general sections, FY17 weak areas, next steps
  + 1st NOFA Committee conference call meeting: 7/25, 7/26 or 7/27
* FY2018 CoC Program funding opportunities –RFP Q&A session
  + **Reallocation** – $201,372
    - VOTE *“Does VCEH approve the reallocation of $201,372 from the VSHA Shelter+Care Statewide project due to inability to spend all grant funds?”*
    - Any eligible entity may apply (CE, HMIS, RRH, TH-RRH, PSH)
  + **Bonus** – $201,884;
    - Any eligible entity may apply (CE, HMIS, RRH, TH-RRH, PSH)
  + **DV Bonus** – $162,411
    - Any eligible entity may apply (CE, RRH)
  + **Renewals** – all existing recipients intend to submit applications: Brattleboro Housing Authority (PSH-Shelter+Care); VT State Housing Authority (PSH-S+C and Rapid Rehousing SW & 5); VT AHS-OEO (Coordinated Entry); ICA (HMIS)
  + **CoC Project Ranking Committee**
    - 8/20 meeting to review & rank all project applications using objective data and the priorities established by local CoCs/key stakeholders
* VT BoS CoC Priorities and Needs [only CoC Program Eligible Projects & Costs]
  + ***Online Survey*** or ***In-Person*** vote on 7/17 (or at least before 8/19)?
  + What are VT BoS CoC’s needs as determined by community feedback from local CoC communities and key stakeholders?
  + Need #1: Project Type – Coordinated Entry, Rapid Rehousing, Permanent Supportive Housing: S+C, TH-RRH [*no current CoC-HMIS need per ICA*]
  + Need#2: Eligible CoC project costs – services vs housing
  + Need #3: Housing Type – subsidies (tenant, sponsor or project-based rental assistance), new construction-rehab, operations, leasing
  + Need #4: Subpopulation/community need – in addition to PIT count data
  + Need #5: Other types of need?

**GRANT RECIPIENT/PROJECT APPLICANT**

* VSHA intends to submit renewal applications for RRH Statewide/#5 and S+C Statewide

* VSHA intends also intends to submit the following new project applications for the currently available FY2018 VT BoS CoC RFP:
  + **Reallocation** – $201,372, PSH: Shelter+Care, Pathways VT, 13 households/units + $57K estimated service budget, Washington/Windsor/Windham, *Chronic Homeless*-DedicatedPLUS *\*pending CoC vote for reallocation*
  + **DV Bonus** – $162,373, Rapid Rehousing#6, 13 HH/units (no services), all VT BoS CoC counties, Category 4: *Fleeing DV* (including shelter or streets)
  + **Bonus** - $201,884 est., Rapid Rehousing#7, 16 households/units (no services), all VT BoS CoC counties, Category 4: *Fleeing DV* (including shelter or streets)