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| --- | --- | --- | --- |
| **Board Representative** | **Board Member Position** | **Affiliation** | **Present Y/N/P** |
| **Josh Davis** | Co-Chair | GroundWorks Collaborative | P |
| **Rebeka Lawrence-Gomez** | Co-Chair | Pathways Vermont | Y |
| **Heather Hinckley** | Secretary | Homeless Prevention Center | Y |
| **dawn butterfield** | Treasurer | Capstone Community Action | Y |
| **Ari Kisler** | One representative for youth | Vermont Coalition of Runaway and Homeless Youth Programs | Y |
| **Kara Casey** | One representative for victims of domestic/sexual violence | Vermont Network Against Domestic and Sexual Violence | Y |
| **Jason Brill** | One representative for veterans | U.S. Dept. of Veterans Affairs-WRJ VAMC | Y |
| **Shawn Kelly** | Up to two representatives with lived experience |  | N |
| **Whitney Nichols** | Up to two representatives with lived experience |  | P |
| **Emily Higgins** | AHS- OEO | AHS-VT Dept. of Children & Families (Office of Economic Opportunity) | Y |
| **Brian Smith** | VT-AHS- DMH | AHS-VT Dept. of Mental Health | N |
| **Shaun Gilpin** | One representative for Housing Partners | ACCD-VT Dept. for Housing and Community Development | N |
| **Daniel Blankenship** | One representative for the Vermont State Housing Authority | Vermont State Housing Authority | Y |
| **Meghan Morrow** | One representative for the HMIS Lead Agency | Institute for Community Alliances | P |
| **MaryEllen Mendl** | Representatives at large | United Ways of Vermont, 2-1-1 | P |
| **Erhard Mahnke** | Representatives at large | Vermont Affordable Housing Coalition | P |
| **Deborah Ormsbee** | Representatives at large | VT Agency of Education | N |
| **Doug Sinclair** | Addison CoC | Charter House Coalition | Y |
| **Elizabeth Eddy** | Bennington CoC | BROC - Community Action in Southwestern Vermont | N |
| **Connie Sandahl** | Caledonia & Essex CoC | Northeast Kingdom Youth Services | Y |
| **Margaret Bozik** | Chittenden CoC | Champlain Housing Trust | N |
| **Holly Olio** | Franklin & Grand Isle CoC | Northwest Counseling & Support Services | P |
| **Sherry Marcelino** | Lamoille CoC | Lamoille County Mental Health Services | N |
| **Renee Weeks** | North Windsor & Orange CoC | Upper Valley Haven | Y |
| **Jenna O’Farrell** | Orleans CoC | Northeast Kingdom Community Action | Y |
| **Heather Hinckley** | Rutland CoC | Homeless Prevention Center | Y |
| **Pat Burke** | South Windsor & North Windham CoC | Southeastern Vermont Community Action | Y |
| **Toni Grout** | Washington CoC | Capstone Community Action | Y |

**Additional Attendees**:

|  |  |
| --- | --- |
| Andrea Hurley | VCEH CoC Support Specialist |
| Bethany Pombar | VCRHYP |
| Sierra Hargrave | NEKCA AmeriCorps VISTA |
| Laura Tanner | NEKCA |
| Phil Allen | Technical Assistance Collaborative |
| Justin Wagner | Clara Martin Center |
| Renada Walters | Veterans Inc |
| Katie Haley | Veterans Inc |
| Steve Lunna | SSVF@UVM |
| Peter Kellerman | John Graham Housing Services |
| Caitlin Ettenborough | ICA |
| Tracy Sweeny | VA |
| Ashley Lowe | AHS-VT Dept. of Children & Families – Economic Services Department |
| Melisa Begovic | VSHA |
| Kelli Cheney | VSHA |
| Paul Dragon | AHS |

**Call To Order**

**Attendance and Brief Announcements**

* Daniel Blankenship –“New Rapid Rehousing provider in Bennington County- Sunrise Family Resource center. New Rapid Rehousing provider in Orange County -Clara Martin Center. Phil Allen from Technical Assistance Collaborative (TAC) is here to speak about his review of our Rapid Rehousing program in Vermont”

**Approval of March Minutes**

* Minutes were approved
  + Motion: Daniel Blankenship
  + Second: Doug Sinclair
  + Abstentions: Kara Casey

**PASSED**

**Approval of Treasurer’s Report**

* Attached: 1st side is original budget, 2nd side is expenses and income to date.
* Next month is our last month and we should start thinking about next year’s budget.
  + Are there any new projects we want to fund?
  + New things we would like to spend money on?
  + Will revisit budget shortly for 2019-2020 year.

**Committee Reports**

* **NOFA**
  + Andrea Hurley is working on reviewing the VCEH Policies & Procedures as well as the Governance Charter. The idea is to put all of these policies into one document on the website for easier use. One change identified: Income limit is not set, 50% income, which is in alignment with section 8, concerns that people are above that aren’t being served. Bumping it above 50%, these would not be eligible for section 8 preference.
  + NOFA timeline- NOFA should be released Mid-May
    - We are registered. Done with 2 steps.
    - Kara: new DV funding for this NOFA, specific set aside for serving DV/SV/stalking. Last year we were awarded the bonus.
    - Concerns, lack of services, and admin. Section 8 VSHA is general an avenue to afford that sustainability. Number of RRH has maxed out our ability to serve. Work with local Housing Authority’s to access other resources.
* **HMIS**
  + Preliminary PIT data (For VT BoS CoC ONLY)
    - # of Household: 476
* # of Persons: 689
  + Under age 18: 158
  + 18-24: 88
  + Over age 24: 443
* # of Chronic Households: 85
* # of Chronic Persons: 105

Caveats:

* DV data not included yet
  + Since this was given separately from each DV agency this is an another extra piece that we have to do
* Observation data not included yet from Non HMIS data
* Still need to enter a few more paper forms that were just received
* Still confirming non HMIS data – almost completed

Other information:

* Open Door Mission is not giving data for ES and TH this year. Veterans staying at ODM have been counted.
  + VOTE: HMIS Policies & Procedures (See Attachment for Changes)
    - Motion: Doug Sinclair
    - Second dawn butterfield
    - Abstentions: None
    - **PASSED**
  + VOTE: HMIS Governance Charter (See Attachment for Changes)
    - Motion: dawn butterfield
    - Second: Heather Hinckley
    - Abstentions: None
    - **PASSED**
  + Announcements
  + ICA is now contracting with NH, Meghan will be ICA manager for both VT & NH. Will be splitting her time. Will be located in Vermont. Caitlin will be attending our meetings more regularly!
  + HIRING: Looking to hire someone in Southern Part of Vermont or Living in NH.
    - Information about position can be found here: <https://us11.campaign-archive.com/?u=ba2d1da721e837ac224401523&id=06532837a4>
* **Legislative**
  + Anticipated Friday May 17th to adjourn:
  + Budget:
    - House passed budget and in consideration.
    - Cuts: 1million to VHCB and $140,000 cut to HOME/SASH. Did not do anything to increase resources for Homeless services.
      * Looking to do better in Senate and have a number of people testifying.
    - Increase in Childcare funding/subsidies, looking to increase reach up benefit.
    - Issue for need for additional services to help support specialized vouchers that are at risk. Family supportive housing, housing first, HOP focused. Will put out a call to target in counties that are represented in senate appropriations committee for these needs for services.
    - Teachers Retirement fund that they have underfunded in the past, and are now paying for it. Level funding/cuts have put pressure on this Teachers retirement underfunding.
  + Legislation:
    - Revenue bill that expands tax credits for homeowners.
    - Weatherization- senate will not increase fuel tax.
    - Rental safety bill-code enforcement around the state DV housing bill –passed housed into the senate.
    - Minimum wage-house general has been taking a lot of testimony along with family medical leave.
  + Legislative Committee: Weekly Tuesday morning calls 10:30, if interested please e-mail Erhard, Rebeka, Josh, Cindy Reid.
* **Strategic Planning**
  + VOTE: Strategic Plan: We looked at Page 8: Strategic Directions 1,2,3 : Action/WorkPlan during the meeting.These are in Process. Not all things are assigned to a group or timeline. The strategic direction has been laid out in this plan, and will be working on those.
    - **TABLED: Will Vote in May Meeting**
  + HUD CoC Merging Conversation Update: Next step was for CCHA to vote in April. Discussion the larger group felt there needed to be a vote in May.
  + Coming up: Annual Calendar: Andrea is working on an annual calendar to help the Continuum be more prepared for things that come up annual and help with accountability.
* **Veteran**
  + NOFA Updates: GPD NOFA: Tracy Sweeny, Liaison GPD. Housing retention grant, has the potential for servicing 4 GPD programs (Bellows Falls, Bradford, Northfield, Winooski) and 1 Shelter (Rutland)
  + This grant is for those exiting GPD Programs that are not enrolled in SSVF or HUDVASH, but will still need some support for success 6+ months after exiting/post discharge, and can ask for extensions: as long as people are needing them requests will be considered.
  + Looking for applications that keeps this as a coordinated effort, and GDP programs have first priority.
  + Grant is for 1 case manager for entire state, this person can be split as many times as needed (for example 4x to serve the 4 GPD programs)
  + Services dollars only, people exiting TH- Dedicated Plus for Shelter plus care.
  + Something to look into is for other options for TH for Veterans in Vermont, currently there is only one option, but there are other options that could be applied for and explored.
  + Applications due: May 20th, [www.va.gov/homeless/gpd.asp](https://urldefense.proofpoint.com/v2/url?u=http-3A__www.va.gov_homeless_gpd.asp&d=DwMFAg&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpgnVfiiMM&r=KAlSsSFnbBfER-mT7kl5joFUhxb5mobK0RWajVXZhxPqor7kcxmfflzuPN2wMc_0&m=Rp5qhRO2i7j8P7XyPeWbqfTLOVkaA2G_azu6z_QiHdk&s=lqpFMAy7ZtRH63_F6Yx9RAGKVE9_tpiInuq4oUWgucM&e=) resources are available, technical questions can go to Central Office.
  + **Letter of support request for Homeless Veterans’ Reintegrated Program (HVRP) – Katie Haley**
    - Background: Veterans Inc currently holds the HVRP grant in VT and NH for 3 years and serve homeless veterans with barriers to employment. In this grant they receive, case management, job search assistance, life skills and money management, vocational guidance as well as some training opportunities directly related to gaining employment. During the time we have held the grant, we have worked very closely with the Department of Labor, outreach into the rural communities, build relationships with local, state and federal agencies, attend local CoC’s and statewide CoC, attend job fairs, outreach to employers and job develop. Overall our goal is to help veterans gain meaningful employment that increase their overall success and develop a network or support within the community they live in.
  + VOTE: Letter of Support for HVRP Grant
    - * Motion Daniel Blankenship
    - Second Whitney Nichols, Heather Hinckley
    - Abstentions: None
    - **PASSED**
* **Youth**
  + Pause in the YHPPC, starting back up in June with strategic planning. Looking at the CCP and creating a more action oriented plan. Looking at memberships, inviting others to the table, addressing the gaps. Outreach during May to get those people to the table, after June will most likely move into a Hub&Spoke model and quarterly YHPPC meetings. Will be looking to Veteran’s about a separate list for Youth similar to the Veteran’s List
  + VCRHYP is working on an application – VSHA is not applying, and will support VCRHYP in the application. Those who are looking to apply, are encouraged to collaborate with VCYRP
  + YHDP RFP has been out since March 25th. Andrea Hurley alongside the Technical Assistance Collaborative (TAC) YHDP representatives hosted a webinar on April 1st which is recorded, and slides available on the VCEH website: [www.helpingtohousevt.org/yhdp](http://www.helpingtohousevt.org/yhdp) .They also presented the same information in Rutland, Barre, and White River Junction. This presentation was aimed towards those who may be interested in applying for YHDP projects and understanding the various requirements associated with these funds. Any questions, can be sent to Andrea, and applications are due by the end of business day Monday May 13th to Andrea: [andrea@vsha.org](mailto:andrea@vsha.org)
* **Other Stakeholders Highlights – Veterans**
  + Attached: Veteran’s Programs Explained
  + Attached: SSVF@UVM & Veteran’s Committee PowerPoint
* **Coordinated Entry Updates**
  + Did not do updates due to time in the agenda. Asked for any pressing things communities wanted to present: None.

**Additional Announcements:** Phil Allen, RRH report: Assessment of RRH program in the VT Balance of State CoC, Some brief recommendations: 1. More clear robust policies & Procedures in the State of Vermont. 2. Services: Annual trainings on RRH, best practices, VSHA Policies & Procedures. 3. Resources to be found, standardize individual Service Plan/Housing Stability Plan… resolving access to housing – what is keeping that person from keeping housing. 4. Data & Performance could be improved, and should be collected at the provider level more regularly. Grant administration could be streamlined. Unified landlord engagement to help with lack of housing stock available. **MORE INFORMATION WILL BE PROVIDED IN RRH MEETING.**

**Adjournment**

**Dawn moves**

**Next Meeting Dates**

May 21, 2019

June 18, 2019