|  |  |  |  |
| --- | --- | --- | --- |
| **Board Representative** | **Board Member Position** | **Affiliation** | **Present Y/N/P** |
| **Josh Davis** | Co-Chair | GroundWorks Collaborative | Y |
| **Rebeka Lawrence-Gomez** | Co-Chair | Pathways Vermont | Y |
| **Heather Hinckley** | Secretary | Homeless Prevention Center | P |
| **dawn butterfield** | Treasurer | Capstone Community Action | N |
| **Ari Kisler** | One representative for youth | Vermont Coalition of Runaway and Homeless Youth Programs | N |
| **Kara Casey** | One representative for victims of domestic/sexual violence | Vermont Network Against Domestic and Sexual Violence | N |
| **Jason Brill** | One representative for veterans | U.S. Dept. of Veterans Affairs-WRJ VAMC | Y |
| **Shawn Kelly** | Up to two representatives with lived experience |  | Y |
| **Whitney Nichols** | Up to two representatives with lived experience |  | Y |
| **Sarah Phillips** | AHS-OEO | AHS Office of Economic Opportunity | P |
| **Brian Smith** | VT-AHS- DMH | AHS-VT Dept. of Mental Health | Y |
| **Shaun Gilpin** | One representative for Housing Partners | ACCD-VT Dept. for Housing and Community Development | N |
| **Daniel Blankenship** | One representative for the Vermont State Housing Authority | Vermont State Housing Authority | Y |
| **Meghan Morrow** | One representative for the HMIS Lead Agency | Institute for Community Alliances | P |
| **MaryEllen Mendl** | Representatives at large | United Ways of Vermont, 2-1-1 | P |
| **Erhard Mahnke** | Representatives at large | Vermont Affordable Housing Coalition | Y |
| **Deborah Ormsbee** | Representatives at large | VT Agency of Education | N |
| **Doug Sinclair** | Addison CoC | Charter House Coalition | Y |
| **Elizabeth Eddy** | Bennington CoC | BROC - Community Action in Southwestern Vermont | Y |
| **Connie Sandahl** | Caledonia & Essex CoC | Northeast Kingdom Youth Services | N |
| **Margaret Bozik** | Chittenden CoC | Champlain Housing Trust | N |
| **Holli Olio** | Franklin & Grand Isle CoC | Northwest Counseling & Support Services | P |
| **Sherry Marcelino** | Lamoille CoC | Lamoille County Mental Health Services | N |
| **Renee Weeks** | North Windsor & Orange CoC | Upper Valley Haven | Y |
| **Jenna O’Farrell** | Orleans CoC | Northeast Kingdom Community Action | Y |
| **Heather Hinckley** | Rutland CoC | Homeless Prevention Center | P |
| **Pat Burke** | South Windsor & North Windham CoC | Southeastern Vermont Community Action | Y |
| **Susan Howes** | South Windham CoC | Southeast Vermont Community Action | Y |
| **Toni Grout** | Washington CoC | Capstone Community Action | N |

**Additional Attendees**:

|  |  |
| --- | --- |
| Andrea Hurley | VCEH CoC Support Specialist |
| Renada Walters | Veteran’s Inc |
| Rob Farrell | Good Samaritan Haven |
| Steve Lunna | SSVF |
| Lee Trapini | Springfield Supportive Housing |
| Kenda Tucker | VAHC AmeriCorps VISTA |
| James Richmond | Vermont211 |
| Sierra Hargrave | NECKA AmeriCorps VISTA |
| Geoffrey Pippenger | AHS |
| Lacey Smith | Burlington Police Department/Chittenden County Homeless Alliance |
| **Phone** |  |
| Maryellen Griffin | Vermont Legal Aid |
| Bethany Pompar | Vermont Coalition for Homeless and Runaway Youth Programs |
| Paul Dragon | AHS |
| Mary Lacaillade | Giffard Health Care |

**Call To Order**

**Attendance and Brief Announcements**

* Erhard: The September Joint VCEH/VAHC meeting will be either September 11th, 2nd Wednesday or September 17th, 3rd Tuesday in Randolph. Looking for someone who would be able to work with VAHC to plan this meeting?
  + The Affordability Gap study came out today (Tuesday, June 18, 2019) and has been sent via listserv. Report is also available at vtaffordablehousing.org or helpingtohousevt.org
* Daniel has snacks.

**Approval of May Minutes**

* Minutes were approved.
  + Motion: Doug Sinclair
  + Second: Rob Farrell
  + Abstentions: n/a

**Approval of Treasurer’s Report –** dawn will send to Andrea to be sent out to the listserv.

**Committee Reports**

* **NOFA – Break out for 10 minutes to talk about 2 topics: (1) Point-in-Time reflection. (2) CoC Funding Priorities** (Persons on the phone were able to be muted and have a conversation as their own group)
  + **Group 1:**
    - Do a July PIT count to compare seasons.
    - More Unrestricted Funds.
  + **Group 2:**
    - The complexity of needs for our clients is higher and services are for these needs are underfunded.
    - Would like to see more information on ‘aging into homelessness’.
  + **Group 3:**
    - Permanent Supportive Housing developed has helped reduce numbers.
    - More Supportive Services Funded.
  + **Group 4:**
    - Cases are more complex.
    - There isn’t enough housing stock for those who are accepted into a rental assistance program and there are services available to them.
    - Would like to see more emphasis on Rapid Rehousing – we are able to implement this project much quicker than other projects.
    - Veterans PIT was very valuable as the numbers matched up really well to the statewide bi-name list and reinforced both the accuracy of their bi-name list and the PIT count for Veterans.
  + **Group 5:**
    - Subpopulations and the complexity of cases.
    - Veterans finding housing that is too high cost with just SS, challenges with Transportation.
    - More effort in doing mapping in each continuum on what is needed to build a stronger case to the legislature. (How would we do this, how can it be sustainable)
    - A refresher and possible update to the Vermont Housing Resource Chart.
    - Service capacity is a challenge.
  + **Group 6: Phone:**
    - There seems to be more couch surfing and doubling up, it would be good to see how counting the precariously housed changes the PIT count.
    - Lack of housing stock is causing returns to homelessness.
    - Elderly populations (not enough housing supports)

**Priorities Identified: (1) Services (2) Rapid Rehousing projects if services are available**

* **Legislative** 
  + See Attachments: Legislative Summary & FY2020 Budget Summary
    - Legislative Summary (DRAFT)
    - FY2020 Budget Summary
  + Discussion: AHS has created a workgroup in response to the Legislative Language created (end of Legislative Summary). They are having an initial meeting Wednesday June 19, 2019 with a group that had already existed and will be inviting others to the table after the initial planning.
    - This workgroup will work on questions to present to local CoCs on feedback about what is happening in the field -
* **Strategic Planning:**
  + Regrouping with a Phone call June 21, 2019 9-10:30am If you would like to join the VCEH Strategic Planning Committee please reach out to Andrea. ([andrea@vsha.org](mailto:andrea@vsha.org))
* **Veteran:** 
  + The Veterans Committee has changed their process a bit –
    - Two calls a month for case conferencing. Jason is the primary contact. ([jason.brill@va.gov](mailto:jason.brill@va.gov))
    - Once a month (executive committee) call - Focus on where we go next and next steps as the veterans committee as a whole. Email Steve ([stephen.lunna@uvm.edu](mailto:stephen.lunna@uvm.edu)) if you’re looking to join this call.
* **Youth:** 
  + The Youth Homelessness Demonstration Program (YHDP) applications will be submitted to HUD by Wednesday June 19, 2019. As discussed from the VCEH selection team for YHDP, all match sources have been verified!
  + The YHPPC (Youth Homeless Project Planning Committee) meeting is coming up on June 25th in White River Junction at the state office building from 10am-3pm. This meeting will be a regroup of the committee and will be working on strategic planning on youth homelessness. If you would like to join this committee at any point please contact Bethany ([bpombar@wcysb.org](mailto:bpombar@wcysb.org))
* **Membership and Board Nominations –** 
  + Andrea and Whitney have started to reach out and will continue to reach out to communities and members at large to confirm VCEH Board Nominations. All nominations by July 9th ([andrea@vsha.org](mailto:andrea@vsha.org)) to be sent via the listserv. See attachment for board member description.
* **VSHA CoC Grants**
  + VSHA Public admin plan is available for comment, there are some minor suggested changes.
    - See Attachments
    - Changes to the preferences – Transitioning from RRH to Shelter plus care. New preference for NED transitioning out of institutions. Specific to a grant we are applying for NED (Non-Elderly Disabled) We have gotten NED in the past, but not always readily available. New preference for applicants who live or work in the state of Vermont (preference for Vermont residence) Full plan is on the website:
* Shelter Plus Care Provider email from Daniel: There are a lot of deadlines happening for 3 different funding cycles.
  + APR (Shelter plus care- HMIS and Match sources)
  + New grant started June 1, Contract
  + Commitment match letters for new NOFA coming out.
* Received a report back from TAC, See Attachment
  + Would like to have a second Rapid Rehousing providers meeting to go over this report.
* Chronic Homeless History Form – See Attachment
  + We are dedicated to only serving chronic homelessness. This means we can only serve those who are chronically homeless first, if there are no more chronically homeless persons we can serve others.
  + Many aren’t meeting the HUD definition of chronic Homelessness. 3rd party provider can provide the documentation for length of homelessness. Person can only provide 3 months of self-certification total.
  + Daniel and Andrea will work on documentation for Chronic Homelessness training.
  + If your clients have been stating that they have had contact with Burlington City Police, Lacey is happy to provide documentation for homelessness.
  + NOTE: Review Chronic Homeless History Form and Documentation before Point-in-Time count.
* Daniel suggests a statewide chronic homelessness list

**Adjournment**

**Next Meeting Date**

July 16, 2019