|  |  |  |  |
| --- | --- | --- | --- |
| **Board Representative** | **Board Member Position** | **Affiliation** | **Present Y/N/P** |
| **Josh Davis** | Co-Chair | GroundWorks Collaborative | N |
| **Rebeka Lawrence-Gomez** | Co-Chair | Pathways Vermont | Y |
| **Heather Hinckley** | Secretary | Homeless Prevention Center | Y |
| **dawn butterfield** | Treasurer | Capstone Community Action | Y |
| **Ari Kisler** | One representative for youth | Vermont Coalition of Runaway and Homeless Youth Programs | Y |
| **Kara Casey** | One representative for victims of domestic/sexual violence | Vermont Network Against Domestic and Sexual Violence | Y |
| **Jason Brill** | One representative for veterans | U.S. Dept. of Veterans Affairs-WRJ VAMC | Y |
| **Shawn Kelly** | Up to two representatives with lived experience |  | P |
| **Whitney Nichols** | Up to two representatives with lived experience |  | Y |
| **Sarah Phillips** | AHS-OEO | AHS Office of Economic Opportunity | Y |
| **Brian Smith** | VT-AHS- DMH | AHS-VT Dept. of Mental Health | Y |
| **Shaun Gilpin** | One representative for Housing Partners | ACCD-VT Dept. for Housing and Community Development | N |
| **Daniel Blankenship** | One representative for the Vermont State Housing Authority | Vermont State Housing Authority | Y |
| **Meghan Morrow** | One representative for the HMIS Lead Agency | Institute for Community Alliances | N |
| **MaryEllen Mendl** | Representatives at large | United Ways of Vermont, 2-1-1 | N |
| **Erhard Mahnke** | Representatives at large | Vermont Affordable Housing Coalition | N |
| **Deborah Ormsbee** | Representatives at large | VT Agency of Education | N |
| **Doug Sinclair** | Addison CoC | Charter House Coalition | Y |
| **Elizabeth Eddy** | Bennington CoC | BROC - Community Action in Southwestern Vermont | N |
| **Connie Sandahl** | Caledonia & Essex CoC | Northeast Kingdom Youth Services | Y |
| **Margaret Bozik** | Chittenden CoC | Champlain Housing Trust | N |
| **Jennifer Stewart** | Franklin & Grand Isle CoC | Champlain Valley Office of Econ. Opp | Y |
| **Sherry Marcelino** | Lamoille CoC | Lamoille County Mental Health Services | N |
| **Renee Weeks** | North Windsor & Orange CoC | Upper Valley Haven | Y |
| **Jenna O’Farrell** | Orleans CoC | Northeast Kingdom Community Action | Y |
| **Heather Hinckley** | Rutland CoC | Homeless Prevention Center | Y |
| **Pat Burke** | South Windsor & North Windham CoC | Southeastern Vermont Community Action | P |
| **Susan Howes** | South Windham CoC | Southeast Vermont Community Action | P |
| **Toni Grout** | Washington CoC | Capstone Community Action | Y |

**Additional Attendees**:

|  |  |
| --- | --- |
| Andrea Hurley | VCEH CoC Support Specialist |
| Geoffrey Pippenger | DCF/ESD |
| Justin Wagner | Clara Martin |
| Lee Trapeni | SSHP |
| Caitlin Ettenborough | ICA |
| Sierra Hargrave | NEKCA AmeriCorps VISTA |
| Katie Haley | Veteran’s Inc |
| Rob Farrell | Good Samaritan Haven |
| Peter Kellerman | John Graham Shelter |
| Bethany Pombar | VCRHYP |
| Steve Lunna | SSVF |
| Kenda Tucker | VAHC AmeriCorps VISTA |
| Paul Dragon | AHS |
| Alisha Days | Good Samaritan Haven |
| Marina Riley – Phone | Vermont Legal Aid. |

**Call To Order**

**Attendance and Brief Announcements**

Clara Martin Center recently signed as RRH Provider

**Attendance and Brief Announcements**

**Approval of April Minutes**

* Minutes were approved
  + Motion: Doug Sinclair
  + Second: Heather Hinckley
  + Abstentions: Sarah Phillips

**Approval of Treasurer’s Report**

* Presentation of the treasurer’s report, along with asking about what other things the Coalition would want to spend money on. Daniel Blankenship and dawn butterfield will meet before the next meeting to lay out what we have spent via membership dues vs. planning grant.
  + Some Ideas that were said during the meeting:
  + Are there any trainings the coalition would like to see?
  + YHDP planning grant to role in- Youth stipends for YAB, AmeriCorps position for YHDP- sustainability in the future.
  + Do we want some Technology upgrades?
  + Renting new space for meetings (Vermont Technical College)
  + Compensating Capstone for their financial duties they do.
  + Look at the Strategic Plan and that may speak to what we would want to spend on.
* New Year starts July 1: Will bring this plan to June meeting, and Vote on during July.

**Committee Reports**

* **NOFA – See Attachments**
  + NOFA will be released any day now.
  + Policies & Procedures are posted on the website for comment, this is one document that includes what used to be three documents (Policies & Procedures, Governance Charter, & Written Standards)
    - Suggested changes and additions can be sent to Andrea ([andrea@vsha.org](mailto:andrea@vsha.org))
  + What are our Priorities for Funding? Should we be providing more funding towards projects? Populations? Should we reallocate money? –
    - Are there any outcome studies for RRH/S+C –
    - System Performance measures from ICA Annual Performance Report.
    - Propose next meeting of small groups- what are the possibilities for funding and how it impacts community.
    - Key questions that Local CoCs could discuss – CoCs can use CE data to inform those conversations – Rebeka, Sarah, Daniel & Andrea will send out these questions.
* **HMIS-** 
  + New feature in next few weeks in service point – if you lock yourself out you can reset your own password!
* **Point-in-Time Report**
  + **See Attachment**
* **Strategic Planning**
  + VOTE: Strategic Plan:
    - Motion: Doug Sinclair
    - Discussion: Change Laurel’s Position was Changed CoC Support Specialist
    - Second: dawn butterfield
    - Abstentions:
  + Merging Conversation Updates: Chittenden CoC voted not to continue this conversation. The vote was not unanimous.
  + Annual Calendar: Attachment
  + The Strategic Planning Committee will meet to start working on taking Action on the Strategic Plan.
* **Veteran:** 
  + PIT count numbers for veterans were down 19.5% 87 lowest since 2011- Large portion of why we were down was the question. Restructured, clarity, adequate training, uptick of veterans in Orange and Windsor (Double) Top 4 counties Washington-Chittenden-Rutland-Windsor. Transitional Housing in those communities. GPD are in Washington and Winooski.
  + 70 ties nicely with bi-name list. FBCT last update was 67.
  + Almost implementing fairly intensive case conferencing process from the bi-name list. Ensuring that the proper releases are in place. Getting away from getting updates from providers on veterans calls, and getting service providers work are/have worked with a vet on bi-names list and speaking about the case and how can this community come together to address homelessness together. Jason and Will will present during the June CE implementers call. This information came out of built for zero movement. A lot of this has been from case conferencing and made significant impacts on that for different. – Veterans upload to VCEH website.
  + Goals for end of 2019 to submit an application to claim to end veterans homelessness. Means we have the Systems and services available to help these veterans**.**
* **Youth**
  + YHDP updates: Submitted application, VCHRYP was the only applicant- worked hard to consolidate applications that included many partners in those application. Each project type was submitted for. Review Team: Will be working with Daniel to upload into e-snaps by July 1. Will have a new position description available for YAB AmeriCorps. We have had a hard time of time and energy to do recruitment and retention and the other demo work, this dedicated person will help to build this. Next YHPPC meeting is in June 25th. All are welcome. This will cover strategic planning on how to move forward with the CCP. Workgroups to meet month to month with specific focus, and the whole group will be meeting quarterly. Virtual for the most part.
  + Letter of Support for Basic Center Program ReApplication:Application is due July 1st. 10 VCRYPH agencies get this funding and goes towards ES and outreach. Every 3 years. TLP Will come up.
    - Motion Kara Casey
    - 2nd; dawn butterfield, Jen Stewart
    - Discussion
    - Abstensions: Ari Kisler, Shawn Kelly

PASSED

* **Other Stakeholders Highlights – VSHA CoC Grants – See Attachments**
  + WWW Grant Starts June 1, 2019 with Pathways.
  + Application for PSH with Pathways again if they are interested. Northeast HHS will be being done June 2020. But working on NECKA being a RRH provider.
  + Working on RRH policies and procedures, and looking outside of the box of how to use money for housing retention, and landlord liaison, and talking with hospitals and Blueprint for health.
  + DV/RRH was awarded bonus from last year’s continuum. Capstone will be the provider for Washington Lamoille and orange. 13-15 subsidies. Looking in advance to apply for another bonus.
* **Membership and Board Nominations**
  + Whitney, Sarah, and Andrea.
  + Nominations from Local CoCs and Stakeholders groups.
* **VT Networks HOP Presentation for Reapplication: See Attachment**
  + Rebeka and Josh will sign the form stating that VT Networks presented at the Balance of State.

**Adjournment**

**Dawn**

**Next Meeting Date**

June 18, 2019