

persons experiencing homelessness when possible, to identify these locations prior to the PIT Count.

- Identify and/or map the specific locations to be included in the coalition’s unsheltered count. Use the chart below to brainstorm if helpful.
 - Review all of the following categories in identifying unsheltered locations:
 - Bridges or overpasses
 - Campsites/encampments
 - Parks
 - Outside of certain businesses or buildings (churches, gas stations, etc.)
 - Parking lots
 - Abandoned buildings
 - Streets or street intersections

Coordinate with local organizations to bolster your count. Reach out to both of partners and other organizations including:

- Police Dept.
- Schools
- Libraries
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List unsheltered locations to count:

- Identify any specific unsheltered locations that will be excluded from the count and the rationale, if applicable (i.e. concerns for safety, private property):

Publicize & Inform Relevant Entities of the PIT Count

- Identify and inform appropriate entities in your area about the PIT Count (schools, churches, police departments, etc.):

- Use posters or publicity materials created by VCEH to publicize the Count. People experiencing homelessness who are aware of the PIT Count before it happens will be

- Provide all volunteers with PIT Coordinator’s and other leaders’ contact information.
- Set up a central “command center” if desired.

Submit all PIT & HIC Data

- Verify all providers using HMIS confirm their PIT data with ICA by one week after PIT Count.
- Verify all providers using HMIS confirm their HIC data with ICA by two weeks after PIT Count.
- Enter all survey data into the Google Form created by ICA
- Anyone without access to the Google Form may send their data to Molly Shimko, VCEH CoC Program Coordinator, at mshimko@helpingtohousevt.org