

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2023 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: VT-500 - Vermont Balance of State CoC

1A-2. Collaborative Applicant Name: Vermont Coalition to End Homelessness

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Institute for Community Alliances

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2022 to April 30, 2023:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	Yes	Yes	No
6.	Homeless or Formerly Homeless Persons	Yes	Yes	No
7.	Hospital(s)	Yes	Yes	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
9.	Law Enforcement	Yes	No	No
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	No	No	No
12.	Local Government Staff/Officials	Yes	Yes	No
13.	Local Jail(s)	Yes	No	No
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes

16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	No	No	No
17.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	Yes
18.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	No	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	Yes
29.	State Domestic Violence Coalition	Yes	Yes	Yes
30.	State Sexual Assault Coalition	Yes	Yes	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.				
35.				

By selecting "other" you must identify what "other" is.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	
	Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;	
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).	

(limit 2,500 characters)

1. VT-500 BoS CoC invited new members to join the CoC by: a) Convening CoC Board & member meetings ten times per year, & invitations are sent to our 550-person statewide listserv with an “everyone is invited” message; b) Soliciting membership & participation at public events, including this year the Homelessness Awareness Day; & c) Routine meetings & outreach to allied organizations including the Vermont Affordable Housing Coalition & Community Action Agency network.

VT-500 BoS CoC staff also participated in meetings of the 11 Local Housing Coalitions (LHC). These coalitions met 10-12 times per year (110-132 meetings annually!) to respond to homelessness in their communities. Participation included representatives from shelter & services providers, affordable housing developers/owners, school systems (LEAs), DV & sexual assault shelter & service providers, community justice centers, people with lived experience, municipalities & planning commissions, VT State Agency of Human Services, & advocates.

Almost all meetings were convened via video conference. BOS staff listened, learned & reported on BoS activities, & explained how local representatives can participate in BoS activities.

The 11 LHCs each elected a voting member of the BoS Board of Directors. LHC Chairs met monthly for planning, evaluation, & promotion of best practices. The LHCs are a vital component of our outreach & communication efforts. Invitations to Vermont BoS CoC meetings & events were extended through our website, email, & direct invitations as we participated in various allied organizations & networks.

2. Meetings were held virtually & in-person. The Vermont BoS CoC distributed information to members & the public: through our website, our 550-person listserv (often several messages a week), through email, & information sharing at in-person & virtual meetings (with video & phone options).

3. The VT-500 BoS CoC invited culturally specific communities experiencing homelessness to participate in VT-500 BoS CoC activities. These included peer organizations serving persons with disabilities (Another Way, Peer Plus-CoC Board, Pathways VT-CoC Board, VT Center for Independent Living), Civil/Human Rights (VT Human Rights Commission & VT Legal Aid), LGTBQ & DV/SV (VT Network-CoC Board), & VT 211.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	

Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1. The VT-500 BoS CoC had at least 2 people with lived experience serving on the board; they were compensated for their participation. The CoC reached out to affordable housing developers; funders; shelters; & orgs serving youth, mental health, veteran, disability, seniors, families, DV/SV, & substance users. Local Housing Coalitions (LHCs) present local priorities & updates at monthly BoS CoC public meetings. Persons with lived experience of homelessness reviewed & approved our HUD CoC application. We conducted surveys & focus groups with multiple organizations & 11 LHCs (100+ members); invited/hosted focused forums (VT Dept. of Health-COVID, Disability Rights of VT).

2. VT-500 BoS communicated via a public CoC website & listserv; at board, membership, & committee meetings, & through partnerships with allied orgs. Invitations to Board & Member meetings are sent to our 550-person listserv with an “everyone is invited” message. We provided & solicited information at the Homelessness Awareness Day & statewide meetings for housing practitioners & advocates. A widely advertised public virtual meeting on 6.13.23 reviewed HUD CoC funding & solicited input on priorities.

3. The VT-500 BoS CoC invites persons with diverse abilities to participate in our activities via direct outreach by the Membership Committee, our email listserv, through Local Housing Coalitions, & individual CoC member outreach. We outreach to peer organizations serving persons with disabilities such as Another Way, a day shelter for persons with psychiatric disability who are/have been homeless, Peer Plus-CoC Board, Pathways VT, & VT Center for Independent Living. Members & the public may join CoC meetings using Teletype (TTY) machines & language translation services. Meetings & forums are held in-person, virtually, & hybrid.

4. Info obtained from outreach helped the VT Covid19 Homeless Response Team’s ensure safety, food, services & transportation to homeless persons); modified Vermont’s Motel Program & alternative projects (motel conversion, diversion/prevention, new/expanded shelters); helped the CoC approve new Emergency Housing Vouchers for DV/SV; helped update CoC policies & discussion (HMIS, Coordinated Entry, Veterans, Project Ranking, CoC Strategic Planning); confirmed Vermont’s use of the Housing First model; helped increase health services & access to transportation for unhoused people; & helped consider Medicaid coverage for PSH residents.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
NOFO Section V.B.1.a.(4)		
Describe in the field below how your CoC notified the public:		
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	
FY2023 CoC Application		Page 6 09/28/2023

(limit 2,500 characters)

1. All VT-500 BoS public notices concerning the CoC project grant opportunity included links to CoC project RFP & related documents. The website & RFP stated, "All eligible entities, including those that do not currently receive CoC Program funds, are encouraged to submit proposals for any of the VT BoS FFY 23 CoC Program funds." VT-500 BoS sent a Request for Proposals public notice to 550 parties via CoC email listserv & posted on CoC website 7.17.23. CoC partners helped communicate the opportunity.

The VT-500 BoS Board Chair and Collaborative Applicant Executive Director reached out to members of the Vermont Network Against DV/SV to apply for DV Bonus funds. An announcement of funding was made at the VT-BoS board & membership meeting 7.18.23. Public meetings were held via zoom on 6.13.23 & 8.4.23 to introduce the CoC funding, explain application process, & to seek project applications from organizations that have not previously received CoC Program funding.

2. VT-500 BoS listserv notice, website, email communications, public meetings, & RFP document directed all project applicants to complete project application forms (one project request per form) & submit it electronically before 4:00 PM EST 8.29.23 to the VT BoS CoC Collaborative Applicant.

3. The VT-500 BoS Board of Directors approved the Project Scoring tool & appointed a five-person Project Scoring Committee. RFP public notices/postings explained the "CoC Project Ranking Committee will use the approved CoC Policy & Scoring Tools, HUD & CoC priorities, as well as CoC Program NOFO thresholds & guidance, to determine funding & project ranking submissions to HUD."

The VT BoS Coc project ranking policy is public & links are available to key documents on the VT BoS website, listserv, email communications, & in the NOFO RFP.

4. VT-500 BoS made the CoC Project RFP available in Microsoft Word & posted on multiple platforms. CoC-affiliated board member (VT 211) maintains TTY & language translation services; CoC staff were available by phone, email, in meetings open to the public, & in-person to assist with accessibility issues. We had no requests for alternative electronic formats but made clear these were available. All communications stated new applicants were encouraged to apply.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
 - 24 CFR part 578;
 - FY 2023 CoC Application Navigational Guide;
 - Section 3 Resources;
 - PHA Crosswalk; and
 - Frequently Asked Questions

1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	No
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	No
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	No
12.	Organizations led by and serving LGBTQ+ persons	No
13.	Organizations led by and serving people with disabilities	No
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.		
-----	--	--

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

Describe in the field below how your CoC:	
1.	consulted with ESG Program recipients in planning and allocating ESG Program funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update.

(limit 2,500 characters)

1. The sole ESG recipient within the VT-500 BoS CoC is the State of Vermont/Office of Economic Opportunity (OEO). OEO administers ESG as part of the Housing Opportunity Grant Program (HOP). Multiple OEO staff participate as VT BoS members of the CoC Board; HMIS Advisory Board; Coordinated Entry Committee/Lead; Education Committee; & Strategic Planning Committee. This helps ensure input on the impact of ESG funding priorities & allocations on the CoC system. OEO received CoC input through postings for feedback to State/CoC websites & public presentations at VT BoS Board & membership meetings. VT BoS consulted with OEO on the strategic allocation of ESG funds to support HMIS which serves all federally funded homeless programs in Vermont.

2. OEO evaluated subrecipient performance quarterly. All HOP (ESG+) subrecipients presented outcomes of their project at least annually to their Local Housing Coalition (LHC). Each LHC also has a seat on the BoS board of directors. OEO published an annual report on ESG priorities, performance measures, & proposed changes to standards that was reviewed & discussed by the BoS CoC Board & membership. OEO solicited input on performance measures & priorities through meetings with CoC members. ESG performance outcomes & evaluation standards were discussed at CoC Board & general member meetings.

3. When results were obtained, CoC staff provided PIT, HIC, subpopulation data & any annual homeless data reports to the VT Dept. of Housing & Community Development (DHCD), the jurisdiction responsible for preparing Vermont's statewide Consolidated Plan (and the only one in the BoS CoC area).

4. Every five years DHCD prepares a statewide Con Plan Housing Needs Assessment to assist in guiding Vermont's investment in affordable housing & homelessness response. The CoC provided data & feedback on this needs assessment through members & staff. The CoC supported Con Plan updates through input from Board & membership, & by ongoing engagement with DHCD (CDBG) & the Vermont Housing & Conservation Board (HOME & Housing Trust Fund). The VT BoS CoC Executive Director served and currently serves on Vermont's Consolidated Plan Advisory Committee & reviewed & provided input on the Con Plan, with input also from CoC board members.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers.	No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	No
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

VT-500 BoS CoC maintains a formal partnership with SEA VT Agency of Education (AOE), through a continually active memorandum of understanding (MOU) in place since April 2018 which details each other’s role in implementation of the VT YHDP Community Plan to prevent & end youth homelessness. Per the MOU, the parties, “agree to collaborate on the CoC’s planning and implementation of a comprehensive community plan to prevent & end homelessness among youth & young adults throughout the State of Vermont.”

The MOU emphasizes the need to keep these youth in school with stable housing & supports, & the parties’ mutual commitment to identifying strategies & reducing barriers. The AOE shares aggregate data on households experiencing homelessness that include children & youth as they are reported by LEAs. This helps to inform CoC assessment of community need.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

The VT-500 BoS CoC & the VT Agency of Education-AOE (which is the SEA, CoC member & CoC Youth Homeless Prevention Planning Committee member) adopted CoC Governance Policy “Educational Services for Children Policies & Procedures” in the CoC Written Standards to ensure individuals, youth & families are informed of service eligibility during the intake process & that designated staff ensures school enrollment & connections with service planning when education needs are unmet.

The VT AOE-Education for Homeless Children & Youth Program (EHCYP) monitors equal access for homeless students to receive the same free, appropriate, public education (including public preschool) provided to other VT children, to meet the same challenging state content & student performance standards. EHCYP, supported by McKinney-Vento/Every Student Succeeds Act & ARP, continues to maintain/disseminate: 1. contact list for VT Homeless Liaisons; 2. Homeless Liaison Responsibilities; 3. VT Homeless Education Data; 4. Homeless Education: M-V Homeless Assistance Act; 5. EHCYP: Non-Regulatory Guidance; & 6. M-V Act: Appeal Processing Procedure.

To ensure operationalization of educational requirements, CoC Program project design & execution requires that recipients/subrecipients/partners designate staff who are responsible for informing individuals/youth/families of their eligibility for educational services & linkage to the local McKinney-Vento liaisons within the school district of their choice at intake.

The CoC embedded a question relating to educational service eligibility within the Coordinated Entry Assessment tool that asks about providers informing individuals, youth & families of applicable educational service eligibility. The CoC & providers encourage households to contact Vermont 211 to access a statewide referral service & web-based inventory to access additional education services & other resources.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	Yes
2.	Child Care and Development Fund	No	Yes
3.	Early Childhood Providers	Yes	Yes
4.	Early Head Start	No	Yes
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	Yes
6.	Head Start	No	Yes
7.	Healthy Start	No	Yes
8.	Public Pre-K	No	Yes
9.	Tribal Home Visiting Program	No	Yes

Other (limit 150 characters)	
10.	

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Collaboration with Federally Funded Programs and Victim Service Providers.
	NOFO Section V.B.1.e.

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	state domestic violence coalitions	Yes
2.	state sexual assault coalitions	Yes
3.	other organizations that help this population	Yes

1C-5a.	Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.
	NOFO Section V.B.1.e.

Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. The VT-500 BoS CoC VT routinely obtains input from the Network Against Domestic & Sexual Violence (VT Network), which is the statewide domestic & sexual violence coalition, on CoC written standards, project priorities, system flow, & possible improvements. The VT Network has 13 member organizations that participate in the BoS CoC, including an LGBTQ+ organization. The VT Network holds monthly meetings with housing & shelter advocates to provide information & gather feedback, & regularly updates victim service providers in between meetings. The CoC Board has a designated seat for a DV/SV provider (nominated by the VT Network). The current BoS CoC Co-Chair works for the VT Network & is an advocate from a local victim-service provider.

The VT Network also supports a program for deaf & hard of hearing survivors, as well as a program for survivors currently or recently incarcerated at VT's women's correctional facility. VT's Office of Economic Opportunity (OEO) administers the Housing Opportunity Program (ESG-funded); the VT Network receives funding through HOP to be used for survivors statewide for services such as homelessness prevention. HOP also funds local shelters, including staffing. The VT Network has many formal & informal opportunities throughout the year to alert OEO as to what is & isn't working, & to provide input into the application.

2. VT-500 BoS CoC works with the VT Network to ensure all housing & services in the CoC are trauma-informed. We support service providers by providing online training modules open to the public that cover trauma-informed care & culturally appropriate services. The VT Network was consulted in creating the online training modules. The Vermont Network offers trauma-informed basic advocacy training to 40-65 advocates each year, leadership development & training for advocates, & convenes a biannual statewide conference to bring activists together across disciplines to make change. They provide support to direct services programs to serve marginalized survivors such as incarcerated survivors, victims who are deaf or hard of hearing, & victims who seek medical care related to sexual assault or domestic violence.

VT Network staff was on the design team for all Coordinated Entry (CE) training modules. When CE trainings are held in person, they include a DV 101 component, & information specific to supporting survivors accessing CE, provided by the VT Network.

1C-5b.	Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC coordinates to provide training for:	
1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and	
2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).	

(limit 2,500 characters)

1. The VT-500 BoS CoC has a series of free, on-demand, online trainings on best practices for delivering trauma-informed & culturally appropriate services. The VT Network provided a training on VAWA housing protections & 2022 updates to staff of the state housing authority, & plans to offer the training to Victim Service Providers (VSPs) & additional partners. The VT Network & a local victim service provider held a space at the statewide Summer Summit on Homelessness that centered trauma-informed practices for healing.

Victim Service Providers (VSP) within all 11 Local Housing Coalitions are active partners with their local Coordinated Entry (CE) providers, including linking with projects for making referrals, providing technical assistance/training on safety planning & victim-specific resources, & conducting CE assessments that are trauma-informed & victim-centered. Training by VSP is available to local partners, agencies, and businesses on request; frequency varies by region throughout the state but happens several times a year. In the coming year, the VT Network is planning to record a DV 101 training & make it available online for free by all CE staff, housing providers, & partnering organizations.

2. VT-500 BoS CoC, Coordinated Entry Lead Agency (VT Agency of Human Services), VT Network staff, & a coalition of Victim Service Providers (VSP in Vermont) reviewed & integrated best practices on safety planning & protocols, including victim-centered & trauma-informed care, in serving survivors of domestic/sexual violence. A free, on-demand training module is available online for view by all CoC members, housing providers, & partnering organizations. The CE training module is required of all CoC Providers who conduct CE assessments, & it reviews policies & procedures to ensure client safety & planning protocols are followed consistently (including non-identifiable unique IDs for the master list, client choice regarding at which agency they complete the assessment, & referrals to VSP agencies).

1C-5c.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC's coordinated entry includes:	
1.	safety planning protocols; and	
2.	confidentiality protocols.	

(limit 2,500 characters)

1. VT-500 BoS CoC, VT Network Against Domestic & Sexual Violence (VT Network) & VT Agency of Human Services ensured prioritization of safety for DV/SV survivors through Coordinated Entry (CE) protocols covering how to assess safety, providing linkages for survivors to DV specific providers, & connecting with emergency temporary housing to access safety. All CE Providers are required to complete online trainings that cover DV/SV safety practices designed by VT DV Network. DV/SV Providers who also act as CE access points in many of the 11 Local Housing Coalitions, or are part of the local CE partnerships, ensure safety planning as part of referrals & transfers.

CE protocols include planning protocols for DV/SV household requests to access or change housing & services. All VT BoS CoC-RRH/PSH recipients are public housing authorities (PHA) which optimize VT CoC & PHA VAWA Emergency Plans to provide seamless coordination & access to mainstream VT housing resources (HCV/subsidized managed properties) or with a portability process for survivors to transfer outside of the state. VT Legal Aid & VT Network developed a CoC-approved VAWA Emergency Transfer (ET) Plan with coverage for both VT CoCs, ET policy, statewide list of DV/SV providers trained with trauma-informed care, Self-Certification & ET Request Forms, Client Release of Information Form, & Notice of Rights for Tenants/Property Owners.

2. VT-500 BoS CoC, VT Network Against DV/SV & VT Agency of Human Services ensures confidentiality for DV/SV survivors through CE trainings on confidentiality standards, & protocols for release of information & de-identifying survivor information. DV/SV Providers within all 11 regional CoCs make referrals to CE providers only with written client permission to coordinate services. DV/SV hotlines & VT 211 (free & confidential services) have strong protocols for protecting confidentiality. DV/SV hotlines do not ask for survivors' names or personal identifying information unless it is needed (for example, if they will be entering a shelter). Confidentiality is further maintained by including de-identified DV households, with household permission, on CE By-Name lists to be prioritized for resources.

1C-5d.	Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below:	
1.	the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.

(limit 2,500 characters)

1. The VT BOS CoC collaborates with the VT Network Against Domestic & Sexual Violence (DV/SV) to receive de-identified aggregate data reports of survivors experiencing homelessness from each Victim Service Provider. This was incorporated into the annual 2023 Point-in-Time Count. The VT Agency of Human Services (AHS), which funds DV/SV Providers & is the Coordinated Entry Lead, receives de-identified aggregate data reports from HMIS-comparable databases (Osnum software) operated individually by each of the domestic & sexual violence service providers in the form of AHS-HOP (state/federal ESG) reporting.

2. The de-identified aggregate data were used to assess the special needs of DV/SV survivors in the: (a) allocation of AHS-HOP funding, which supported the operations of DV/SV emergency shelters throughout the VT BoS CoC; (b) funding determinations & geographic distribution of AHS emergency shelter funding to support emergency temporary motel voucher placements serving survivors in special projects operated by DV/SV Providers; & (c) continued determination made by VT BoS CoC to dedicate all HUD Emergency Housing Vouchers allocated to Vermont to serve DV/SV survivors.

The de-identified aggregate data were reviewed by VT BoS CoC to identify gaps in housing & service needs, & to support advocacy for additional funding for dedicated projects or set-aside funding in existing DV projects.

** **

1C-5e.	Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:	
1.	whether your CoC has policies and procedures that include an emergency transfer plan;	
2.	the process for individuals and families to request an emergency transfer; and	
3.	the process your CoC uses to respond to individuals' and families' emergency transfer requests.	

(limit 2,500 characters)

1. The VT BoS CoC has adopted written standards outlining emergency transfer plan policy & procedures. These are incorporated into the CoC’s governance charter & are available on the CoC’s public website. Processes include a lease addendum for all rental assistance clients that is reviewed during lease signing so people know their rights & options, & a VAWA client rights document that is provided to all households regardless of whether their status is known to the provider.

2. The CoC provides sample templates to help explain the process to people wishing to request emergency transfers. Advocates from VT Network Against Domestic & Sexual Violence (DV/SV) member orgs, many of which run 24/7 hotlines, can assist survivors in accessing their VAWA rights regarding emergency transfers. It is also required that that notice be given at the time an applicant is denied housing, & with any notice of eviction or termination of assistance. Staff provide information to people about how to request an emergency transfer & assist them through the process so they can attain safe housing.

3. Survivors must request emergency transfers in writing (HUD Form 5383) from their housing providers/subsidy providers. Sometimes they receive help completing this form from their local DV/SV organization or VT Legal Aid. If not already working with their local DV/SV organization, they will receive a referral upon request for transfer. If it is a larger organization that has other units available, then the tenant can be transferred to a comparable unit. If not, they are put on a list & prioritized for the next available unit to which it is safe for them to move.

Emergency transfers are currently complicated by Vermont’s housing vacancy rate that is in the range of 1%, which means there are fewer options for those who wish to transfer. Participants can choose to stay or vacate their current unit pending transfer to another one. If tenants wish to move to a different HUD-designated Continuum of Care geographic area they may do so, as long as the receiving provider is able to meet all statutory requirements of the CoC Program at 42 U.S.C. §§ 11381 et seq., either directly or through a third-party contract or agreement.

1C-5f.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
NOFO Section V.B.1.e.		
Describe in the field below how your CoC:		
1.	ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC’s geographic area; and	
2.	proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking.	

(limit 2,500 characters)

1. The VT-500 BoS CoC ensures access for survivors to all housing & services through coordinated entry (CE) protocols, state-level policy guidance for use of project funds, & training front-line staff of the crisis response system. There are specific DV CE access points with victim service providers to ensure people get connected quickly while trying to lessen any additional trauma as they seek assistance. Survivors are not required to complete the CE process through a victim service provider, but it is offered as an option where the DV provider is an assessment partner. Survivor choice is emphasized in providing access to resources.

All CE assessment partners & lead agencies receive training on how to support survivors through the CE process to ensure their access to resources is not limited. All state-funded HOP (ESG)-funded projects are prohibited from using DV to screen out or exit survivors from services. Within the CE system, when a housing opportunity becomes available it is the practice to make sure that that survivor data is up to date on the list before assigning the housing opportunity to the next prioritized households. Survivors are considered for all mainstream resources that are available to any other eligible household, & additional resources such as EHV that are dedicated to survivors.

The VT Network Against Domestic & Sexual Violence (VT Network) & its member agencies serve as resources & partners to other non-victim service providers to ensure understanding of eligibility criteria. This strengthens all providers' capacity to make referrals & support survivors in accessing available housing & services. The VT Network administers HOP-funded, flexible client-based financial assistance, which ensures that survivors can access this resource without having to share their sensitive information with other administrators. The VT Network also administers EHV services funding to support survivors in accessing housing.

2. Barriers are discussed at BoS CoC meetings. The biggest are Vermont's lack of affordable housing, & housing in general (~1% vacancy rate). This limits survivors wishing to move from an unsafe housing situation or from a shelter, particularly in rural areas of the state. The CoC works with other statewide partners to advocate for the development of more affordable housing. Homeless service providers in the shelters have been key to advocating with the legislature for more housing.

1C-5g.	Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs.	
NOFO Section V.B.1.e.		
Describe in the field below how your CoC:		
1.	ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and	
2.	accounted for the unique and complex needs of survivors.	

(limit 2,500 characters)

1. The VT BoS CoC has eleven Local Housing Coalitions (LHCs) that plan, respond, & evaluate the response to homelessness in their regions. Staff & board members of organizations that participate in LHCs include survivors with lived experience, particularly for organizations serving DV/SV survivors but for others as well. Currently, the VT BoS CoC has no organized program to ensure survivors with a range of lived expertise are involved in the development of CoC-wide policy and programs. However, both the CoC Board & many of its members have the capacity & willingness to compensate survivors for attending meetings, participating in forums, serving as board members, etc.

At least one board member of the statewide VT Network Against Domestic & Sexual Violence (VT Network) is a survivor with lived experience; a staff member of the VT Network serves as Co-Chair of the VT BoS Board.

NewStory Center, which operates a CoC-funded Rapid Rehousing (RRH) program, has several staff with lived experience. NewStory Center works from an empowerment model, & regularly asks for input from RRH program participants, formally through surveys or questionnaires, & informally through individual & group meetings, to ensure that survivors' needs are being met & they are comfortable with the environment. Every client is surveyed using the following questions: a) Do you feel you know more about community resources? b) Do you know more ways to plan for your safety? c) Do you know more about your rights and options? Data shared by survivors is discussed (de-identified) by LHCs & brought by them to the CoC Board to be used in program design & policy development.

2. Survivors are encouraged to use the name, gender, & language preferences they prefer. Survivors may provide input into the programs offered through the CoC & its members informally in conversations with staff, formally through surveys (as described in element 1, above). Language lines & interpreters are provided for survivors requiring this assistance. All information shared is confidential.

The BoS CoC does not require survivors involved in its own or its members' leadership or staff to identify themselves as survivors, believing that is an invasion of their privacy. It is their voluntary decision to share this information. Any sharing of their information is done only with their express consent.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+--Anti-Discrimination Policy and Training.	
	NOFO Section V.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy—Updating Policies—Assisting Providers—Evaluating Compliance—Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:	
1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC’s process for evaluating compliance with your CoC’s anti-discrimination policies; and
4.	your CoC’s process for addressing noncompliance with your CoC’s anti-discrimination policies.

(limit 2,500 characters)

1. The VT BoS’ anti-discrimination policies are codified in our Governance Charter & in Coordinated Entry (CE) Policies & Procedures. Both are updated routinely through the BOS’ Board committees or through recommendations from the BoS’ eleven Local Housing Coalitions, which include LGBTQ+ individuals and service providers. The anti-discrimination policies have been reviewed by the CE committee in the last year but were not amended.

The CE policies require training for service providers on how to use trauma-informed practices in service delivery. The VT BoS CoC website includes a free training module, “Understanding Our Client Experience: Trauma Informed and Culturally Appropriate Services.” The module takes approximately 2 hours to complete and incorporates SAMHSA’s guidance and definitions.

2. The CoC provides sample anti-discrimination policies in the CoC Written Standards that can be modified & utilized by projects that do not already have them in place. Agencies are encouraged to reach out to CoC staff, peers, & funders for assistance in creating or revising anti-discrimination policies.

3. The VT BoS’ ESG partner is the VT Agency of Human Services Office of Economic Opportunity (OEO). OEO randomly monitors CoC assisted providers’ policies, including LGBTQ+ anti-discrimination policies. Providers whose policies are found insufficient receive assistance in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy.

4. The monitoring includes a written report of findings. If a provider is non-compliant with anti-discrimination policies, this will be noted & will require corrective action. Support is given from OEO to remedy the deficiency.

1C-7.	Public Housing Agencies within Your CoC’s Geographic Area—New Admissions—General/Limited Preference—Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC’s geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Vermont State Housing Authority	28%	Yes-HCV	Yes
Rutland Housing Authority	88%	Yes-HCV	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

Describe in the field below:

	1. steps your CoC has taken, with the two largest PHAs within your CoC’s geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
	2. state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

1. VT-500 BoS CoC, via the Local Housing Coalition, engaged with the Rutland PHA to expand homeless preferences. This homeless preference policy is attached in 4B.

VT BoS also engaged with Vermont’s statewide PHA, the VT State Housing Authority (VSHA) through public CoC discussion to continue the expansion of VSHA Homeless Preferences. This was preceded by requests from key stakeholders: VT Veterans Committee, VT Coalition of Runaway & Homeless Youth Programs, Pathways VT (mental health provider/peer organization), & VT Agency of Human Services (ESG-CV CARES vouchers). VSHA then adopted a limited preference for homeless individuals & families for use of Emergency Housing Vouchers & Project-Based Vouchers. This policy was adopted in 2021 & is still current.

VSHA also maintains a Housing Instability Preference for participants who can demonstrate a risk of experiencing homelessness or housing instability by providing: a) a past-due utility or rent notice, or eviction notice; &/or b) documentation of unsafe or unhealthy living conditions; &/or c) expiration of time-limited rental assistance benefits operated by a program located in Vermont (examples: Vermont Emergency Rental Assistance Program, Rapid Rehousing Housing, etc.); or d) any other evidence of risk, as determined by VSHA.

VT-500 BoS CoC and VSHA engaged in planning & implementation for limited homeless preferences for utilization of 200+ multiple project-based vouchers (HCV/Mainstream) to serve persons experiencing homelessness (including chronic) in partnership with CoC-funded PSH projects (Rutland, Washington, Windham, Windsor counties) & non CoC-funded PSH projects (Addison & Windham counties). Additionally, initial partnerships are in process for deploying Housing Stability Vouchers to serve people experiencing homelessness.

2. Not applicable.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC’s jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	No
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	No
4.	Local low-income housing programs	No
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	No
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	
		No

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	HUD Stability Voucher Program

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
--	---	-----

1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored—For Information Only	

	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
--	--	-----

	If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.	
--	---	--

PHA
Vermont State Hou...

1C-7e.1. List of PHAs with MOUs

Name of PHA: Vermont State Housing Authority

1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Discharge Planning Coordination.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition.	7
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach.	7
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

	Describe in the field below:
1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1. All VT BoS PSH & RRH projects use low barrier/Housing First (HF) practices. CoC PSH & CoC RRH projects use the coordinated entry (CE) assessment to prioritize serving households with the most complex service needs. The CoC evaluates use of HF practices through periodic fidelity reviews & evaluation of practices by the BoS CE Committee. This year we used HUD’s new HF Evaluation (see attached). Note that in the Reporting Tab there was an error note & we triple-checked the tabs; all standards were evaluated. We queried both the CoC NOFO help desk & AAQ. CoC NOFO referred us to AAQ & AAQ referred us back to CoC NOFO. We suspect a bug in the spreadsheet. Although it didn’t calculate correctly it was still a useful evaluation tool.

2. The BoS CoC uses interviews & an on-site visit. A HF fidelity scale measures adherence to the HF model, & includes 41 items over 5 dimensions related to: a) Housing choice and structure; b) Separation of housing & services; c) Service philosophy; d) Service array; & e) Program structure. It has a 4-pt. scale for each item, (1= not Housing First, and 4= full implementation). A composite score is counted to provide the level of adherence to HF via a percentage total score related to the highest possible score of 15 in each dimension. The on-site visit includes interviews with management staff, including the HF Director, case managers, & HF participants. The BOS CE Committee also reviews policies, procedures, & current/best practices at its monthly meetings, & reports back any policy changes & challenges.

3. The VT Agency of Human Services/Office of Economic Opportunity (OEO) uses a HF fidelity assessment tool to monitor & evaluate all CE Providers within the VT-500 BoS CoC to ensure that CoC-funded housing providers are using a HF approach. . The CE committee & CE lead monitor returned referrals from projects to assess practices that are noncompliant with HF. Returns to homelessness are also reviewed. CE staff review with people who exited the program why they left. If participants report they were terminated for a reason that conflicts with Housing First principles, CoC staff are alerted to provide training & technical assistance to prevent further occurrences. VT Dept. of Mental Health reviewed the largest CoC-PSH provider using a Housing First Fidelity Report, & received no feedback or complaints from local CoCs, CE, program applicants.

1D-3.	Street Outreach—Scope.	
	NOFO Section V.B.1.j.	

	Describe in the field below:
1.	your CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;
3.	how often your CoC conducts street outreach; and

4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.
----	--

(limit 2,500 characters)

1. VT-500 BoS CoC uses multiple street outreach methods to locate persons experiencing unsheltered homelessness. Supportive Services for Veteran Families conducts street outreach in all 251 Vermont towns to identify homeless veterans, and to make referrals to Coordinated Entry & housing (both for veterans only & mainstream). Five PATH providers & Pathways VT (Housing First Program) conduct street outreach to persons experiencing chronic homelessness (CH). The annual PIT Count includes localized street outreach in all 11 Local Housing Coalition regions using wide-ranging methods such as: engaging shelter guests to help; outreach to churches, food pantries & community meal programs; & partnering mental health providers with plain-clothed police officers for outreach at encampments & other unsheltered areas.

2. Vermont is a rural, sparsely populated state, so only 50% - 60% of VT BoS' geographic area is covered by street outreach. This excludes areas inaccessible due to geographical barriers (deep wilderness, mountains, swamps, etc.).

3. VT BoS conducts street outreach on an ongoing basis, with each method carried out by different providers & regions of the CoCs. The Point in Time (PIT) count street outreach occurs annually in January as per the HUD CoC schedule.

4. Street outreach is tailored to subpopulations least likely to request assistance: especially veterans, people experiencing CH &/or severe mental illness. A by-name list of homeless veterans allows providers to conduct street outreach to them in an ongoing, systematic manner to increase service engagement. Mental health professionals use trauma-informed & client-centered practices to conduct street outreach to those experiencing CH. Mental health providers conduct street outreach to encampments to encourage service engagement, sometimes accompanied by plain-clothed police officers. Language interpretation services (statewide) support engagement of those with limited English, & the VT Center for Independent Living conducts trainings/monitoring of TTY devices to assist persons with hearing/speech impairments.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:
--

	Your CoC's Strategies	Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	Yes
2.	Engaged/educated law enforcement	Yes	Yes
3.	Engaged/educated local business leaders	Yes	Yes

4. Implemented community wide plans	No	Yes
5. Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.I.	

		HIC Longitudinal HMIS Data	2022	2023
	Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	Longitudinal HMIS Data	672	458

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	No
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	No
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	No
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:

1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1. VT-500 BoS CoC Board & membership meet monthly. Recent meeting topics included: the Family Unification Program, Federal Strategic Plan to Prevent and End Homelessness, implementing the Violence Against Women Act, the House America Initiative, & SSI/SSDI Outreach, Access, & Recovery (SOAR). These meetings are supplemented by routine distribution through our listserv of information from SAMHSA, the National Alliance to End Homelessness, & other sources on best practices to create access to mainstream resources. The BOS CoC's website includes a training module on connecting clients with mainstream benefits.

2. In December 2021, the Vermont Department of Health (VDH) announced the availability of Health Equity funding from the CDC to enable nonprofit housing & service providers to collaborate with public health & health care agencies in addressing COVID-19 & related health needs. This funding opportunity was deployed with the collaboration of the VT BoS CoC through its local members & \$723,214 was awarded to ten regional organizations. The purpose of this funding is to expressly promote & enhance collaborations with healthcare organizations, including substance abuse treatment & mental health treatment, to assist those who are experiencing homelessness to receive healthcare services. VT BoS CoC also sponsored a statewide virtual training on Vermont's Mental Health System of Care, targeted to direct service providers.

3. Vermont's SOAR initiative is designed to increase access to SSI/SSDI for eligible adults who are experiencing or at risk of homelessness & have a mental illness, medical impairment, &/or a co-occurring substance use disorder. It is coordinated by the VT Dept. of Mental Health (CoC Board member). There are SOAR-trained staff at many service provider organizations. These Caseworkers participate in refresher courses & quality review of applications.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

In July 2022, the State of Vermont launched a Transitional Housing Program to help the hundreds of households staying in hotels & motels due to the pandemic to have more stability while they worked on permanent housing options. Vermont’s General Assistance Emergency Housing Program provides motel vouchers to eligible homeless Vermonters when an appropriate shelter space is not available. The two programs continue to house 900 households experiencing homelessness compared to approximately 500 households in publicly supported emergency shelters. In addition, Vermont’s emergency shelters have continued to expand non-congregate options & create fewer congregate spaces to help prevent infectious disease & protect medically vulnerable guests. In some cases, this has been through new &/or expanded facilities.

Vermont’s “emergency shelter” system is more than 90% non-congregate. Further, as a rural state & a best practice, Vermont has expanded emergency shelter capacity for families with children using “emergency apartments” which provide for short-term, emergency stays with one household per unit. This supports a more trauma-informed & normalizing experience for children & has proven to be a strong model in smaller, rural communities.

People living unsheltered were brought inside beginning March 2020 through a significant increase in the availability of non-congregate shelter in hotels & motels across the state & outreach workers helped to access & remove barriers to entry. Prior restrictions on eligibility for housing in a motel were relaxed, allowing for more Vermonters to qualify for motel stays. Additional waivers & rule variances were implemented to reduce barriers to entering motels.

Federal COVID-related support for the motel emergency housing program has expired. Vermont has committed to extending the program using general funds to April 2024, although to a reduced population. The continuation of providing non-congregate shelter in motels is being actively debated.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:	
1.	develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

1. The Covid pandemic increased collaboration between the VT BoS CoC, shelter & service providers, & the Vermont Department of Health (VDH). This began in March 2020 with daily statewide virtual meetings to share information on Covid health & safety protocols; strategies for getting unsheltered & emergency sheltered people into non-congregate housing; getting access to PPP & training staff; & understanding the symptoms & transmission of the disease. VDH codified the new policies & procedures developed in response to Covid & these will be used in the event of a new infectious disease outbreak.

2. Housing instability, frequent mobility, & congregate living increase the risk of exposure to infectious disease. Many people who experience homelessness are older adults &/or have underlying medical conditions, so are at increased risk for severe illness. Limited access to health care services, particularly in Vermont’s rural communities, compounds this risk. Shame & trauma may prevent unhoused people from seeking medical care.

To address these risks & prevent the spread of an infectious disease we can deploy (a) the policies, procedures, & collaboration with VDH developed as a response to the Covid pandemic, & (b) the statewide capacity built with VDH Health Equity funding. This funding expressly promotes & enhances collaborations with healthcare organizations, including substance abuse & mental health treatment, to help unhoused people receive services. All projects were trained & provided information on universal precautions for cleaning, ventilation, & sharing space. VDH provides updates on any potential outbreak warnings.

VDH assigns local epidemiologists to work with any shelter who reports a staff or guest infection. The epidemiologists help shelters determine if they should cease new intakes & help them set up testing. If needed, VT’s Office of Economic Opportunity provides funding for motel rooms for isolation/quarantine.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC:	
	1. shared information related to public health measures and homelessness, and	
	2. facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1.The VT BoS CoC shared information with CoC members from the Vermont Dept. of Health (VDH) & the US Center for Disease Control & Prevention (CDC) around Covid19 protocols. In 2020 the Vermont Community Foundation (VCF) established the Covid-19 Response Fund, which provided flexible resources into 2022. Working with state, federal, municipal, public health, & nonprofit leadership, VCF provided flexible resources to nonprofits working to address the most immediate public health & economic impacts of the disease, focusing on vulnerable populations & service providers. Many of the individuals served under these grants were represented in unhoused populations.

VDH staff went to non-congregate shelters to hand out naloxone, fentanyl testing strips, & info on recovery resources. When individuals experience nonfatal drug overdoses VDH and homeless services providers work to connect those individuals to services & follow-up supports. VDH staff handed out hygiene kits to sheltered & unsheltered people & helped connect them to free health care. Homeless service providers worked closely with public health providers to disseminate information about bed bug prevention & eradication & prevention, & around hoarding, both of which can lead to eviction & a return to homelessness. Some shelter providers worked with VDH to offer onsite vaccinations for Covid, Hepatitis A, & the flu.

In late December, 2021, VCF made \$150,000 in grants to expand Vermonters’ access to mental health & suicide prevention care. Grant recipients included community-based organizations that used evidence-based, culturally competent mental health & suicide prevention supports & services to serve populations most at risk during the COVID-19 pandemic. Through VDH & VT. Dept. of Mental Health, affordable housing providers received training on suicide awareness & prevention.

2. VDH shared Covid-related information via virtual meetings as needed & responded to CoC members’ questions & concerns. VDH often communicated guidance via the VT Office of Economic Opportunity (OEO). Typically, OEO staff shared updates via email, but there was an open-door policy & providers were encouraged to reach out with questions. VDH staff sometimes attended meetings of COC members or their networks. Other content experts were pulled in as needed. Info and& guidance were also shared at CoC BoS monthly meetings.

1D-9.	Centralized or Coordinated Entry System–Assessment Process.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC’s coordinated entry system:	
1.	covers 100 percent of your CoC’s geographic area;	
2.	uses a standardized assessment process; and	
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

1. VT-500 BoS Coordinated Entry (CE) covers 100% of the CoC geographic area through 11 CE Lead Agencies & assessment/referral partners (access points).
2. VT BoS uses a standardized CE assessment & prioritization process that assigns each household a needs score to guide case conferencing & identify priority populations based on CoC CE written standards. Each local CE partnership maintains a standardized household-level master list which has basic information, length of time homeless, & assessment score. Households with higher scores have their referrals expedited. This standardized process ensures priority populations with high needs scores, those with complex needs, people experiencing chronic homelessness, & those with long lengths of time homeless get rapid referrals to available resources.
3. The VT BoS has a CE Committee that meets monthly & includes representatives from the CE lead agencies, assessment partners, & BoS CoC staff. The committee is chaired by staff at the VT Agency of Human Services which manages the BoS CE funding from HUD & is a party to the HUD-funded HMIS contract. The CE Committee promotes problem solving & sharing best practices. It oversees regular updating of the CE Assessment tool, Partnership Agreement between lead agencies & assessment partners, Release of Information form, & CE Policies & Procedures.

The CE Committee also manages the annual CE evaluation which involves surveying consumers, community partners, & staff from the lead agency. Last year, approximately 110 surveys were submitted to the BoS & the results were used to identify training & technical assistance needs, with special attention to roadblocks, bottlenecks, & challenges within the system. These responses informed the CE Committee's yearly workplan. In addition, feedback from consumers was analyzed by LHCs who were asked to report to the CE Committee on action steps related to the analysis. This information was used to determine that 1) a standardized consumer feedback survey is needed & 2) sample advertisement materials should be evaluated & updated. These items have been incorporated into the Committee's yearly workplan.

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
	1. reaches people who are least likely to apply for homeless assistance in the absence of special outreach;	
	2. prioritizes people most in need of assistance;	
	3. ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and	
	4. takes steps to reduce burdens on people using coordinated entry.	

(limit 2,500 characters)

1. VT BoS CoC outreach is designed to reach subpopulations least likely to request assistance: veterans, people experiencing chronic homelessness (CH), &/or severe mental illness. A by-name list of homeless veterans allows providers to conduct outreach in a repeated, systematic manner to increase service engagement. For those experiencing CH, mental health professionals conduct outreach to ensure services are trauma-informed, client centered & appropriate. Mental health providers partner with plain-clothed police officers for outreach to encampments, with purpose of service engagement. Language services, & TTY devices to assist persons with hearing/speech impairments are used as needed.

2. The assessment & prioritization process assigns each household a complex needs score to guide case conferencing & identify priority populations based on CoC CE written standards. Each CE Lead Agency maintains a household-level master list which has basic information, length of time homeless, & an assessment score to expedite referrals for households with higher scores who are prioritized for housing resources.

3. VT BoS' CE referral process is designed to ensure priority populations with high complex needs scores, people experiencing chronic homelessness, & those with long lengths of time homeless get rapid referrals to available resources & assistance in accessing them. CE partners schedule assessments within 3 days of referral receipt; the goal is to complete the housing assessment within one week of CE referral. Standardized assessment includes client preferences. Households who elect not to take a housing referral to an opening do not lose their place on the master list if they do so.

4. VT BoS CoC's CE Committee has a continuous improvement commitment whose focus includes reducing the burdens on people accessing CE. We regularly evaluate & remove structural barriers to assessment. For example, we provide convenient office hours & offer many different locations at which participants can work with CE outreach workers. Training on creating trauma-informed spaces & experiences is provided to all staff conducting assessments. A CoC-wide HMIS data sharing agreement reduces the number of times a household is required to share their story/update their data. We budget adequate funding for staffing & training to minimize staff turnover and to ensure that shelter & service providers provide the highest level of trauma-informed service.

1D-9b.	Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry-Reporting Violations.	
	NOFO Section V.B.1.p.	

Describe in the field below how your CoC through its centralized or coordinated entry:

1.	affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)

1) The VT BoS CoC' Coordinated Entry (CE) policy requires annual training for CE providers on "Fair Housing, Equal Access, Americans with Disabilities Act (ADA) and other Nondiscrimination Requirements." This helps ensure that housing & supportive services are marketed to eligible persons regardless of race, color, national origin, religion, sex, gender identity, sexual orientation, age, familial status, or disability—that furthers fair housing as detailed in 24 CFR 578.93(c). The policy further states that CE must give participants equal access to information & advice about the housing assistance for which they are eligible to assist them in making informed choices.

All recipients and subrecipients of VT BoS CoC program funding must comply with the non-discrimination & equal opportunity provisions of Federal Civil Rights Laws as specified at 24 C.F.R. 5.105 (a), including: a) the Fair Housing Act; b) HUD's 2012 and 2016 Equal Access Rules; c) Title II of the Americans with Disabilities Act; d) Section 504 of the Rehabilitation Act; & e) Title VI of the Civil Rights Act.

Providers must have non-discrimination policies in place & conduct affirmative outreach to people least likely to engage in services. Program funding must market housing & supportive services to eligible persons regardless of age, race, color, national origin, religion, sex, actual or perceived gender identity, sexual orientation, familial status, or disability

2) All recipients & subrecipients of VT BoS CoC program funding, which includes CE providers, offer program participants written information, on their rights & remedies under applicable federal, state, & local fair housing & civil rights law.

3) All CE providers, especially those that are recipients & subrecipients of VT BoS CoC program funding report any conditions or actions that impede fair housing choice for current or prospective program participants to Vermont's Agency of Commerce and Community Development, which is the jurisdiction responsible for certifying consistency with the Consolidated Plan.

1D-10.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	08/22/2023

1D-10a.	Process for Analyzing Racial Disparities—Identified Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section V.B.1.q.	

Describe in the field below:

1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

1. The VT BoS uses Longitudinal Systems Analysis (LSA) reports from our HMIS database to identify racial & ethnic disparities in how people experience homelessness. The VT BoS CoC's HMIS data manager is the Institute for Community Alliances (ICA). ICA provides technical assistance, reporting, case studies, & data analysis to support programming & efforts to measure, track & address racial disparities in Vermont's unhoused people. ICA's data are used by the BoS Coordinated Entry (CE) Committee to develop a response to the data, which is then considered by the BoS Board of Directors.

Additionally, we worked with ABT Associates on a Longitudinal Systems Analysis (LSA) report from the HDX that allowed the CE Committee to better understand the racial disparities in Vermont's housing & homelessness systems. We analyzed race & ethnicity of households & adults, & days homeless by race & ethnicity for both adults-only households & families with children. We also looked at race & ethnicity of households by type of project (ES/SH & TH, RRH, PSH).

The VT BoS also gathers information on race & ethnicity in our annual PIT Count & compares this information to 2020 Census information on race & ethnicity to identify disproportionate homeless populations and target possible causes of the disparities.

2. VT-500 BoS data show that Black, Native American, & Other/Mixed Race Vermonters experience homelessness disproportionately compared to white Vermonters. Our most reliable data is statewide: Per the 2020 Census, White people are 89% of the total population & 86% of homeless of the homeless population. Black/African American/African people are about 1.5% of the total population & 8% of those experiencing homelessness. (To give an example of Vermont's scale, 65 Black/African American/African people were counted as experiencing homelessness in the BoS CoC 2023 PIT.)

This disproportionate impact is nearly identical in a) percent of successful exits from street outreach to permanent housing, & b) percent of successful exits from ES/SH/TH/RH-RRH to permanent housing. Additionally, the LSA data for the BoS CoC demonstrates unequal access to permanent supportive housing based on race & ethnicity.

1D-10b.	Implemented Strategies that Address Racial Disparities.	
	NOFO Section V.B.1.q.	
	Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.	

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	No
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	No
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	No
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	No
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	No
	Other:(limit 500 characters)	
12.		

1D-10c.	Implemented Strategies that Address Known Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

The VT BoS & homeless providers took the following steps to improve racial equity in the provision & outcomes of assistance: a) identified need for strategic approach & inclusive committee structure to help CoC move forward; b) hosted an open meeting to review data reports to increase understanding of current landscape so information gaps & disparities can be identified in the future; & c) hosted trainings on racial justice to build understanding of diversity, equity & inclusion, history of race & racism & frameworks to guide future actions.

The CoC has reviewed system-wide data to identify, & plan how to address, racial equity issues in access to resources & attaining positive outcomes. The CoC added four questions to the renewal & new project scoring process to assess for representation of under-represented population in agency & Board members & commitment to reviewing project level data if funded.

The VT BoS has prioritized projects that identify specific partnerships with BIPOC organizations to reach those populations & improve service delivery. Project applicants are asked to commit to reviewing project data disaggregated by race, ethnicity, gender identify &/or age, & projects are prioritized if their Board of Directors include BIPOC members. The VT BoS CoC is committed to deepening our understanding of the data, both upstream from homelessness (such as discrimination in the rental housing market & eviction proceedings) & in homelessness shelter/housing/service networks – & continuing to developing effective responses to the data.

The Vermont Department of Health (VDH) was awarded a Centers for Disease Control and Prevention (CDC) COVID-19 Health Equity grant to address the persistent & disproportionate impact of COVID-19 on populations at higher risk of health disparities. Together, the Vermont Department of Health and the Vermont Community Foundation partnered to solicit & process applications from a wide variety of organizations during spring and summer 2022. The VT BoS CoC was a partner in promoting access to health equity awards. Health Equity grant awardees include Abenaki Helping Abenaki (tribal health), All Brains Belong VT (neurodivergent Vermonters), Open Door Clinic (migrant farmworkers), Outright Vermont (LGBTQ+ youth), The Root Social Justice Center (BIPOC community), & the Vermont Racial Justice Alliance (eradication of systemic racism in the health system).

1D-10d.	Tracked Progress on Preventing or Eliminating Disparities.	
	NOFO Section V.B.1.q.	
	Describe in the field below:	
	1. the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and	
	2. the tools your CoC uses.	

(limit 2,500 characters)

1. The annual Coordinated Entry (CE) evaluation looks at data both by region & statewide. The evaluation considers the number & percentage of households on the master (i.e., by-name) list & the number & percentage on the list longer than 3 months who are chronically homeless. The annual evaluation also reviews the average time a household is on the regional master list both for “leavers” & “stayers” by subpopulation – including race & ethnicity.

2. CE reports provide the most comprehensive, uniform, & regularly updated data available on homelessness in Vermont. The addition of regional analysis is critical in a rural CoC which encompasses a broad geographic area, with distinct partners & service systems in each area. However, review of the data at the regional level can also complicate meaningful analysis & obscure equity review when the total population is relatively small.

PIT data, which represent only one night, are particularly vulnerable to misrepresenting the experience of homelessness among different populations. For this reason, the CE Committee set a goal to expand both regional & statewide data reporting & analysis – particularly with regard to additional equity metrics. In the last year, Abt Associates made a presentation to the VT BoS CoC using LSA data on racial & ethnic disparities, converting data to charts & system maps.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking–CoC’s Outreach Efforts.	
	NOFO Section V.B.1.r.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

(limit 2,500 characters)

The VT BoS CoC works to elevate the voices of people with lived experience of homelessness so that they have a meaningful role in homelessness program planning & evaluation, as well as communications & messaging regarding homelessness.

- The VT BoS board has 29 members. Two seats are currently filled by people with lived experience & other members have experienced housing insecurity. Many VT BoS board members work for organizations that provide services & shelter to unhoused people & these organizations also have seats on their boards designated for people with lived experience.
 - The CoC’s lived experience committee currently has five active members & is meeting bi-monthly. Committee members were recruited from the CoC Board & through the shelter & service network. This committee has approved submitting a letter with this FY 23 CoC application to demonstrate support of the priorities for serving individuals and families experiencing homelessness with severe service needs in the CoC’s geographic area.
 - Projects applying for HUD CoC funding receive higher scores if they have more than one board member with lived experience, &/or if they hire people with lived experience.
- The CoC conducts direct outreach to persons with lived experience of homelessness through their relationships with Collaborative Applicant staff as well as current & former board members who work with people who are unhoused, are in shelter, or have recently moved into temporary or permanent housing.

We also solicit participation through the VT Youth Homelessness Demonstration Program & their subrecipients & through the CoC listserv with routine messaging seeking broad & diverse participation in board & committee meetings. People with lived experience are compensated for their time preparing for, & participating in, BoS meetings & events.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen.

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included in the decisionmaking processes related to addressing homelessness.	5	0
2.	Participate on CoC committees, subcommittees, or workgroups.	7	2
3.	Included in the development or revision of your CoC’s local competition rating factors.	2	0
4.	Included in the development or revision of your CoC’s coordinated entry process.	2	1

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

VT BoS board members with lived experience have participated in training & policy conferences sponsored by the National Coalition for the Homelessness, HUD, & the National Low Income Housing Coalition (most recently, a webinar on Housing First). Training opportunities are also extended to members of our recently reconstituted committee for people with lived experience of homelessness. VT BoS has an on-line training platform with on-demand trainings to help any person working within housing & service provider agencies, including those with lived experience, to gain skills/knowledge in best practices such as housing first, trauma informed & culturally appropriate services, housing problem solving & other topics.

BoS members include emergency shelter & service providers (who typically have a street outreach program), community action agencies, youth services providers, & DV/SV providers – organizations that provide direct service for those experiencing homelessness. These organizations make an affirmative effort to hire & retain staff with lived experience. CoC-funded projects are incentivized via scoring to include at least two persons with lived experience on their Boards, which provides access to professional development opportunities. One DV partner agency, NewStory Center, has a project called “Turning the Page” that is an economic empowerment program connecting survivors with career opportunities through education & apprenticeships at local businesses.

The Vermont Dept. of Labor's (DoL's) regional Job Centers help homeless & recently homeless Vermonters access in-person & virtual career services. DoL career specialists & specialized counselors can help match job seekers & employers with resources they need to meet their goals. They offer virtual & in-person workshops such as resume writing & interviewing skills. The DoL also provides services for refugees, parolees, & New Americans, such as work history assessments, creating an email account & applying for positions online. Other services include transportation assistance (bus passes & stipends for a taxi or car repair), & job coaching.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below:

1. how your CoC routinely gathers feedback from people experiencing homelessness;
2. how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and
3. the steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

1. The VT BoS CoC is committed to ensuring that those with lived experience inform & guide the work of the CoC & its programs by including language in meeting notices encouraging participation of those with lived experience, & offering stipends with lived . The CoC has an active Board committee of people with lived experience; it's recent focus has been to engage on federal policy with representatives from our congressional delegation & to reduce stigma through outreach to media/reporters. The VT BoS Youth Action Board (YAB) provided input on CoC programming as part of their formal committee role within the CoC. They meet with the agency leading implementation of Youth Housing Demonstration Program (YHDP) projects to provide input & suggestions.

2. The VT BoS Coordinated Entry (CE) Committee evaluated CE questions & process (this is done annually). The CE committee included representatives from the eleven CE lead agencies, assessment partners, & BoS CoC staff. It met monthly for problem solving & sharing best practices. The annual survey was sent to people experiencing homelessness. Lead Agencies analyzed feedback from participants; their report was forwarded to the CE Committee to determine action steps based on the analysis. In the last year, the analysis identified: a) training & technical assistance needs of each local CE partnership as well as shared statewide needs, & b) areas of policy & planning focus for the VCEH CE Committee for the coming year. The CoC also solicited input from people with lived experience on the CE annual workplan.

3. Responding to guidance from the committee for those with lived experience, we will improve communication about the outcomes from CoC PSH projects, be more involved in federal housing policy, & expand engagement with media. The YAB & YHDP participants provided feedback to staff about the difficulty they have trying to achieve housing stability & maintain choices for services because of some of the restrictive YHDP requirements mandated by the CoC program. This feedback resulted in the YHDP agency applying to HUD for waivers to restrictive rules to put into place allowable special activities that give youth-serving projects more flexibility in providing housing & services.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.t.	
	Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
	1. reforming zoning and land use policies to permit more housing development; and	
	2. reducing regulatory barriers to housing development.	

(limit 2,500 characters)

1. The VT BoS CoC members supported legislation to address exclusionary zoning that creates barriers to the development of affordable housing, including emergency shelters. Members communicated their support to lawmakers through email, phone calls, & social media. The proposed legislation was drafted to identify methods to determine if rules or municipal bylaws & ordinances have an exclusionary effect on affordable, mixed-income, transitional, emergency, & middle-income housing consistent with the state's smart growth principles, & to promote socio-economically diverse & integrated neighborhoods & communities throughout the State of Vermont.

In the last session the Vermont legislature passed a wide-ranging bill, the "Housing Opportunities Made for Everyone" or HOME law! Among several significant municipal reforms, the bill effectively bans single-family zoning statewide to promote residential construction. The bill also authorized tens of millions in one-time spending on affordable housing & non-congregate shelter.

2. Vermont lawmakers approved first-time funding for Bylaw Modernization Grants, & CoC members communicated their support to lawmakers through email, phone calls, &/or social media. The funding provides the VT Department of Housing and Community Development up to \$650,000 to grant to Vermont municipalities to update their zoning to reduce regulatory barriers to housing. The program includes funding for accommodations & incentives for focus group, survey, or event participation by under-represented & lower-resourced people who want to participate in increasing housing choices in their community. The program seeks to reduce zoning barriers such as requirements for parking & lower density, as well as to promote zoning for multi-family, mobile home parks, & other alternatives to large-lot, single-family zoning.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Your CoC’s Local Competition Deadline–Advance Public Notice. NOFO Section V.B.2.a. and 2.g. You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen.	
-------	---	--

1.	Enter your CoC’s local competition submission deadline date for New Project applicants to submit their project applications to your CoC—meaning the date your CoC published the deadline.	08/15/2023
2.	Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC’s local competition—meaning the date your CoC published the deadline.	08/15/2023

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below. NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e. You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen. Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	
-------	---	--

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes

5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes
6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	No

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
 Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	100
2.	How many renewal projects did your CoC submit?	7
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

1. VT-500 BoS CoC analyzed HMIS data, data submitted as part of local project applications, & CoC administrative records. HMIS data reports were used to review renewal project performance for the previous calendar year for utilization rate. Project applicants submitted information on their project structure & administrative functions (e.g., drawdowns, recaptured funds, & Board & staff composition).

2) The CoC analyzed HMIS APR data for the length of time it took to help people obtain permanent housing by reviewing the average # of days from project entry to residential move-in date. PSH & RRH projects had different targets for max. points due to the population differences, coordinated entry (CE) prioritization factors, & project design. We increased the PSH average days for maximum points due to housing market challenges during & post-pandemic, which led to additional hurdles to securing units for people being assisted by PSH projects.

3) When reviewing & ranking projects, the VT-500 BoS CoC considered the following severity of needs & vulnerabilities: a) projects serving those experiencing chronic homelessness; b) commitment to housing first principles, including low barrier admissions to ensure access to those with low/no income, criminal histories, histories of abuse, domestic violence or sexual assault, current or past substance abuse; & c) serving people who have disability(ies). Project sponsors were required to agree to lenient policies, so participants' housing is not terminated for failure to engage in services, make income gains, meet service plan goals, or be otherwise held to higher housing standards than other Vermont renter households.

4) The VT-500 BoS CoC had Housing First Principles as a threshold criterion for CoC funding. Projects serving the hardest-to-house populations (those with severe needs or vulnerabilities) received points to help increase their overall project score & offset points that may be lost in performance measures (e.g., employment income). Renewal projects admitting people with zero income & disabilities were awarded points. Projects dedicated to serving survivors of DV had lower targets for exits to permanent housing & rapid exit because of additional challenges faced by this population. All projects receive Coordinated Entry referrals where policies/needs assessment prioritize serving households with the most severe needs first.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	

Describe in the field below:	
1.	how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;
2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and
3.	how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.

(limit 2,500 characters)

1) Per the 2023 PIT count for the Balance of State CoC, Black, African American, or African comprise 4.5% of homeless persons (95 people), yet are only 1.4% of Vermont’s population (US Census, 2020, Vermont statewide – not just the BoS). The VT BoS CoC posts drafts of rating & ranking policies & forms on its listserv & website & distributes through email. They are distributed prior to public CoC Board & membership meetings so they can be reviewed in advance & are available for review & discussion. Any input received is reviewed & rating factors adjustments are made to incorporate feedback relevant to race or project outcomes or design.

2) The CoC’s membership reflects the racial & ethnic identity of the CoC geographic area, particularly those most over-represented in the population experiencing homelessness. Twenty percent of the BoS CoC Working Group of people with lived experience includes members from races and & ethnicities who are over-represented in the BoS homelessness population. The Project Ranking committee is comprised of members who do not have conflict of interest in the projects being considered for annual CoC Program funding. An open invitation is made requesting volunteers. The CoC was unable to identify persons from an over-represented race for the FY23 review team. As part of larger efforts to identify & address racial disparities, BoS will continue to review committee membership & recruitment strategies.

3) The BoS CoC’s project application includes two multi-part questions related to equity regarding people of different races & ethnicities, as well as LGBTQIA+ & those with lived experience, especially those who are over-represented in homeless numbers. The project scoring process awards higher points to applicants who commit to improving participation at the agency level, & to reviewing outcome data through that lens. Higher scoring applications get ranked higher in the selection process.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	
	Describe in the field below:	
	1. your CoC’s reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
	2. whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC’s local competition this year;	
	3. whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
	4. why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

(limit 2,500 characters)

1) VT-500 BoS CoC (VT BoS) projects were reviewed for performance, current best practices, & utilization of beds/funding to determine if future funding levels should be maintained, reduced, or fully reallocated. Performance data were reviewed by Project Ranking Committee which reviewed CoC priorities, best practices, selection criteria, & reallocation opportunities. Projects were offered the opportunity to voluntarily reallocate some or all of their funds, & those reallocated funds were first offered to that recipient to design another project to meet local goals if all existing renewals had enough funding. By policy, the Board can vote to reallocate part of or all CoC funding for projects that are chronically underperforming. Involuntarily reallocated funding would be included in the public competition & announced through the CoC listserv & website. Since FY16, all reallocations have been voluntary.

2) The VT BoS identified one project through this year’s performance review process that was underutilizing CoC funds. The review was based on performance outcomes & utilization rates, as well as talking with Local Housing Coalitions about current housing type needs throughout the BoS service area. The recipient voluntarily reallocated all funds from their RRH project. The reallocated CoC-RRH project included tenant-based rental assistance that was underspending due to a lack of housing units & supportive services in the project’s geographic area. Vermont’s housing market is overheated, with a vacancy rate of in the range of 1%.

3) Not applicable. The CoC did reallocate a prior CoC project that was underperforming. The project sponsor voluntarily offered to reallocate and applied instead for project-based vouchers working with local housing providers.

1E-4a.	Reallocation Between FY 2018 and FY 2023.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023?	Yes
--	---	-----

1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	No
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	08/24/2023
--	--	------------

1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project accepted or rejected status; 4. Project Rank—if accepted; 5. Requested Funding Amounts; and 6. Reallocated funds.	Yes
--	---	-----

1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	09/25/2023
--	--	------------

1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC’s website or partner’s website.	09/25/2023
--	---	------------

2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Bitfocus Clarity
--	--	------------------

2A-2.	HMIS Implementation Coverage Area.	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC’s HMIS coverage area.	Statewide
--	--	-----------

2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2023 HIC data into HDX.	04/27/2023
--	---	------------

2A-4.	Comparable Database for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases;	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database–compliant with the FY 2022 HMIS Data Standards; and	

3. state whether your CoC's HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

1) The Vermont Agency of Human Services-Office of Economic Opportunity, VT's ESG Recipient, funds & oversees the use of Osnum Software, the database used by the VT Network Against Domestic & Sexual Violence (Vermont's DV coalition, "VT Network"). Victim service providers within the VT-500 BoS are contractually required to ensure that DV housing & service providers in our CoC have a database that collects the same data elements required in the HUD-published 2022 HMIS Data Standards.

2) The VT-500 BoS CoC HMIS Lead (Institute for Community Alliances, "ICA") maintains a contract with the VT Network to analyze the Osnum Software database. ICA ensures DV housing & service providers in the BoS CoC submit de-identified aggregated system performance measures data for each project in the Osnum database to our CoC. ICA shared the new Comparable Database Data Standards with the VT Network when HUD published those.

3) The VT-500 BoS CoC is compliant with the 2022 HMIS Data Standards.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Enter 2023 HIC and HMIS data in the chart below by project type:

Project Type	Total Year-Round Beds in 2023 HIC	Total Year-Round Beds in HIC Operated by Victim Service Providers	Total Year-Round Beds in HMIS	HMIS Year-Round Bed Coverage Rate
1. Emergency Shelter (ES) beds	513	100	410	99.27%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	1,738	57	64	3.81%
4. Rapid Re-Housing (RRH) beds	63	0	62	98.41%
5. Permanent Supportive Housing (PSH) beds	234	0	93	39.74%
6. Other Permanent Housing (OPH) beds	149	0	24	16.11%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

The CoC Board, the HMIS Lead (Institute for Community Alliances) & the VT BoS CoC Collaborative Applicant will continue to work with the VT Agency of Human Services (Office of Economic Opportunity) to identify & remove barriers for HMIS data entry of state-funded RRH (“VT Rental Subsidy” & state-funded Transitional Housing projects).

PSH: These are VASH vouchers & are currently not required to be entered into HMIS, which hampers our ability to reach 85% bed coverage. ICA contacted the VA to try to get these clients entered into the VT HMIS. However, the VA states it does not have the capacity to do the data entry required to enter clients & their households into the VT HMIS. The CoC Board, HMIS Lead, the Collaborative Applicant & the Vermont Veterans Committee will continue to meet with Vermont State Housing Authority & Vermont Veterans Committee to further develop the plan for the VASH Voucher project data entry in to HMIS & provide training, as required.

TH: This program has ended, & no data will be entered into HMIS going forward unless a provider applies for TH funding under the HUD CoC. No entity applied to provide TH in this year’s round.

OPH: These are Emergency Housing Vouchers administered by the Vermont State Housing Authority (VSHA) that are not required to be entered into HMIS.

The VT-500 BoS CoC HMIS will offer all non-participating PSH projects technical support & training to ease the burden & improve accuracy of HMIS data entry. The CoC will set aside time in HMIS subcommittee meetings to identify barriers & solutions to participation & then report out to the full CoC board by January 2023 on project participation needed to achieve 85% or better participation & options to offer. In early 2023, CoC will work with TH & RRH non-participating agencies to address barriers & implement solutions. The CoC Executive Committee, Collaborative Applicant, & HMIS lead will continue to meet with VSHA & the Vermont Veterans Committee to identify resources to support the VASH Voucher project data entry in to HMIS & provide training, as required. The recent change of HMIS software vendor could help increase PSH participation rates.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC’s FY 2023 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST?	Yes
--	-----

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2023 PIT count.	01/25/2023
--	---	------------

2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2023 PIT count data in HDX.	04/27/2023
--	---	------------

2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
	1. engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
	2. worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
	3. included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

(limit 2,500 characters)

1) The VT BoS CoC’s annual count of youth experiencing homelessness is conducted in coordination with its full PIT Count. The CoC annually forms a PIT committee to review & approve outreach strategies & counting methodology. The Youth Homelessness Demonstration Project Coordinator with representatives from the following regional youth service organizations serve on the CoC Board and participate in PIT planning:

- * Northeast Kingdom Youth Services
- * Charter House Coalition
- * Homeless Prevention Center
- * Northeast Kingdom Community Action

Other PIT planning committee members have direct associations with youth programming including shelters & transitional housing, family centers, & crisis centers. The BoS Board of Directors has a seat for the Vermont Coalition of Runaway & Homeless Youth Programs. VCRHP is guided, in part, by a Youth Action Board with a membership of youth with lived experience of homelessness.

2) Regional shelter & service providers for youth -- including McKinney-Vento Liaisons -- provided information to PIT coordinators on youth who were unhoused or in transition to or from motels. Many homeless people, including youth & families with children, were brought inside beginning March 2020 to non-congregate shelter in hotels & motels across the state. This arrangement allowed the State of Vermont, HMIS Lead Agencies, advocates, & service & shelter providers to organize a coordinated & thorough PIT.

3) The VT BoS CoC did not do a youth-specific unsheltered count in 2023.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	
	In the field below:	
	1. describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable;	
	2. describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and	
	3. describe how the changes affected your CoC’s PIT count results; or	
	4. state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2023.	

(limit 2,500 characters)

- 1) The VT BoS CoC PIT Committee recommended that we not make any changes to our sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023.
- 2) The VT CoC PIT Committee recommended that we not make any changes to our unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023.
- 3) The VT CoC PIT Committee recommended that we not make any changes to methodology or data quality methods between 2022 and 2023, so there was no impact.
- 4) Not applicable.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
	1. describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
	2. describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1) VT-500 BoS CoC identified first time homelessness risk factors by reviewing:
 a) interview data conducted through Coordinated Entry; b) income at entry from coordinated entry forms; & c) housing needs assessments (includes disabling conditions, fleeing DV, etc.). The ESG recipient (VT Agency of Human Services) reviewed data reports for statewide prevention/diversion programs.

CoC members worked with local agencies & peer groups to identify risk factors within subpopulations through partnerships & data analysis (i.e., General Assistance Motel Voucher Program, Mental Health bed stays, LGBTQ+ youth factors with Foster Care Program, VT Governor’s Opioid Coordination Council, Peer Organizations, & Early Childhood Council with pediatricians who screen for housing instability).

2) VT BoS best practices & strategies to address individuals & families at risk of homelessness include connections to financial resources and supports & voluntary case management services:

RESOURCES - VT ESG. PREVENTION – back rent, security deposits, short-term rent & utility assistance, childcare referrals; & resources to help stretch limited household income like food shelves & transportation vouchers.

INCOME/EMPLOYMENT – CoC providers connect at-risk persons with:

- VT Dept. of Labor (Career Resource Centers/VT Workforce Innovation program to remove barriers to employment);
- VT Dept. of Disabilities, Aging, & Independent Living;
- VT SOAR trained staff for successful SSI/SSDI applications; and
- financial coaching with Family Self-Sufficiency Program/VT TANF.

SERVICES:

- care coordination and benefits/housing counseling;
- tenant-landlord mediation, and
- substance disorder/mental health.

VA Medical Center (CoC Board member) coordinates statewide strategies to help veterans remain stably housed with prevention services.

3) The Executive Director of the Vermont Coalition to End Homelessness is responsible for overseeing strategies to reduce first-time homelessness.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC’s Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:
--

1.	natural disasters?	No
2.	having recently arrived in your CoCs’ geographic area?	No

2C-2.	Length of Time Homeless—CoC's Strategy to Reduce.	
	NOFO Section V.B.5.c.	
	In the field below:	
	1. describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;	
	2. describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,500 characters)

1) The VT-500 BoS CoC strategy to reduce length of time homeless included increasing housing stock by 1,200 new affordable units since the onset of the pandemic, many with homeless set-asides. Vermont's ongoing housing crisis (<1% unit vacancy) was exacerbated by COVID-19 pandemic. Participants are referred from CoC Coordinated Entry (CE) with highest needs/longest time homeless. VT BoS works with VT Agency of Human Services to expand the Landlord Liaison Project (ESG-CV) & to increase voluntary services/resources (Care Coordination & Housing Opportunity Grant Program client-based financial assistance).

VT BoS engaged VT State Housing Authority (PHA) to successfully expand "Move-Up" homeless preference to serve up to 500 participants in multiple homeless programs (TH, RRH, PSH serving youth, DV/SV, chronic homelessness, families, veterans, & households impacted by the COVID-19 pandemic). Referrals for specialized care are made to remove housing barriers & help with service connections (such as back rent/security deposits, legal, DV/SV, mental health, substance use, other medical care).

2) VT BoS CoC CE continues to identify people with the longest length of time homeless using HMIS data review & by interviewing people with the housing assessment prioritization tool to gather location & length of time homeless. Interviews & record gathering are utilized when homeless episodes for people living in shelters & places not meant for human habitation were not in HMIS.

Local CE teams utilize this data for case conferencing, & prioritize referrals based upon complex service needs score & longest length of time homeless. The Veterans Committee meets bi-weekly to review by-name list & ensure connections with VA & non-VA funded resources. All CoC RRH & PSH receive prioritized CE referrals of persons with longest length of time homeless.

3) The Executive Director of the Vermont Coalition to End Homelessness is responsible for overseeing strategies to reduce the length of time people are experiencing homelessness.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC's Strategy	
	NOFO Section V.B.5.d.	
	In the field below:	

1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

(limit 2,500 characters)

1) VT-500 BoS CoC's strategy to increase exits to permanent housing (PH) for people in shelter (ES), transitional housing (TH), & rapid rehousing (RRH) includes increasing subsidized exit options, expanding Landlord Liaison Project to identify units, & using housing first practices in projects. Affordable housing providers have added 1,200 new affordable units since the onset of the pandemic, many with homeless set-asides; VT has an ongoing minimum 15% set-aside for people who are homeless in publicly funded housing. Additionally, to increase exits to permanent housing, case managers connect individuals and persons in families to agencies that help them to increase their income, with referrals to VT SOAR trained staff, Vocational Rehab, & VT Dept. of Labor.

CoC requested & received expansion of Homeless Admission Preferences at VT State Housing Authority (VSHA) (largest VT PHA) for the "Move-Up Strategy" to serve persons residing in RRH projects (state-fund, YHDP funded, SSVF & ESG-CV vouchers), Domestic Violence TH (DOJ & ESG-funded) & Family Unification Program (at-risk & homeless families/youth).

PHA-CoC-VT Network for DV/SV MOU to serve persons fleeing DV/SV (including from ES/TH/RRH/PSH) with new Emergency Housing Vouchers. VSHA PSH projects serving 30 households connected to CoC-funded services & Rutland Housing Authority with dedicated project-based vouchers for persons experiencing homelessness. There are no Safe Haven projects in Vermont.

2) VT BoS strategies to increase rate of stayers in permanent supportive housing (PSH) & leavers to a PH destination include a VT BoS CoC Written Standards policy to only terminate tenancies as an option of last resort; effective connection to/coordination of supportive services, retention assistance & income supports to maintain their housing. PSH leavers maintain connections to supportive services, linkages to income & prevention resources at exit to ensure maintaining PH. VT successfully expanded the BoS CoC's move-on strategy so PSH/RRH households may transition to Section 8 HCV to ensure PH stability/financial feasibility. The BoS CoC reviews housing retention outcomes to ensure people are maintaining or exiting to PH.

3) The Executive Director of the Vermont Coalition to End Homelessness is responsible for overseeing strategies to exit to or maintain permanent housing placements.

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section V.B.5.e.	

In the field below:

1.	describe your CoC's strategy to identify individuals and families who return to homelessness;
----	---

2.	describe your CoC's strategy to reduce the rate of additional returns to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,500 characters)

1) The VT-500 BoS CoC strategy to identify people returning to homelessness includes: a) A partially open HMIS to identify if previous shelter or housing was provided to allow staff to reconnect households to known resources; b) Reviewing Coordinated Entry (CE) reports to identify trends/reasons for homeless returns by exited participants, & each local CoC reviews common factors of people who return; c) Tracking returns to homelessness on a CE By-Name List to enhance real time understanding of causes for returns, which informs prevention programming; d) Utilizing information from a statewide Eviction Prevention Initiative review of over 3,000 units, which reviews reasons for evictions & household demographics (race/gender/age/household size) & e) in partnership with VT Legal Aid, identify possible system-level interventions & resources.

2) Current VT BoS strategies to reduce the rate of people returning to homelessness are: a) Training property managers on substance use issues & trauma to decrease evictions & increase referrals to supportive services; b) Educating households & providers on tenant-landlord rights & referrals to VT Tenants Inc.; c) Increasing HMIS project participation to understand homeless recurrence & factors faced by those households; d) Follow-up care/ongoing services after project exits; e) Using VT SOAR-trained providers to increase participant incomes; e) Housing Resource Orientation & housing retention training for providers to assist those at-risk of returning to homelessness; f) The Vermont State Housing Authority provides eviction prevention assistance to help maintain housing. Housing Stability Service grants support over 20 agencies to offer assistance & education on eviction prevention & tenant rights.

3) The Executive Director of the Vermont Coalition to End Homelessness is responsible for overseeing strategies to reduce returns to homelessness.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	

In the field below:

1.	describe your CoC's strategy to access employment cash sources;
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.

(limit 2,500 characters)

1) VT-500 BoS CoC employment strategies include: a) Helping participants with job applications; b) On-going staff education on vocational programs & mainstream resources; & c) Providing job readiness skills training to participants, as well as connections & resources to reduce employment barriers. PSH & RRH service partners provide employment services directly or through partnerships, including on-the-job training, work readiness training & self-employment resources. Providers are informed of local/state employment resources through CoC meetings, listserv notices & CE case conferencing. AHS Care Coordination teams deployed to households in motels included a person from HireAbility Vermont (employment services for people with disabilities).

2) The BoS CoC helps service providers cultivate relationships with employers & staffing agencies. They provide job training, trials, & on the job support to help people return to work, & participant access to job listings, fairs, readiness resources (assistance with resumes/interview skills & attain interview clothing). The BoS CoC partners with Agency of Aging & Independent Living/Vocational Rehab; VT Adult Learning; in-house employment programs; employer outreach; Employment 101 trainings; & participation in a job club organized by local Mental Health Agencies.

BoS CoC invites employment organizations to CoC meetings to present their programs & receive feedback on participant challenges. Project staff link people to community resources to assist with childcare & transportation to remove barriers to employment. In SFY23 VT OEO made one-time funds available to assist households experiencing homelessness with transportation, including supporting employment connections before the households exited homelessness.

The CoC conducts outreach to strengthen partnerships with/involvement of the following employment-focused entities to remove employment barriers; VT Dept. of Labor/Community Colleges of VT classes; TANF work assistance; J.O.B.S Program for Youth (16-21); & Creative Workforce Solutions. HireAbility Vermont services provided virtual access during pandemic to remove transportation & travel time barriers, which increased enrollment & access to help for people with a disability.

3) The Executive Director of the Vermont Coalition to End Homelessness is responsible for overseeing strategies for increasing income from employment strategy.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

1) The VT-500 BoS CoC strategy to increase non-employment cash income includes education, resource connections & follow-up services to ensure linkages of eligible participants to resources for which they're eligible. The CoC continues to promote/support additional providers to become SOAR-trained, including a strong relationship with the VT Dept. of Mental Health (who is a CoC Board member), who oversees the statewide VT SOAR program that ensures increased access to SSDI by helping participants obtain assistance with the application & appeal process.

During the annual CoC competition, projects applicants are scored on their success in linking eligible participants to non-employment income sources. This incentivizes a focus on increasing participant income as an integral part of every project. The CoC offers free on-line training modules to orient new staff to mainstream non-employment cash resource options for participants.

2) The VT-500 BoS CoC strategy to increase access to non-employment income includes conversations with State agencies to reduce barriers to the application process, & ongoing efforts to identify resources to assist eligible participants to receive benefits without multiple appeals. All VT BoS CoC funded projects receive training from the VT Agency of Human Services in how to help participants complete the VT Consolidated Benefits Application, access other income such as SSA/VA/child support, and to obtain linkages to legal services as needed.

Staff working for agencies with mainstream benefit programs are members of the CoC & are invited to present on benefit availability & eligibility, the application process & any changes that would assist providers in better linking eligible participants.

3) The Executive Director of the Vermont Coalition to End Homelessness is responsible for overseeing strategies to increase non-employment cash income.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
--	--	-----

3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No
--	--	----

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	
	If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.	

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

NA

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

N/A

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section I.B.3.I.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	No
Applicant Name		
This list contains no items		

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
 - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
 - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	09/20/2023
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	09/20/2023
1D-11a. Letter Signed by Working Group	Yes	Letter Signed by ...	09/14/2023
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	09/22/2023
1E-1. Web Posting of Local Competition Deadline	Yes	Web Posting of Lo...	09/12/2023
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	09/26/2023
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	09/15/2023
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/12/2023
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/12/2023
1E-5b. Local Competition Selection Results	Yes	Local Competition...	09/19/2023
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes	Web Posting—CoC-A...	09/25/2023

1E-5d. Notification of CoC-Approved Consolidated Application	Yes	Notification of C...	09/25/2023
2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	HUD's Homeless Da...	09/12/2023
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	09/27/2023
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Letter Signed by Working Group

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Web Posting of Local Competition Deadline

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Local Competition Selection Results

Attachment Details

Document Description: Web Posting—CoC-Approved Consolidated Application

Attachment Details

Document Description: Notification of CoC-Approved Consolidated Application

Attachment Details

Document Description: HUD's Homeless Data Exchange (HDX) Competition Report

Attachment Details

Document Description: Housing Leveraging Commitments

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/14/2023
1B. Inclusive Structure	09/27/2023
1C. Coordination and Engagement	09/27/2023
1D. Coordination and Engagement Cont'd	09/27/2023
1E. Project Review/Ranking	09/27/2023
2A. HMIS Implementation	09/27/2023
2B. Point-in-Time (PIT) Count	09/27/2023
2C. System Performance	09/27/2023
3A. Coordination with Housing and Healthcare	09/27/2023
3B. Rehabilitation/New Construction Costs	09/26/2023
3C. Serving Homeless Under Other Federal Statutes	09/27/2023

4A. DV Bonus Project Applicants	09/26/2023
4B. Attachments Screen	09/27/2023
Submission Summary	No Input Required

PHA Homeless Preference (1C-7)

Attachment Coversheet

1. Vermont State Housing Authority – homeless preference
2. Rutland Housing Authority – homeless preference

Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

VSHA will offer public notice when changing its preference system. The notice will be publicized using the same guidelines as those followed for amending the agency’s PHA plan or opening and closing the waiting list, depending on when the change is planned to occur.

VSHA uses the following local preference system:

1. Disaster Preference: This preference is available to Vermont families who are displaced due to fire, flood, natural disaster, or condemnation by a local, State, or Federal Agency.
2. Housing Instability Preference: This preference is available to families with incomes at 30% of Area Median Income (AMI) or below who are at risk of homelessness or housing instability and meet the following definitions:
 - One or more individuals within the household can demonstrate a risk of experiencing homelessness or housing instability by providing:
 1. a past-due utility or rent notice, or eviction notice; **and/or**
 2. documentation of unsafe or unhealthy living conditions; **and/or**
 3. expiration of time-limited rental assistance benefits operated by a program located in Vermont (examples: Vermont Emergency Rental Assistance Program, Rapid Rehousing Housing, etc.); **or**
 4. any other evidence of risk, as determined by the PHA.
3. Move-Up Preference: This preference is available to families with incomes above 30% of AMI up to 50% of AMI who meet the following criteria:
 - actively receiving rental assistance benefits through a VSHA-administered rental assistance program; **and**
 - family is certified to be in compliance with benefit program & tenancy requirements
4. Preference for non-elderly persons with disabilities transitioning out of institutions:
This preference is available for non-elderly disabled families who are:
 - transitioning out of an institution or other segregated settings; **or**

- at serious risk of institutionalization, are homeless, or at risk of becoming homeless.

Verification of eligibility will be obtained upon selection from the waiting list.

5. Preference for Vermont Residents: This preference is available for families who either live or work in the state of Vermont and can prove residency through a verified current address or verification from an employer.

INCOME TARGETING

Income Targeting 1(b)(2)

HUD requires that extremely low-income (ELI) families make up at least 75% of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below 30% of the area median income. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

PHA Policy

The PHA will monitor progress in meeting the ELI requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Order of Selection

The PHA system of preferences may select families either according to the date and time of application, or by a random selection process [24 CFR 982.207(c)]. When selecting families from the waiting list PHAs are required to use targeted funding to assist only those families who meet the specified criteria, and PHAs are not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

PHA Policy

Families will be selected from the waiting list based on the targeted funding or selection (or local) preference(s) for which they qualify, and in accordance with the PHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the PHA. Documentation will be maintained by the PHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not



**RUTLAND
HOUSING AUTHORITY**

**ADMINISTRATIVE PLAN
FOR THE
SECTION 8
HOUSING CHOICE VOUCHER PROGRAM**

**Original Date: December 10, 2007
Resolution # 635**

Revision Date	Revision Date
12/08/2008 Resolution #691	12/08/2014 Resolution #2014-35
01/11/2010 Resolution #733	11/30/2015 Resolution #2016-075
01/11/2010 Resolution #2011-03	04/11/2016 Resolution #2016-09
10/03/2011 Resolution #2011-34	06/05/2017 Resolution #2017-16
03/12/2012 Resolution # 2012-09	07/01/2018 Resolution #2019-03
12/12/2012 Resolution # 2012-26	06/01/2019 Resolution #2019-26
01/03/2014 Resolution #2014-03	04/01/2020

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

RHA Policy

RHA will offer public notice when changing its preference system. The notice will be publicized using the same guidelines as those followed for amending the agency's PHA plan or opening and closing the waiting list, depending on when the change is planned to occur.

RHA uses the following local preference system prioritized using a point system for its waiting list. (Lincoln Place Supportive Housing with Project-Based Vouchers maintains a separate project-specific PBV waiting list with preferences established in collaboration with the owner, Housing Trust of Rutland County)

1. **Disaster Preference - 1 point:** This preference is available to Vermont families who are displaced due to fire, flood, natural disaster or condemnation by a local, State or Federal Agency.
2. **Moving-up Preference – 2 points:** This preference is available to individuals and families who are transitioning from the following programs administered or affiliated with the Rutland Housing Authority:
 - Individuals /families transitioning from a Domestic Violence Transitional Housing Program
 - Individuals / families transitioning from the Bridge and Permanent Housing Program
 - Individuals / families transitioning from Lincoln Place Permanently Supportive Housing
 - Individuals / families transitioning from VCRHVP Transitional Housing Program.

To be considered for this preference, applicants **must** meet the following additional criteria:

1. Actively participating in a case-management plan – which includes an exit plan with an appropriate organization providing these services; **and**
2. Be in compliance with any lease agreement (verbal or written). Families must be current in their rent and any other conditions of tenancy. Families cannot be subject to an eviction action. RHA will require Certification from the applicant's current landlord stating they are *in good standing and in compliance with their lease agreement*.

3. Preference for Homeless Families with Case Management Support – 2 points:

Preference will be provided to families who are homeless as defined by HUD's Category 1 definition of homelessness: An individual or family who lacks a fixed, regular and adequate nighttime residence, meaning:

- a. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport or camping ground.
- b. An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing and

hotels and motels paid for by charitable organizations or by federal, state or local government programs for low-income individuals). Or

- c. An individual who is exiting and institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

And, who will be receiving regular on-site case management support from a local homeless services, social services or mental health agency for at least one year after moving into a voucher-assisted unit. Status will be verified through the agency providing case management.

4. Preference for Mainstream eligible households – 1 point:

This preference is available for eligible household who are:

- Transitioning out of institutions; or
- At serious risk of institutionalization; or
- Homeless or at risk of becoming homeless; or
- Previously experienced homelessness and currently a client in a permanent supportive housing or rapid rehousing project;

5. Preference for Vermont Residents – 1 point:

This preference is available for applicants who either live or work in the state of Vermont and can prove residency through a verified current address or verification from an employer.

6. Preference for Working Families or Elderly/Disabled – 1 Point:

This preference is available for families in which the head, spouse or sole member is employed a minimum of 20 hours per week. An applicant where the head, spouse or sole member is a person age 62 or older or is a person with disabilities.

7. Preference for Insufficient Program Funding – 1 point:

This preference is available for any individual/family that has been terminated from its HCV program due to insufficient program funding.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

RHA Policy

The PHA will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Order of Selection

The PHA system of preferences may select families based on local preferences according to the date and time of application or by a random selection process (lottery) [24 CFR 982.207(c)]. If a PHA does not have enough

funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

RHA Policy

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the PHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the PHA. Documentation will be maintained by the PHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not interested in targeted funding, there will be a notation maintained so that the PHA does not have to ask higher placed families each time targeted selections are made.

4-III.D. NOTIFICATION OF SELECTION

When a family has been selected from the waiting list, the PHA must notify the family [24 CFR 982.554(a)].

RHA Policy

The PHA will notify the family by first class mail when it is selected from the waiting list. The notice will inform the family of the following:

- Date, time, and location of the scheduled application interview, and/or briefing, including any procedures for rescheduling the interview

- Who is required to attend the interview.

- All documents that must be provided at the interview, including information about what constitutes acceptable documentation

If a notification letter is returned to the PHA with no forwarding address, the family will be removed from the waiting list. A notice of denial (see Chapter 3) will be sent to the family's address of record, as well as to any known alternate address.

PHA Moving On Preference (1C-7)

Attachment Coversheet

1. Vermont State Housing Authority – move-on preference
2. Rutland Housing Authority – move-on preference

Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

VSHA will offer public notice when changing its preference system. The notice will be publicized using the same guidelines as those followed for amending the agency's PHA plan or opening and closing the waiting list, depending on when the change is planned to occur.

VSHA uses the following local preference system:

1. Disaster Preference: This preference is available to Vermont families who are displaced due to fire, flood, natural disaster, or condemnation by a local, State, or Federal Agency.
2. Housing Instability Preference: This preference is available to families with incomes at 30% of Area Median Income (AMI) or below who are at risk of homelessness or housing instability and meet the following definitions:
 - One or more individuals within the household can demonstrate a risk of experiencing homelessness or housing instability by providing:
 1. a past-due utility or rent notice, or eviction notice; **and/or**
 2. documentation of unsafe or unhealthy living conditions; **and/or**
 3. expiration of time-limited rental assistance benefits operated by a program located in Vermont (examples: Vermont Emergency Rental Assistance Program, Rapid Rehousing Housing, etc.); **or**
 4. any other evidence of risk, as determined by the PHA.
3. Move-Up Preference: This preference is available to families with incomes above 30% of AMI up to 50% of AMI who meet the following criteria:
 - actively receiving rental assistance benefits through a VSHA-administered rental assistance program; **and**
 - family is certified to be in compliance with benefit program & tenancy requirements
4. Preference for non-elderly persons with disabilities transitioning out of institutions:

This preference is available for non-elderly disabled families who are:

 - transitioning out of an institution or other segregated settings; **or**

- at serious risk of institutionalization, are homeless, or at risk of becoming homeless.

Verification of eligibility will be obtained upon selection from the waiting list.

5. Preference for Vermont Residents: This preference is available for families who either live or work in the state of Vermont and can prove residency through a verified current address or verification from an employer.

INCOME TARGETING

Income Targeting 1(b)(2)

HUD requires that extremely low-income (ELI) families make up at least 75% of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below 30% of the area median income. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

PHA Policy

The PHA will monitor progress in meeting the ELI requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Order of Selection

The PHA system of preferences may select families either according to the date and time of application, or by a random selection process [24 CFR 982.207(c)]. When selecting families from the waiting list PHAs are required to use targeted funding to assist only those families who meet the specified criteria, and PHAs are not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

PHA Policy

Families will be selected from the waiting list based on the targeted funding or selection (or local) preference(s) for which they qualify, and in accordance with the PHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the PHA. Documentation will be maintained by the PHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not



**RUTLAND
HOUSING AUTHORITY**

**ADMINISTRATIVE PLAN
FOR THE
SECTION 8
HOUSING CHOICE VOUCHER PROGRAM**

**Original Date: December 10, 2007
Resolution # 635**

Revision Date	Revision Date
12/08/2008 Resolution #691	12/08/2014 Resolution #2014-35
01/11/2010 Resolution #733	11/30/2015 Resolution #2016-075
01/11/2010 Resolution #2011-03	04/11/2016 Resolution #2016-09
10/03/2011 Resolution #2011-34	06/05/2017 Resolution #2017-16
03/12/2012 Resolution # 2012-09	07/01/2018 Resolution #2019-03
12/12/2012 Resolution # 2012-26	06/01/2019 Resolution #2019-26
01/03/2014 Resolution #2014-03	04/01/2020

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

RHA Policy

RHA will offer public notice when changing its preference system. The notice will be publicized using the same guidelines as those followed for amending the agency's PHA plan or opening and closing the waiting list, depending on when the change is planned to occur.

RHA uses the following local preference system prioritized using a point system for its waiting list. (Lincoln Place Supportive Housing with Project-Based Vouchers maintains a separate project-specific PBV waiting list with preferences established in collaboration with the owner, Housing Trust of Rutland County)

1. **Disaster Preference - 1 point:** This preference is available to Vermont families who are displaced due to fire, flood, natural disaster or condemnation by a local, State or Federal Agency.

2. **Moving-up Preference – 2 points:** This preference is available to individuals and families who are transitioning from the following programs administered or affiliated with the Rutland Housing Authority:

- Individuals /families transitioning from a Domestic Violence Transitional Housing Program
- Individuals / families transitioning from the Bridge and Permanent Housing Program
- Individuals / families transitioning from Lincoln Place Permanently Supportive Housing
- Individuals / families transitioning from VCRHVP Transitional Housing Program.

To be considered for this preference, applicants **must** meet the following additional criteria:

1. Actively participating in a case-management plan – which includes an exit plan with an appropriate organization providing these services; **and**
2. Be in compliance with any lease agreement (verbal or written). Families must be current in their rent and any other conditions of tenancy. Families cannot be subject to an eviction action. RHA will require Certification from the applicant's current landlord stating they are *in good standing and in compliance with their lease agreement*.

3. **Preference for Homeless Families with Case Management Support – 2 points:**

Preference will be provided to families who are homeless as defined by HUD's Category 1 definition of homelessness: An individual or family who lacks a fixed, regular and adequate nighttime residence, meaning:

- a. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport or camping ground.
- b. An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing and

hotels and motels paid for by charitable organizations or by federal, state or local government programs for low-income individuals). Or

- c. An individual who is exiting and institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

And, who will be receiving regular on-site case management support from a local homeless services, social services or mental health agency for at least one year after moving into a voucher-assisted unit. Status will be verified through the agency providing case management.

4. Preference for Mainstream eligible households – 1 point:

This preference is available for eligible household who are:

- Transitioning out of institutions; or
- At serious risk of institutionalization; or
- Homeless or at risk of becoming homeless; or
- Previously experienced homelessness and currently a client in a permanent supportive housing or rapid rehousing project;

5. Preference for Vermont Residents – 1 point:

This preference is available for applicants who either live or work in the state of Vermont and can prove residency through a verified current address or verification from an employer.

6. Preference for Working Families or Elderly/Disabled – 1 Point:

This preference is available for families in which the head, spouse or sole member is employed a minimum of 20 hours per week. An applicant where the head, spouse or sole member is a person age 62 or older or is a person with disabilities.

7. Preference for Insufficient Program Funding – 1 point:

This preference is available for any individual/family that has been terminated from its HCV program due to insufficient program funding.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

RHA Policy

The PHA will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Order of Selection

The PHA system of preferences may select families based on local preferences according to the date and time of application or by a random selection process (lottery) [24 CFR 982.207(c)]. If a PHA does not have enough

funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

RHA Policy

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the PHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the PHA. Documentation will be maintained by the PHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not interested in targeted funding, there will be a notation maintained so that the PHA does not have to ask higher placed families each time targeted selections are made.

4-III.D. NOTIFICATION OF SELECTION

When a family has been selected from the waiting list, the PHA must notify the family [24 CFR 982.554(a)].

RHA Policy

The PHA will notify the family by first class mail when it is selected from the waiting list. The notice will inform the family of the following:

- Date, time, and location of the scheduled application interview, and/or briefing, including any procedures for rescheduling the interview

- Who is required to attend the interview.

- All documents that must be provided at the interview, including information about what constitutes acceptable documentation

If a notification letter is returned to the PHA with no forwarding address, the family will be removed from the waiting list. A notice of denial (see Chapter 3) will be sent to the family's address of record, as well as to any known alternate address.

September 13, 2023

Kara Casey and Jess Graff, CoC Board Co-Chairs
Vermont Balance of State CoC
PO Box 944
Montpelier, VT 05601

Dear Kara and Jess,

The VCEH Lived Experience Committee met September 13, 2023 via Zoom. This was the third meeting of the Committee to review and discuss the application by the Vermont Balance of State CoC for funding from HUD through the 2023 Continuum of Care Competition to respond to homelessness in Vermont and our communities. The Committee agreed unanimously to the following resolution:

1. Approve the priorities in the VT-500 Balance of State CoC and support the CoC's priorities for serving individuals and families experiencing homelessness with severe service needs in the Vermont Balance of State geographic area., and
2. authorize Jay Ruiz to sign a letter of support for VT-500 BoS CoC's application for HUD CoC funding on behalf of the Lived Experience Committee.

On behalf of the Committee, we look forward to continued and meaningful participation in the work of the Vermont Balance of State CoC.

Sincerely,



Jonathan Ruiz, Plainfield, VT
Authorized Representative for the Lived Experience Committee

Housing First Evaluation (1D-2a)
Attachment Coversheet



Provider Information

Please complete the information below on the organization being assessed.

Provider Information	
Provider's Legal Name	Vermont State Housing Authority
Acronym (If Applicable)	VSHA
Year Incorporated	*1968
EIN	03-0221655
Street Address	1 Prospect Street, Montpelier Vermont
Zip Code	*05602

Project Information	
Project Name	VSHA CoC-PSH "Shelter+Care" FY23
Project Budget	1,113,873
Grant Number	VT0024L1T002113
Name of Project Director	Daniel Blankenship
Project Director Email Address	daniel@vsha.org
Project Director Phone Number	802-777-4657
Which best describes the project *	Permanent Supportive Housing
<i>If project is a Safe Haven, please choose project type that it most operates like, e.g. shelter, transitional housing, or permanent housing</i>	
Are your services targeted to any of the following populations specifically? Please select one if so, as this impacts your assessment questions.	None of the above

*Please note that when you select a project type, particular standards may not be relevant.

Management Information	
Name of CEO	Kathleen R. Berk
CEO Email Address	kathleen@vsha.org
CEO Phone Number	802-828-3019
Name of Staff Member Guiding Assessment	Daniel Blankenship
Staff Email Address	daniel@vsha.org
Staff Phone Number	802-777-4657

Assessment Information	
Name of Assessor	Martin Hahn, VCEH Exec. Dir. (Anne Gass - TA provider)
Organizational Affiliation of Assessor	VT Coalition to End Homelessness/VT-500 BoS CoC
Assessor Email Address	mhahn@helpingtohousevt.org
Assessor Phone Number	802-595-1232
Date of Assessment	Sep 13 2023



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

No.	Standard	Access Definition / Evidence	Say It	Document it	Do it
Access 1	Projects are low-barrier	Admission to projects is not contingent on pre-requisites such as abstinence of substances, minimum income requirements, health or mental health history, medication adherence, age, criminal justice history, financial history, completion of treatment, participation in services, "housing readiness," history or occurrence of victimization, survivor of sexual assault or an affiliated person of such a survivor or other unnecessary conditions unless required by law or funding source. <i>100% of CoC-PSH "Shelter+Care" FY23 applicants are referred to VSHA by the VT BoS CE after determination of highest needs served first (i.e., Complex Needs Assessment). All of VSHA's CoC Programs adhere to a low barrier/housing first model and do not conduct any readiness, criminal background check or any of the other criteria evaluation listed in Standard 1. Documentation: https://docplayer.net/8155199-Shelter-plus-care-program-guide.html; VSHA CoC Program Report to VT BoS (see attachment): VCFH screenshot.</i>	Always	Always	Always
Access 2	Projects do not deny assistance for unnecessary reasons	Procedures and oversight demonstrate that staff do everything possible to avoid denying assistance or rejecting an individual or family for the reasons listed in Access Standard #1. <i>See notes for Standard 1.</i>	Always	Always	Always
Access 3	Access regardless of sexual orientation, gender identity, or marital status	Equal access is provided in accordance with the 2012 and 2016 Equal Access Rules, meaning that any project funded by HUD must ensure equal access for persons regardless of one's sexual orientation or marital status, and in accordance with one's gender identity. Adult only households, regardless of marital status, should have equal access to projects (if these project types are not available within a CoC, the CoC should conduct an assessment to determine if these project types are needed and work with providers to accommodate the need). Please see Equal Access Rules here: https://www.hudexchange.info/resource/1991/equal-access-to-housing-final-rule/ <i>As a Vermont, statewide HUD-funded public housing agency (with laws that include sexual orientation, gender identity, and other demographics as protected categories), VSHA requires equal access as documented in their Admin Plan-Eligibility (Chapter 3), on their website, & in other documents. Language on the www.VSHA.org website: "Vermont State Housing Authority does not discriminate on the basis of race, color, creed or religion, national origin, sex, sexual orientation, gender identity, ancestry or place of birth, age, U.S. Military Veteran status, familial status, marital status,</i>	Always	Always	Always
Access 4	Admission process is expedited with speed and efficiency	Projects have expedited admission processes, to the greatest extent possible, including helping participants obtain documentation required by funding sources, as well as processes to admit participants regardless of the status of their eligibility documentation whenever applicable. <i>All VSHA CoC-PSH projects strive for timely review and decisions for admissions. VSHA regularly reviews documentation requirements to reduce bureaucratic delays, developed a chronic homeless (CH) timeline chart, provided trainings to PSH providers on CH documentation, reviews documentation with each PSH provider with recommendations to ease process of documentation collection, use alternative, temporary method to document Social Security # from the State of Vermont/AHS while waiting for long response time to get SS card from SSA.</i>	Always	Always	Always

Access 5	Intake processes are person-centered and flexible	<p>Intake and assessment procedures are focused on the individual's or family's strengths, needs, and preferences. Projects do not require specific appointment times, but have flexible intake schedules that ensure access to all households. Assessments are focused on identifying household strengths, resources, as well as identifying barriers to housing that can inform the basis of a housing plan as soon as a person is enrolled in the project.</p> <p><i>VSHA CoC-PSH providers follow intake and assessment procedures that are person-centered (see the "Housing First Assessment" conducted by VT DMH for VSHA's largest PSH provider, Pathways Vermont). PSH providers strive for flexible intake schedules within the limitations of staff availability. All VSHA CoC-PSH providers complete housing plans to identify households' barriers, strengths, and resources.</i></p>	Always	Always	Always
Access 6	The provider/project accepts and makes referrals directly through Coordinated Entry	<p>Projects actively participate in the CoC-designated Coordinated Entry processes as part of streamlined community-wide system access and triage. If these processes are not yet implemented, projects follow communities' existing referral processes. Referrals from Coordinated Entry are rarely rejected, and only if there is a history of violence, the participant does not want to be in the project, there are legally valid grounds (such as restrictions regarding sex offenders) or some other exceptional circumstance that is well documented.</p> <p><i>All VSHA CoC-PSH projects actively participate in the CoC-designated CE process. All applications must include a CE Prioritized Referral Letter, which is completed after CE providers conduct a needs assessment in accordance with VT BoS CE policies. All CE referrals to VSHA CoC-PSH projects are approved unless the household is otherwise ineligible or no longer interested/responsive.</i></p>	Always	Always	Always
Access 7	Exits to homelessness are avoided	<p>Projects that can no longer serve particular households utilize the coordinated entry process, or the communities' existing referral processes if coordinated entry processes are not yet implemented, to ensure that those individuals and families have access to other housing and services as desired, and do not become disconnected from services and housing. Households encounter these exits under certain circumstances, such as if they demonstrate violent or harassing behaviors, which are described within agencies' regulation-adherent policies.</p> <p><i>When the local CE process became non-functional/non-responsive, VSHA worked with the CoC-PSH provider to ensure continued access to VSHA CoC-PSH projects serving households with complex service needs. VSHA CoC-PSH providers work to avoid exits to homelessness for existing participants by supporting participants with extensive housing retention services and the VT BoS CoC working with the statewide PHA to implement a "Moving On" strategy as part of a partnership/preference with VSHA's HCV Program.</i></p>	Always	Always	Always
Name		Participant Input Definition / Evidence	Say It	Document it	Do it
Participant Input 1	Participant education is ongoing	<p>Project participants receive ongoing education on Housing First principles as well as other service models employed in the project. In the beginning of and throughout tenancy, participants are informed about their full rights and responsibilities as lease holders, including the potential causes for eviction.</p> <p><i>Optional notes here</i></p>	Always	Always	Always
Participant Input 2	Projects create regular, formal opportunities for participants to offer input	<p>Input is welcomed regarding the project's policies, processes, procedures, and practices. Opportunities include involvement in: quality assurance and evaluation processes, a participant leadership/advisory board, processes to formally communicate with landlords, the design of and participation in surveys and focus groups, planning social gatherings, integrating peer specialists and peer-facilitated support groups to compliment professional services.</p> <p><i>Optional notes here</i></p>	Always	Always	Always



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

Standard	Lease and Occupancy Definition / Evidence	Say It	Document It	Do It
Leases 1	<p>Housing is considered permanent (not applicable for Transitional Housing)</p> <p>Housing is not time-limited (though rent assistance may be) and leases are automatically renewable upon expiration, except with prior notice by either party.</p> <p><i>Optional notes here</i></p>	Always	Always	Always
Leases 2	<p>Participant choice is fundamental</p> <p>A participant has, at minimum, choices in deciding the location and type of housing based on preferences from a range of housing types and among multiple units, as available and as practical. In project-based settings, participants should be offered choice of units within a particular building, or within the portfolio of single site properties. In projects that use shared housing, i.e. housing with unrelated roommates, participants should be offered choice of roommates, as available and as practical. Additionally, as applicable, participants are able to choose their roommates when sharing a room or unit.</p> <p><i>Participant choice is always a priority, as units are available and practical.</i></p>	Always	Always	Always
Leases 3	<p>Leases are the same for participants as for other tenants</p> <p>Leases do not have any provisions that would not be found in leases held by any other tenant in the property or building and is renewable per the participants' and owner's choice. People experiencing homelessness who receive help moving into permanent housing should have leases that confer the full rights, responsibilities, and legal protections under Federal, state, and local housing laws. For transitional housing, there may be limitations on length of stay, but a lease/occupancy agreement should look like a lease that a person would have in the normal rental market.</p> <p><i>VSHA only utilizes leases that are standard for any other tenant.</i></p>	Always	Always	Always
Leases 4	<p>Participants receive education about their lease or occupancy agreement terms</p> <p>Participants are also given access to legal assistance and encouraged to exercise their full legal rights and responsibilities. Landlords and providers abide by their legally-defined roles and responsibilities.</p> <p><i>When needed tenants are referred to Vermont Legal Aid for assistance. Both tenants and landlords are referred to CVOEO Fair Housing Project, "Vermont Tenant & Landlord Handbook" to understand rights and responsibilities.</i></p>	Always	Always	Always

Leases 5	Measures are used to prevent eviction	<p>Property or building management, with services support, incorporates a culture of eviction avoidance, reinforced through practices and policies that prevent lease violations and evictions among participants, and evict participants only when they are a threat to self or others. Clear eviction appeal processes and due process is provided for all participants. Lease bifurcation is allowed so that a tenant or lawful occupant who is a victim of a criminal act of physical violence committed against them by another tenant or lawful occupant is not evicted, removed or penalized if the other is evicted.</p> <p><i>Ongoing Housing Retention services are provided, to both the tenant and landlord, by both VSHA CoC-PSH service providers and VSHA staff (Field Representatives, rental assistance administrators, etc.) to prevent evictions. Tenants may access Vermont Legal Aid to appeal an eviction by a landlord. Lease bifurcation (to allow some leasehold members to remain even if one leaseholder is evicted) is allowed and follows CoC policies and VAWA regulations.</i></p>	Always	Always	Always
Leases 6	Providing stable housing is a priority	<p>Providers engage in a continued effort to hold housing for participants, even if they leave their housing for short periods due to treatment, illness, or any other temporary stay outside of the unit.</p> <p><i>VSHA CoC-PSH supports providers and tenants to retain housing when the participant leaves their unit for temporary periods (less than 90 days in accordance with CoC regulations). When the participant/tenant leaves their housing for longer periods, VSHA holds the subsidy to access so it can be accessed at a later date, with support from the provider.</i></p>	Always	Always	Always
Leases 7	Rent payment policies respond to tenants' needs (as applicable)	<p>While tenants are accountable to the rental agreement, adjustments may be needed on a case by case basis. As necessary, participants are given special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements.</p> <p><i>When available and eligible, participants/tenants are assisted by providers to access resources to retain housing, including use of a rep payee.</i></p>	Always	Always	Always



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

Standard	Services Definition / Evidence	Say it	Document it	Do it
Services 1	<p>Projects promote participant choice in services</p> <p>Participants are able to choose from an array of services. Services offered are housing focused and include the following areas of support: employment and income, childhood and education, community connection, and stabilization to maintain housing. These should be provided by linking to community-based services.</p> <p><i>Participants are able to choose from an array of services available from the VSHA CoC-PSH service provider (via a written agreement) and through referrals to community-based services.</i></p>	Always	Always	Always
Services 2	<p>Person Centered Planning is a guiding principle of the service planning process</p> <p>Person-centered Planning is a guiding principle of the service planning process</p> <p><i>Optional notes here</i></p>	Always	Always	Always
Services 3	<p>Service support is as permanent as the housing</p> <p>Service connections are permanently available and accessible for participants in Permanent Supportive Housing. Rapid Re-Housing projects should, at a minimum, be prepared to offer services for up to 6 months after the rental assistance ends. In emergency shelter and transitional housing, services are available as long as the participant resides in the unit or bed – and up to 6 months following exit from transitional housing.</p> <p><i>Optional notes here</i></p>	Always	Always	Always
Services 4	<p>Services are continued despite change in housing status or placement</p> <p>Wherever possible, participants continue to be offered services even if they lose their housing unit or bed (for congregate projects), or if they are placed in a short-term inpatient treatment. Ideally, the service relationship should continue, despite a service hiatus during some institutional stays.</p> <p><i>Optional notes here</i></p>	Always	Always	Always

Services 5	Participant engagement is a core component of service delivery	Staff provide effective services by developing relationships with participants that provide immediate needs and safety, develop trust and common ground, making warm hand-offs to other mainstream service providers, and clearly explain staff roles. Engagement is regular and relationships are developed over time. <i>Optional notes here</i>	Always	Always	Always
Services 6	Services are culturally appropriate with translation services available, as needed	Project staff are sensitive to and support the cultural aspects of diverse households. Wherever possible, staff demographics reflect the participant population they serve in order to provide appropriate, culturally-specific services. Translation services are provided when needed to ensure full comprehension of the project. Projects that serve families with children should have family-friendly rules that allow for different schedules based on work and school hours and have services that allow parents to participate in activities without having to constantly supervise their children themselves (i.e. can use the bathroom or take a shower without their children being in the bathroom with them). <i>Optional notes here</i>	Always	Always	Always
Services 7	Staff are trained in clinical and non-clinical strategies (including harm reduction, motivational interviewing, trauma-informed approaches, strength-based)	Services support a participant's ability to obtain and retain housing regardless of changes in behavior. Services are informed by a harm-reduction philosophy, such as recognizing that substance use and addiction are a part of some participants' lives. Participants are engaged in non-judgmental communication regarding their behavior and are offered education regarding how to avoid risky behaviors and engage in safer practices. <i>Optional notes here</i>	Always	Always	Always
	Standard	Housing Definition / Evidence	Say It	Document It	Do It
Housing 1	Housing is not dependent on participation in services	Participation in permanent and temporary housing settings, as well as crisis settings such as emergency shelter, is not contingent on participating in supportive services or demonstration of progress made on a service plan. Services must be offered by staff, but are voluntary for participants. <i>Optional notes here</i>	Always	Always	Always
Housing 2	Substance use is not a reason for termination	Participants are only terminated from the project for violations in the lease or occupancy agreements, as applicable. Occupancy agreements or an addendum to the lease do not include conditions around substance use or participation in services. If the project is a recovery housing model focused on people who are in early recovery from drugs or alcohol (as outlined in HUD's Recovery Housing Brief), different standards related to use and subsequent offer of treatment may apply. See HUD's Recovery Housing brief here: https://www.hudexchange.info/resource/4852/recovery-housing-policy-brief/	Always	Always	Always

Optional notes here

Housing 3	The rules and regulations of the project are centered on participants' rights	Project staff have realistic expectations and policies. Rules and regulations are designed to support safe and stable communities and should never interfere with a life in the community. Participants have access to the project at all hours (except for nightly in and out shelter) and accommodation is made for pets.	Always	Always	Always
-----------	---	---	--------	--------	--------

Accommodations for pets is contingent upon policies of individual private landlords and applied to all tenants.

Housing 4	Participants have the option to transfer to another project	Transfers should be accommodated for tenants who reasonably believe that they are threatened with imminent harm from further violence if the tenant remains in the same unit. Whenever possible, transfers occur before a participant experiences homelessness.	Always	Always	Always
-----------	---	---	--------	--------	--------

Optional notes here



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

	Standard	Project -Specific Standards	Say It	Document it	Do it
Project 1	Quick access to RRH assistance	A permanent supportive housing project ensures quick linkage to a unit and wrap around services, based on participant needs, preferences, and resource availability. <i>Optional notes here</i>	Always	Always	Always
Project 2	PSH is focused on ending homelessness for those with the most severe barriers to maintaining housing	Participants and staff understand that a primary goal of permanent supportive housing is to end homelessness for people with the most severe service needs and help participants stay housed, regardless of other perceived barriers. <i>Optional notes here</i>	Always	Always	Always
Project 3	Property Management duties are separate and distinct from services/case management	In order to provide clear roles of staff for participants in terms of lease and rules enforcement as well as tenant advocacy, property management and service provider staff should be separate roles. However, they should work together on a regular basis through regular communications and meetings regarding Participants to address tenancy issues in order to preserve tenancy. <i>Optional notes here</i>	Always	Always	Always
		No additional standards <i>Optional notes here</i>			



Housing First Standards: Assessment Summary

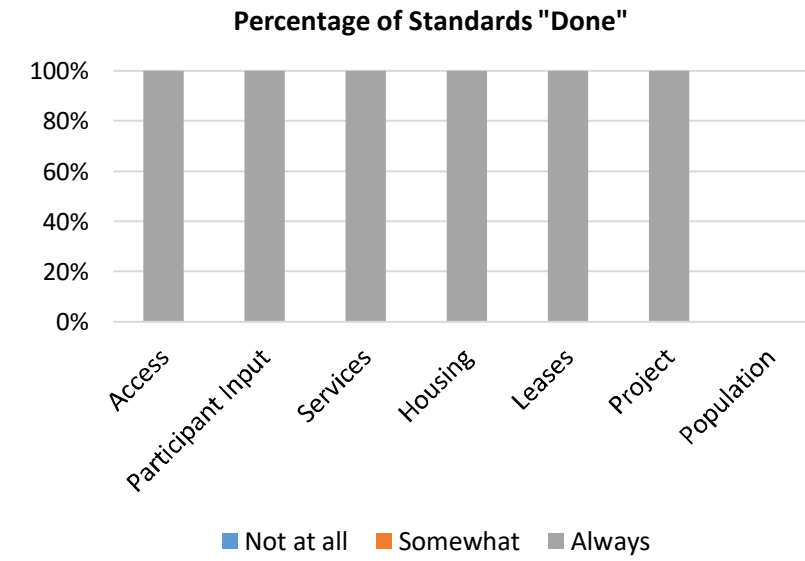
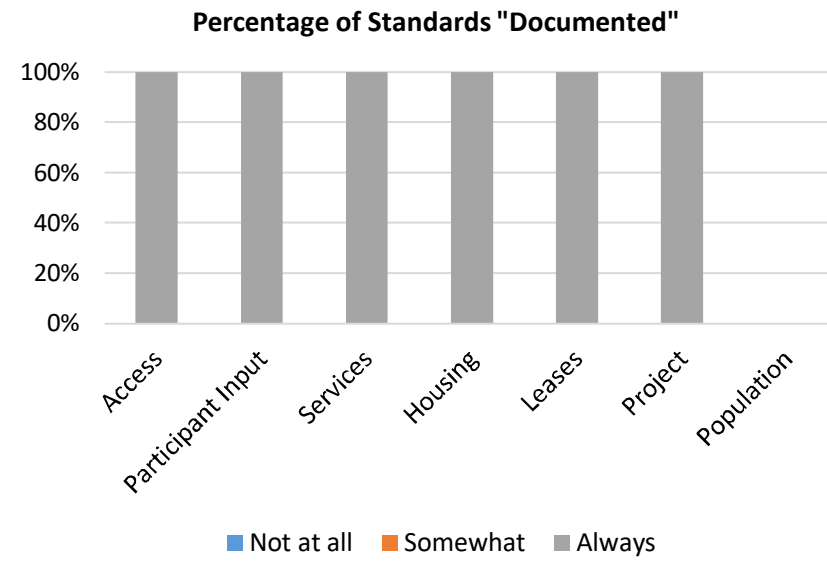
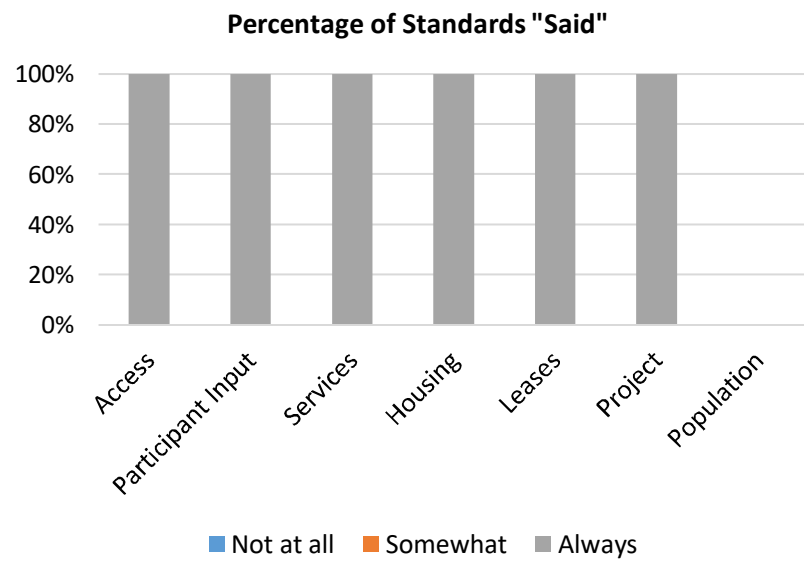
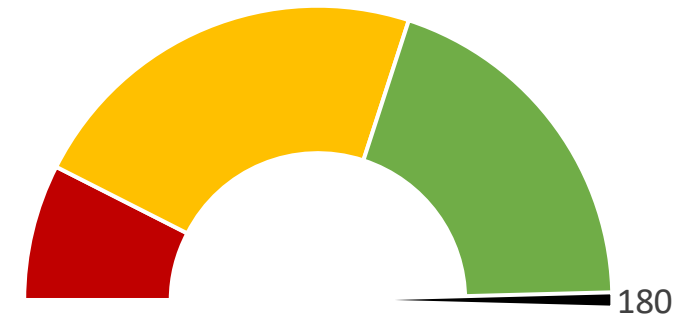
Vermont State Housing Authority
13-Sep-23

In reviewing the assessment, we believe that all standards have been evaluated.
- MH 9-22-23

Some standards have not been evaluated. Please return and complete all standards before finalizing report.


Your score: 180
Max potential score: 180

Score is calculated by awarding 1 point for standards answered 'sometimes' and 2 points for standards answered 'always'. Categories that are not applicable for your project are not included in the maximum potential score.



Local Competition Deadline (1E-1)
Attachment Coversheet

Safari File Edit View History Bookmarks Window Help
helpingtohousevt.org
Literary North Office365 Login Quechee Underground Brooklyn, NY... Underground Heartland ECSI ECSI Student...nd Borrowers Federal Student Aid Login Great Lakes Ledyard Mascoma Savings Bank TD Bank USAA
FY2023 HUD CoC NOFO (Notice of Funding Opportunity) - Vermont Coalition to End Homelessness



About Continuum of Care VCEH Initiatives Local Housing Coalitions Training & Resources

FY2023 HUD CoC NOFO (Notice of Funding Opportunity)

Timeline and Request for Proposals for 2023 HUD Continuum of Care (CoC) NOFO Available

Monday July 17, 2023

The 2023 Request for Proposals for the CoC NOFO is now available. Please see the RFP for details on when your application will be due.

[Download the RFP for the 2023 HUD CoC NOFO.](#)

CoC Project applications are due to VCEH by 4 PM on Tuesday August 15, 2023

Applications should be submitted electronically to the Vermont Coalition to End Homelessless (VCEH) via Martin Hahn at mhahn@helpingtohousevt.org *applicant must confirm after sending

The timeline for our 2023 HUD CoC NOFO is available as well.

[View the 2023 timeline.](#)

Local Competition Scoring Tool (1E-2)

Attachment Coversheet

Renewal project scoring tool (blank)

Max. points available: 100 points

Max. points for objective criteria: 100 points – 100% (All questions were objective)

Max. points for system performance: 50 points – 50%

Max. points for severe barriers: 14 points

Data from comparable databases: No data for D/V first year renewal

New project scoring tool (blank)

Max. points available: 104 points

Max. points for objective criteria: 60 points – 58%

Max. points for system performance: 23 points – 22%

Max. points for severe barriers: 16 points

Data from comparable databases: No new D/V project

FY2023 VT BoS CoC RENEWAL Project Scoring Tool

Project Name: _____ Project Agency: _____

Evaluator Name: _____ Date: _____

THRESHOLD	Yes	No
1. Project proposes to serve an eligible population for the project type	Yes	No
2. Project proposes to use eligible costs for the project type	Yes	No
3. Project applicant and subrecipient are eligible entities	Yes	No
4. Match is greater than or equal to 25%	Yes	No
5. Project agrees to participate in Coordinated Entry System and HMIS (or comparable DB)	Yes	No
6. Project agrees to use Housing First principles and be low barrier	Yes	No
IF ANY ANSWERS ARE 'NO' PROJECT DOES NOT MEET THRESHOLD		

Part A: Project Type (Maximum Points – 17)	Points	Awarded
1. Permanent Supportive Housing (Shelter Plus Care)	10	
2. Rapid Re-Housing (RRH)	15	
3. Joint Transitional Housing (TH and RRH (TH-RRH)	10	
4. SSO (Youth)	10	
Part B: VT HMIS or Comparable Database Data Quality & APR (Maximum Points - 6). If project is a first time renewal or has not completed a full operating year it will receive full points.		
1. APR Data Quality (most recent APR): All data elements are 0% missing elements	6	
Part C. Performance (Maximum Points – 59) If project is a first time renewal or has not completed a full operating year it will receive full points.		
Participant Project Performance (Source: HMIS or Comparable Database)		
ALL PROJECTS		
1. % of households that have increased non-employment income:		
PSH	RRH	
40% or more	35% or more	6
30% to 39%	25% to 34%	4
20% to 29%	20% to 24%	2
19% or less	19% or less	0
2. Employment: % participants with increased employment income:		
PSH	RRH	
10% or more	20% or more	5
6% to 9%	11% to 19%	3
2% to 5%	6% to 10%	1
2% or less	5% or less	0
3. Non-Cash Benefits: % HHs with at least one source: 85% or higher		8
4. Returns to Homelessness - % of households who returned to homelessness at exit:		
	10% or less	10
	11% or higher	5

		Points	
SEVERITY OF NEEDS and VULNERABILITY			
5. Admission Income: % of households who had zero income at entry:	30% or higher	2	
	10-29%	1	
	Less than 10%	0	
6. People entering with a disability: % of households who have a disabling condition of long-duration at entry	20% or higher	2	
	10-19%	1	
	Less than 10%	0	
EXITS TO PERMANENT HOUSING			
PROJECTS DEDICATED TO SURVIVORS OR RUN BY VICTIM SERVICE PROVIDERS			
7. Housing Stability: PSH % who stayed in PSH or exited to PH or RRH % of exited to PH	90% or more	80% or more	15
	75% - 89%	65% to 79	10
	74% or less	64% or less	0
8. Safety of survivors improved:	90% or more	5	
	80% to 89%	3	
	79% or less	0	
PROJECTS NOT DEDICATED TO SURVIVORS OR RUN BY VICTIM SERVICE PROVIDERS			
9. Housing Stability - PSH % who stayed in PSH or exited to PH or RRH % of exited to PH	90% or more	80% or more	20
	80% - 89%	70% to 79	15
	70% - 79%	60% to 69	5
	69% or less	59% or less	0
RAPID EXIT - LENGTH OF TIME HOMELESS			
PROJECTS DEDICATED TO SURVIVORS OR RUN BY VICTIM SERVICE PROVIDERS			
10. Rapid Exit: Average days from project entry to residential move-in:	45 days or less	6	
	46-90 days	4	
	91-120 days	3	
	121+ days	0	
PROJECTS NOT DEDICATED TO SURVIVORS OR RUN BY VICTIM SERVICE PROVIDERS			
11. Rapid Exit: Average days from project entry to residential move-in:	PSH	RRH	
	60 days or less	30 days or less	6
	61 - 90 days	31-90 days	4
	91-120 days	91-120 days	2
	121+ days	121+ days	0

	Points	
Part D. Target Population (Multiple choices allowed; Maximum Points - 10)		
1. 100% Individuals or Families Experiencing Chronic Homelessness or DedicatedPLUS population	6	
2. Households with Children under 18	4	
Part E: Monitoring (Maximum Points - 6)		
1. Drawdown at least every 60 days	2	
2. Utilization rate of housing units at least 95% *	1	
3. Recaptured funds is less than 10% of total award *	2	
4. Cost effectiveness is at or below \$10,500 per unit/year (Total HUD CoC funds/number of units)	1	
Part F: Equity Factors (Maximum Points - 4)		
1. Agency management and leadership positions include representation from any of the following groups: black, indigenous, people of color, people who identify as LGBTQIA+?	1	
2. Board of Directors (or equivalent decision making entity) includes representation from any of the following groups: black, indigenous, people of color, people who identify as LGBTQIA+?	1	
3. Board of Directors (or equivalent decision making entity) include representation from persons with lived experience?	1	
4. Applicant will commit to working with HMIS lead to develop a schedule for reviewing HMIS/ Comparable database data with disaggregation by race, ethnicity, gender identity, and/ or age within the next year.	1	
FINAL SCORE (Maximum Points = 100) TOTAL		0

FY23 VT BoS CoC NEW Project Scoring Tool

Project Name: _____ Project Agency: _____
 Evaluator Name: _____ Date: _____

THRESHOLD - ALL PROJECTS		
1. Project proposes to serve an eligible population for the project type	Yes	No
2. Project proposes to use eligible costs for the project type	Yes	No
3. Project applicant and subrecipient are eligible entities	Yes	No
4. Match is greater than or equal to 25%	Yes	No
5. Project agrees to participate in Coordinated Entry System and VT HMIS or comparable database for victim service providers?	Yes	No
6. Project agrees to use Housing First principles and be low barrier	Yes	No
IF ANY ANSWERS ARE 'NO' PROJECT DOES NOT MEET THRESHOLD		
THRESHOLD - DV BONUS PROJECTS ONLY		
7. All participants in the project will meet the qualifications of Category 4 of the homeless definition as amended 10/1/21 (Sec. I.3.f of NOFO)	Yes	No
IF ANY ANSWERS ARE 'NO' PROJECT DOES NOT MEET THRESHOLD		

Part A: Project Type (Maximum Points – 20)	Points	Awarded
1. Permanent Supportive Housing (PSH)	18	
2. Rapid Re-Housing (RRH)	20	
3. Joint Transitional Housing-RRH (TH-RRH)	5	
Project proposes to utilize "new budget line items" (Sec. I.3.d of the NOFO):		
VAWA activities, at or above 1% of total project costs	2	
Rural activities, at or above 3% of total project costs	2	
Part B: VT HMIS or Comparable Database Participation (Maximum Points - 5)		
1. Does agency participate in VT HMIS or a comparable database if VSP for other homeless dedicated projects? If applicant has no other homeless-dedicated projects they will receive full points.		
Yes	5	
No	0	
Part C. Experience and Project Description (Maximum Points – 50)		
Participant Project Performance		
1. Does the applicant describe their experience with administering PSH and/or RRH projects? <i>DV projects - also must address how safety outcomes have been met in the past.</i>	Up to 6	
2. Does the applicant have past experience in leveraging other funds to support housing projects?	Up to 2	
3. How many months before the project is projected to be near 100% capacity		
Within 4 months	2	
Within 6 months	1	
More than 6 months or no response	0	

4. Does the applicant describe having in place the basic organization and management structure needed to successfully implement the project?	Up to 6	
5. Will the project type, scale, location, and services allow participants to obtain and/or remain in permanent housing?	Up to 10	

	Points	Awarded
6. Does the applicant describe a strong plan to obtain and retain permanent housing including landlord engagement strategies? <i>DV projects must also address past experience in helping survivors obtain and retain PH.</i> <i>DV projects must also address how safety outcomes will be met in the future.</i>	Up to 9	
7. Does project description clearly describe how linkages to employment and other mainstream income resources and services will occur?	Up to 8	
8. Is the proposed budget clear and realistic to carryout proposed activities?	Up to 7	
Part D: Target Population (Multiple choices allowed; Maximum Points - 16)		
1. What is the target population of the grant? 100% Individuals or Families Experiencing Chronic Homelessness or DedicatedPLUS populations Households with Children under 18	8	
	5	
2. Will the project prioritize people with zero income from the referrals received from the Coordinated Entry System? Yes No	3	
	0	
Part E: Monitoring (Maximum Points - 5)		
1. Does applicant have an agency representative who participates in at least 75% of CoC meetings?	2	
2. Does the applicant have any unresolved HUD Monitoring and/or OIG Audit findings covering any previous grant? Yes = 0 points No=full points	1	
3. Cost effectiveness is at or below \$10,500 per unit/year (Total HUD CoC funds/number of units) Yes=full pt No=0 points	2	
Part F: Equity Factors (Maximum Points - 4)		
1. Agency management and leadership staff include people from typically under-represented populations (black, indigenous, people of color, people who identify as LGBTQIA+, etc.)?	1	
	1	
2. Board of Directors (or equivalent decision making entity) include people from typically under-represented populations (black, indigenous, people of color, people who identify as LGBTQIA+, etc.)		
3. Board of Directors (or equivalent decision making entity) includes representation from more than one person with lived experience of being unhoused or DV	1	
4. Applicant will commit to working with HMIS lead to develop a schedule for reviewing HMIS/ Comparable database data with disaggregation by race, ethnicity, gender identity, and/ or age within 12 months of grant award.	1	
FINAL SCORE (Maximum Points = 104) TOTAL		

Scored Forms for One Project (1E-2a)
Attachment Coversheet

		Points	
SEVERITY OF NEEDS and VULNERABILITY			
5. Admission Income: % of households who had zero income at entry:	30% or higher	2	
	10-29%	1	1
	Less than 10%	0	
6. People entering with a disability: % of households who have a disabling condition of long-duration at entry			
	20% or higher	2	2
	10-19%	1	
	Less than 10%	0	
EXITS TO PERMANENT HOUSING			
PROJECTS DEDICATED TO SURVIVORS OR RUN BY VICTIM SERVICE PROVIDERS			
7. Housing Stability: PSH % who stayed in PSH or exited to PH or RRH % of exited to PH	90% or more	80% or more	15
	75% - 89%	65% to 79	10
	74% or less	64% or less	0
8. Safety of survivors improved:	90% or more	5	
	80% to 89%	3	
	79% or less	0	
PROJECTS NOT DEDICATED TO SURVIVORS OR RUN BY VICTIM SERVICE PROVIDERS			
9. Housing Stability - PSH % who stayed in PSH or exited to PH or RRH % of exited to PH	90% or more	80% or more	20
	80% - 89%	70% to 79	15
	70% - 79%	60% to 69	5
	69% or less	59% or less	0
RAPID EXIT - LENGTH OF TIME HOMELESS			
PROJECTS DEDICATED TO SURVIVORS OR RUN BY VICTIM SERVICE PROVIDERS			
10. Rapid Exit: Average days from project entry to residential move-in:	45 days or less	6	
	46-90 days	4	
	91-120 days	3	
	121+ days	0	
PROJECTS NOT DEDICATED TO SURVIVORS OR RUN BY VICTIM SERVICE PROVIDERS			
11. Rapid Exit: Average days from project entry to residential move-in:	PSH	RRH	
	60 days or less	30 days or less	6
	61 - 90 days	31-90 days	4
	91-120 days	91-120 days	2
	121+ days	121+ days	0
		Points	


Part D. Target Population (Multiple choices allowed; Maximum Points - 10)		
1. 100% Individuals or Families Experiencing Chronic Homelessness or DedicatedPLUS population	6	6
2. Households with Children under 18	4	4
Part E: Monitoring (Maximum Points - 6)		
1. Drawdown at least every 60 days	2	2
2. Utilization rate of housing units at least 95% *	1	0
3. Recaptured funds is less than 10% of total award *	2	2
4. Cost effectiveness is at or below \$10,500 per unit/year (Total HUD CoC funds/number of units)	1	0
Part F: Equity Factors (Maximum Points - 4)		
1. Agency management and leadership positions include representation from any of the following groups: black, indigenous, people of color, people who identify as LGBTQIA+?	1	1
2. Board of Directors (or equivalent decision making entity) includes representation from any of the following groups: black, indigenous, people of color, people who identify as LGBTQIA+?	1	0
3. Board of Directors (or equivalent decision making entity) include representation from persons with lived experience?	1	1
4. Applicant will commit to working with HMIS lead to develop a schedule for reviewing HMIS/ Comparable database data with disaggregation by race, ethnicity, gender identity, and/ or age within the next year.	1	1
FINAL SCORE (Maximum Points = 100) TOTAL		77
CoC Ranking Team comments:		

*

Notification of Projects Rejected-Reduced (1E-5)
Attachment Coversheet

The Vermont-500 Balance of State Continuum of Care did not reject or reduce any project during the FFY2023 local competition.

Notification of Projects Accepted (1E-5a)
Attachment Coversheet

From: Molly Shimko MShimko@helpingtohousevt.org 
Subject: FFY23 CoC Program Project Final Funding Notice - VCEH/Vermont Balance of State Continuum of Care
Date: September 6, 2023 at 1:06 PM
To: ddeangelis@brattleborohousing.org
Cc: Martin Hahn mhahn@helpingtohousevt.org, Anne Gass agassmaine@gmail.com



Hi David,

Please see attached for final FFY23 project funding,

Thank you so much!

Molly

Molly Davis Shimko
CoC Program Coordinator
Vermont Coalition to End Homelessness
PO Box 944
Montpelier 05601
www.helpingtohousevt.org





Sent Electronically

September 6, 2023

David DeAngelis
Brattleboro Housing Partnerships
PO Box 2275
Brattleboro, VT 05303

Re. FFY23 CoC Funding Notice, Vermont Balance of State

Dear David,

Thank you for submitting FFY23 CoC project proposals for funding to be considered by the VT Coalition to End Homelessness (VCEH)/VT Balance of State Continuum of Care.

On behalf of the VCEH, the Ranking Committee met on 8/22/23. No appeals were submitted, and the ranking committee scores stand as the final determination of your proposals based upon CoC-approved policies, scoring tools, and HUD priorities with objective data derived from APRs, eLOCCS, and other sources:

RENEWAL PROJECT PROPOSAL

PSH: "BRAHA FY22 (RNW)"

Final Award \$258,046

Rank #6 out of 12 (64 out of 100 total points)


Full Award – Project was fully awarded eligible amount for renewal activities

I look forward to our continued work together.

Sincerely,

A handwritten signature in black ink, appearing to read 'Martin Hahn', written in a cursive style.

Martin Hahn
Executive Director

From: Molly Shimko MShimko@helpingtohousevt.org 
Subject: FFY23 CoC Program Project Final Funding Notice - VCEH/Vermont Balance of State Continuum of Care
Date: August 29, 2023 at 1:53 PM
To: Adam Smith adam.smith@icalliances.org, Meghan Morrow Raftery meghan.morrow@icalliances.org
Cc: Martin Hahn mhahn@helpingtohousevt.org



Hi Adam & Meghan,

Please see attached for final FFY23 project funding,

Thank you so much!

Molly

Molly Davis Shimko
CoC Program Coordinator
Vermont Coalition to End Homelessness
PO Box 944
Montpelier 05601
www.helpingtohousevt.org



ICA Final.pdf



Sent Electronically

August 29, 2023

Adam Smith
Institute for Community Alliances
1111 9th Street
Des Moines, IA 50314

Re. FFY23 CoC Funding Notice, Vermont Balance of State

Dear Adam,

Thank you for submitting FFY23 CoC project proposals for funding to be considered by the VT Coalition to End Homelessness (VCEH)/VT Balance of State Continuum of Care.

On behalf of the VCEH, the Ranking Committee met on 8/22/23. No appeals were submitted, and the ranking committee scores stand as the final determination of your proposals based upon CoC-approved policies, scoring tools, and HUD priorities with objective data derived from APRs, eLOCCS, and other sources:

RENEWAL PROJECT PROPOSALS

HMIS: HMIS Renewal

Final Award \$59,382

Rank #8 out of 12 (not scored per CoC policy)

Full Award – Project was fully awarded eligible amount for renewal activities

EXPANSION PROJECT PROPOSALS

HMIS: HMIS Expansion

Final Award \$50,000

Rank #12 out of 12 (not scored per CoC policy)


Full Award – Project was fully awarded eligible amount for expanded activities

I look forward to our continued work together.

Sincerely,



Martin Hahn
Executive Director

From: Molly Shimko MShimko@helpingtohousevt.org 
Subject: FFY23 CoC Program Project Final Funding Notice - VCEH/Vermont Balance of State Continuum of Care
Date: August 29, 2023 at 1:47 PM
To: Phillips, Sarah Sarah.Phillips@vermont.gov, Kisler, Ari Ari.Kisler@vermont.gov
Cc: Martin Hahn mhahn@helpingtohousevt.org



Hi Sarah & Ari,

Please see attached for final FFY23 project funding,

Thank you so much!

Molly

Molly Davis Shimko
CoC Program Coordinator
Vermont Coalition to End Homelessness
PO Box 944
Montpelier 05601
www.helpingtohousevt.org



OEO Final.pdf



Sent Electronically

August 29, 2023

Sarah Phillips
Vermont Office of Economic Opportunity
280 State Drive
Waterbury, VT 05671

Re. FFY23 CoC Funding Notice, Vermont Balance of State

Dear Sarah,

Thank you for submitting FFY23 CoC project proposals for funding to be considered by the VT Coalition to End Homelessness (VCEH)/VT Balance of State Continuum of Care.

On behalf of the VCEH, the Ranking Committee met on 8/22/23. No appeals were submitted, and the ranking committee scores stand as the final determination of your proposals based upon CoC-approved policies, scoring tools, and HUD priorities with objective data derived from APRs, eLOCCS, and other sources:

RENEWAL PROJECT PROPOSAL

SSO-CE: Coordinated Entry (RNW)

Final Award \$576,075

Rank #7 out of 12 (not scored per CoC policy)

Full Award – Project was fully awarded eligible amount for renewal activities

EXPANSION PROJECT PROPOSAL

SSO-CE: Coordinated Entry (EXP)

Final Award \$264,299

Rank #11 out of 12 (not scored per CoC policy)


Full Award – Project was fully awarded eligible amount for expanded activities

I look forward to our continued work together.

Sincerely,



Martin Hahn
Executive Director

From: Molly Shimko MShimko@helpingtohousevt.org 
Subject: FFY23 CoC Program Project Final Funding Notice - VCEH/Vermont Balance of State Continuum of Care
Date: August 29, 2023 at 1:31 PM
To: jyakunovich@nscvt.org
Cc: Martin Hahn mhahn@helpingtohousevt.org



Hi Jen,

Please see attached for final FFY23 project funding,

Thank you so much!

Molly

Molly Davis Shimko
CoC Program Coordinator
Vermont Coalition to End Homelessness
PO Box 944
Montpelier 05601
www.helpingtohousevt.org





Sent Electronically

August 29, 2023

Jennifer Yakunovich, Development Director
NewStory Center
PO Box 313
Rutland, VT 05702

Re. FFY23 CoC Funding Notice, Vermont Balance of State

Dear Jen,

Thank you for submitting FFY23 CoC project proposals for funding to be considered by the VT Coalition to End Homelessness (VCEH)/VT Balance of State Continuum of Care.

On behalf of the VCEH, the Ranking Committee met on 8/22/23. No appeals were submitted, and the ranking committee scores stand as the final determination of your proposals based upon CoC-approved policies, scoring tools, and HUD priorities with objective data derived from APRs, eLOCCS, and other sources:

RENEWAL PROJECT PROPOSAL

NewStory Center (RNW)

Final Award \$140,287

Rank #1 out of 12 (91 out 100 total points)


Full Award – Project was fully awarded eligible amount for renewal project activities.

I look forward to our continued work together.

Sincerely,

A handwritten signature in black ink, appearing to read 'Martin Hahn', is written in a cursive style.

Martin Hahn
Executive Director

From: Molly Shimko MShimko@helpingtohousevt.org 
Subject: FFY23 CoC Program Project Final Funding Notice - VCEH/Vermont Balance of State Continuum of Care
Date: August 29, 2023 at 1:26 PM
To: Daniel Blankenship daniel@vsha.org
Cc: Martin Hahn mhahn@helpingtohousevt.org



Hi Daniel,

Please see attached for final FFY23 project funding,

Thank you so much!

Molly

Molly Davis Shimko
CoC Program Coordinator
Vermont Coalition to End Homelessness
PO Box 944
Montpelier 05601
www.helpingtohousevt.org



VSHA Final.pdf



Sent Electronically

August 29, 2023

Daniel Blankenship
Vermont State Housing Authority
1 Prospect Street
Montpelier, VT 05602

Re. FFY23 CoC Funding Notice, Vermont Balance of State

Dear Daniel,

Thank you for submitting FFY23 CoC project proposals for funding to be considered by the VT Coalition to End Homelessness (VCEH)/VT Balance of State Continuum of Care.

On behalf of the VCEH, the Ranking Committee met on 8/22/23. No appeals were submitted, and the ranking committee scores stand as the final determination of your proposals based upon CoC-approved policies, scoring tools, and HUD priorities with objective data derived from APRs, eLOCCS, and other sources:

RENEWAL PROJECT PROPOSALS

PSH: VSHA COC-PSH (PTH) FY23 (RNW)

- **Final Award \$749,639**
- **Rank #2** out of 12 (67 out 100 total points)
- **Full Award** – Project was fully awarded eligible amount for renewal activities

PSH: VSHA COC-PSH (“AWH”) FY23 (RNW)

- **Final Award \$494,902**
- **Rank #4** out of 12 (50 out of 100 total points)
- **Full Award** - Project was fully awarded eligible amount for renewal activities

PSH: VSHA COC-PSH (S+C) FY23 (RNW)

- **Final Award \$1,113,873**
- **Rank #9** out of 12 (77 out of 100 total points)
- **Full Award** - Project was fully awarded eligible amount for renewal activities

EXPANSION PROJECT PROPOSAL

PSH: VSHA COC-PSH (PTH) FY23 (Reallocation/Expansion/NEW)

- **Final Award \$272,826**
- **Rank #3** out of 12 (93 out of 100 total points)
- **Full Award** – Project was fully awarded eligible amount for new project activities

PSH: VSHA COC-PSH (AWH) FY23 (Reallocation/Expansion/NEW)

- **Final Award \$197,270**
- **Rank #5** out of 12 (93 out of 100 total points)
- **Full Award** – Project was fully awarded eligible amount for new project activities

I look forward to our continued work together.

Sincerely,



Martin Hahn
Executive Director

Local Competition Selection Results (1E-5b)
Attachment Coversheet

VT-500 - VT BoSCoC FY2023 CoC Program Project Ranking
Aug. 22, 2023

TIER 1 PROJECTS ACCEPTED

Applicant Name	Project Type	Project Name	Amount	Score	Rank	New/Renew/Expand/Reallocate
NewStory Center	DV	NewStory Center	\$140,287	91	1	Renew
Vermont State Housing Authority (VSHA)	PSH	VSHA CoC-Permanent Supportive Housing "Pathways Vermont" (VSHA CoC-PSH "PTH")	\$749,639	67	2	Renew
Vermont State Housing Authority (VSHA)	PSH	VSHA CoC-Permanent Supportive Housing "Pathways Vermont" (VSHA CoC-PSH "PTH")	\$272,826	93	3	Expand/Reallocate
Vermont State Housing Authority (VSHA)	PSH	VSHA CoC-Permanent Supportive Housing "A Way Home" (VSHA CoC-PSH "AWH")	\$494,902	50	4	Renew
Vermont State Housing Authority (VSHA)	PSH	VSHA CoC-Permanent Supportive Housing "A Way Home" (VSHA CoC-PSH "AWH")	\$197,270	93	5	Expand/Reallocate
Brattleboro Housing Authority	PSH	BRAHA FY23	\$258,046	64	6	Renew
State of Vermont	SSO-CE	SSO Coordinated Entry	\$576,075	n/a	7	Renew
Institute for Community Alliance (ICA)	HMIS	HMIS	\$59,382	n/a	8	Renew
Vermont State Housing Authority (VSHA)	PSH	VSHA CoC-Permanent Supportive Housing "Shelter+Care" (VSHA CoC-PSH "S+C") [Straddle]	\$921,517	77	9	Renew
TIER 1 Subtotal			\$3,669,944			

TIER 2 PROJECTS ACCEPTED

Vermont State Housing Authority (VSHA)	PSH	VSHA CoC-Permanent Supportive Housing "Shelter+Care" (VSHA CoC-PSH "S+C") [Straddle]	\$192,356	77	9	Renew
State of Vermont	SSO-CE	SSO Coordinated Entry	\$264,299	n/a	10	Expand/Reallocate
Institute for Community Alliance (ICA)	HMIS	HMIS Expansion	\$50,000	n/a	11	Expansion
TIER 2 subtotal			\$506,655			

OTHER PROJECTS ACCEPTED

Planning Grant	Planning	VCEH, VT BoSCoC Planning FY23	\$246,636	n/a		
Elevate Youth Services	TBD	VCRHYP FY23	\$986,552	n/a		
Other subtotal			\$1,233,188			

TOTAL

\$5,409,787

VT-500 - VT BoSCoC FY2023 CoC Program Project Ranking
Aug. 22, 2023

REJECTED or REDUCED PROJECT AMOUNTS - LACK OF AVAILABLE FUNDS

Applicant Name	Project Type	Project Name	Rejected or Reduced Amount	Score	Rank
NO PROJECTS					

REDUCED PROJECT AMOUNTS - VOLUNTARY REALLOCATION

Applicant Name	Project Type	Project Name	Rejected or Reduced Amount
Vermont State Housing Authority (VSHA)	RRH	VSHA COC-RRH FY23 (RNW)	\$553,972

Web Posting – CoC Approved Consolidated Application (1E-5c)
Attachment Coversheet



FY2023 HUD CoC NOFO (Notice of Funding Opportunity)

FY23 CoC Consolidated Application Published Narratives and Project Listing

The VT-500 – Vermont Balance of State Continuum of Care (VT BoS CoC) CoC Consolidated Application is published below. These documents include the CoC Application and the Project Priority Listing (project list and ranking) for HUD’s FY23 Continuum of Care (CoC) Program Funding. These documents have been approved by the Vermont Balance of State Continuum of Care Board.

Follow these links:

- [VT-500 BoS FY23 CoC Application Application \(narratives\)](#)
- [VT-500 BoS FY23 CoC Program Project Priority Listing \(project list and ranking\)](#)

These documents will be submitted to HUD by Thursday, September 28th.

Notification of CoC-Approved Consolidated Application (1E-5d)
Attachment Coversheet

From: Molly Shimko MShimko@helpingtohousevt.org
Subject: VT BoS CoC Approved CoC Consolidated Application for CoC FY23 Funding
Date: September 25, 2023 at 1:54 PM
To: Daniel Blankenship (daniel@VSHA.ORG) daniel@vsha.org, Phillips, Sarah Sarah.Phillips@vermont.gov, Kisler, Ari Ari.Kisler@vermont.gov, ddeangelis@brattleborohousing.org, jyakunovich@nscvt.org, klogan@elevateyouthvt.org, Meghan Morrow Raftery meghan.morrow@icalliances.org, Adam Smith adam.smith@icalliances.org
Cc: Martin Hahn mhahn@helpingtohousevt.org, Anne Gass agassmaine@gmail.com

Hello FFY23 CoC NOFO Project Applicants,

Thank you being a part of our FFY23 Application. We wanted to let you know that we have posted the following notice to the [Vermont Coalition to End Homelessness website](#):

FY23 CoC Consolidated Application Published Narratives and Project Listing

The VT-500 – Vermont Balance of State Continuum of Care (VT BoS CoC) CoC Consolidated Application is published below. These documents include the CoC Application and the Project Priority Listing (project list and ranking) for HUD's FY23 Continuum of Care (CoC) Program Funding. These documents have been approved by the Vermont Balance of State Continuum of Care. Follow these links:

[VT-500 BoS FY23 CoC Application Application \(narratives\)](#)

[VT-500 BoS FY23 CoC Program Project Priority Listing \(project list and ranking\)](#)

These documents will be submitted to HUD by Thursday, September 28th.

Thank you so much,

Molly Davis Shimko

CoC Program Coordinator
Vermont Coalition to End Homelessness
PO Box 944
Montpelier 05601
www.helpingtohousevt.org

From: Vermont Coalition to End Homelessness mhahn@helpingtohousevt.org
Subject: VT BoS CoC Board Approved CoC Consolidated Application for CoC FY23 Funding & Other Updates
Date: September 25, 2023 at 1:48 PM
To: mshimko@helpingtohousevt.org



[View this email in your browser](#)



VT BoS CoC Approved CoC Consolidated Application for CoC FY23 Funding

We have posted the following notice to the [Vermont Coalition to End Homelessness website](#):

FY23 CoC Consolidated Application Published Narratives and Project Listing

The VT-500 – Vermont Balance of State Continuum of Care (VT BoS CoC) CoC Consolidated Application is published below. These documents include the CoC Application and the Project Priority Listing (project list and ranking) for HUD’s FY23 Continuum of Care (CoC) Program Funding. These documents have been approved by the Vermont Balance of State Continuum of Care.

Follow these links:

[VT-500 BoS FY23 CoC Application Application \(narratives\)](#)

[VT-500 BoS FY23 CoC Program Project Priority Listing \(project list and ranking\)](#)

These documents will be submitted to HUD by Thursday, September 28th.

Regional Breakdown of 2023 PIT Count Now Available

[View the regional breakdown of the 2023 PIT Count on the VCEH Website.](#)

Vermont Housing & Conservation Board Mobile Home Replacement Housing Initiative

Vermont Housing & Conservation Board is pleased to announce the **Mobile Home Replacement Housing Initiative**, a new funding opportunity for mobile home communities. In accordance with Act 81 of 2023 (H.171), enacted during the veto session this summer, VHCB will be awarding funds “to provide support and enhance the capacity, availability, and utilization of manufactured homes in cooperatively owned, nonprofit, and privately owned manufactured home parks with vacant and available lots.”

The **Mobile Home Replacement Housing Initiative** is focused on the creation of mobile home rentals that meet the needs of households experiencing homelessness, especially those who are exiting hotels and motels.

[Visit our website to access training modules](#) created to support staff and advocates working with households experiencing homelessness. [View September training opportunities](#) on our website.

All are welcome to join the VCEH VT Balance of State Continuum of Care!

[Visit our website](#) for more information.

Copyright © 2023 Vermont Coalition to End Homelessness, All rights reserved.
Subscription Reminder: You're Subscribed to: Helping to House Vermont

Our mailing address is:

Vermont Coalition to End Homelessness
PO Box 944
Montpelier, VT 05601

[Add us to your address book](#)

Want to change how you receive these emails?
You can [update your preferences](#) or [unsubscribe from this list](#).



Subscribe





Audience

VCEH Mailing List

Your audience has **889** contacts. **559** of these are subscribers.

Overview

559 Subscribed Contacts	0 Non-subscribed Contacts	330 Unsubscribed Contacts	346 Cleaned Contacts
--------------------------------------	--	--	--------------------------------



HUD's Homeless Data Exchange (HDX) Competition Report
Attachment Coversheet

2023 HDX Competition Report

PIT Count Data for VT-500 - Vermont Balance of State CoC

Total Population PIT Count Data

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count	849	1960	2112	2537
Emergency Shelter Total	696	1,810	1,970	751
Safe Haven Total	0	0	0	0
Transitional Housing Total	84	81	107	1692
Total Sheltered Count	780	1891	2077	2443
Total Unsheltered Count	69	69	35	94

Chronically Homeless PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	135	339	297	170
Sheltered Count of Chronically Homeless Persons	113	317	286	155
Unsheltered Count of Chronically Homeless Persons	22	22	11	15

2023 HDX Competition Report
PIT Count Data for VT-500 - Vermont Balance of State CoC

Homeless Households with Children PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	102	182	230	284
Sheltered Count of Homeless Households with Children	100	180	227	280
Unsheltered Count of Homeless Households with Children	2	2	3	4

Homeless Veteran PIT Counts

	2011 PIT	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	63	65	84	86	92
Sheltered Count of Homeless Veterans	61	62	81	82	88
Unsheltered Count of Homeless Veterans	2	3	3	4	4

*For CoCs that did not conduct an unsheltered count in 2021, 2020 data were used.

2023 HDX Competition Report

HIC Data for VT-500 - Vermont Balance of State CoC

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Current, Year-Round, HMIS Beds	Total Year-Round, Current, Non-VSP Beds*	HMIS Bed Coverage Rate for Year-Round Beds	Total Year-Round, Current VSP Beds in an HMIS Comparable Database	Total Year-Round, Current, VSP Beds**	HMIS Comparable Bed Coverage Rate for VSP Beds	Total Current, Year-Round, HMIS Beds and VSP Beds in an HMIS Comparable Database	HMIS and Comparable Database Coverage Rate
ES Beds	513	410	413	99.27%	0	100	0.00%	410	79.92%
SH Beds	0	0	0	NA	0	0	NA	0	NA
TH Beds	1,738	64	1,681	3.81%	0	57	0.00%	64	3.68%
RRH Beds	63	62	63	98.41%	0	0	NA	62	98.41%
PSH Beds	234	93	234	39.74%	0	0	NA	93	39.74%
OPH Beds	149	24	24	100.00%	0	0	NA	24	16.11%
Total Beds	2,697	653	2,415	27.04%	0	157	0.00%	653	24.21%

2023 HDX Competition Report
HIC Data for VT-500 - Vermont Balance of State CoC

2023 HDX Competition Report

HIC Data for VT-500 - Vermont Balance of State CoC

Notes

*For OPH Beds, this does NOT include any beds that are Current, Non-VSP, Non-HMIS, and EHV-funded.

**For OPH Beds, this does NOT include any beds that are Current, VSP, Non-HMIS, and EHV-funded.

In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

In the HIC, Current beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2020 HIC	2021 HIC	2022 HIC	2023 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	407	329	339	232

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH units available to serve families on the HIC	128	208	203	12

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH beds available to serve all populations on the HIC	479	793	738	63

2023 HDX Competition Report

HIC Data for VT-500 - Vermont Balance of State CoC

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Summary Report for VT-500 - Vermont Balance of State CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.
Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES and SH	798	989	90	132	42	54	70	16
1.2 Persons in ES, SH, and TH	944	1138	131	146	15	74	83	9

b. Due to changes in DS Element 3.17, metrics for measure (b) will not be reported in 2016.

This measure includes data from each client's "Length of Time on Street, in an Emergency Shelter, or Safe Haven" (Data Standards element 3.17) response and prepends this answer to the client's entry date effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

NOTE: Due to the data collection period for this year's submission, the calculations for this metric are based on the data element 3.17 that was active in HMIS from 10/1/2015 to 9/30/2016. This measure and the calculation in the SPM specifications will be updated to reflect data element 3.917 in time for next year's submission.

2023 HDX Competition Report
FY2022 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	2241	1512	408	536	128	254	302	48
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	2728	1652	408	522	114	247	269	22

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns
Exit was from SO	82	3	4%	3	4%	2	2%	8	10%
Exit was from ES	328	25	8%	13	4%	5	2%	43	13%
Exit was from TH	46	0	0%	3	7%	0	0%	3	7%
Exit was from SH	0	0		0		0		0	
Exit was from PH	892	16	2%	14	2%	7	1%	37	4%
TOTAL Returns to Homelessness	1348	44	3%	33	2%	14	1%	91	7%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2021 PIT Count	January 2022 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons		2112	
Emergency Shelter Total	1810	1970	160
Safe Haven Total	0	0	0
Transitional Housing Total	81	107	26
Total Sheltered Count	1891	2077	186
Unsheltered Count		35	

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2021	FY 2022	Difference
Universe: Unduplicated Total sheltered homeless persons	969	1165	196
Emergency Shelter Total	826	1016	190
Safe Haven Total	0	0	0
Transitional Housing Total	149	151	2

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	189	112	-77
Number of adults with increased earned income	11	3	-8
Percentage of adults who increased earned income	6%	3%	-3%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	189	112	-77
Number of adults with increased non-employment cash income	63	41	-22
Percentage of adults who increased non-employment cash income	33%	37%	4%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	189	112	-77
Number of adults with increased total income	73	43	-30
Percentage of adults who increased total income	39%	38%	-1%

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	120	158	38
Number of adults who exited with increased earned income	14	18	4
Percentage of adults who increased earned income	12%	11%	-1%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	120	158	38
Number of adults who exited with increased non-employment cash income	54	58	4
Percentage of adults who increased non-employment cash income	45%	37%	-8%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	120	158	38
Number of adults who exited with increased total income	63	72	9
Percentage of adults who increased total income	53%	46%	-7%

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	796	910	114
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	113	197	84
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	683	713	30

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	2176	1325	-851
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	429	261	-168
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	1747	1064	-683

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2022 (Oct 1, 2021 - Sept 30, 2022) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2021	FY 2022	Difference
Universe: Persons who exit Street Outreach	114	171	57
Of persons above, those who exited to temporary & some institutional destinations	44	43	-1
Of the persons above, those who exited to permanent housing destinations	38	57	19
% Successful exits	72%	58%	-14%

Metric 7b.1 – Change in exits to permanent housing destinations

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	1375	1952	577
Of the persons above, those who exited to permanent housing destinations	745	1115	370
% Successful exits	54%	57%	3%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in all PH projects except PH-RRH	250	191	-59
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	247	169	-78
% Successful exits/retention	99%	88%	-11%

2023 HDX Competition Report
FY2022 - SysPM Data Quality
VT-500 - Vermont Balance of State CoC

	All ES, SH			All TH			All PSH, OPH			All RRH			All Street Outreach		
	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022
1. Number of non-DV Beds on HIC	363	309	416	130	133	138	432	372	376	475	779	738			
2. Number of HMIS Beds	327	274	365	98	100	105	239	238	197	360	550	624			
3. HMIS Participation Rate from HIC (%)	90.08	88.67	87.74	75.38	75.19	76.09	55.32	63.98	52.39	75.79	70.60	84.55			
4. Unduplicated Persons Served (HMIS)	1113	826	1016	127	149	151	293	301	223	1717	2121	1440	164	166	395
5. Total Leavers (HMIS)	951	598	746	77	75	106	61	92	88	1067	1017	1237	105	73	173
6. Destination of Don't Know, Refused, or Missing (HMIS)	146	78	258	2	4	6	1	0	2	51	54	45	13	7	22
7. Destination Error Rate (%)	15.35	13.04	34.58	2.60	5.33	5.66	1.64	0.00	2.27	4.78	5.31	3.64	12.38	9.59	12.72

2023 HDX Competition Report
FY2022 - SysPM Data Quality

2023 HDX Competition Report

Submission and Count Dates for VT-500 - Vermont Balance of State CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2023 PIT Count	1/25/2023	

Report Submission Date in HDX

	Submitted On	Met Deadline
2023 PIT Count Submittal Date	4/27/2023	Yes
2023 HIC Count Submittal Date	4/27/2023	Yes
2022 System PM Submittal Date	2/9/2023	Yes

Housing Leveraging Commitments (3A-1a)
Attachment Coversheet

Vermont
State
Housing
Authority



www.vsha.org
Please Reply To:

Central Office:

- One Prospect Street
Montpelier
VT 05602-3556
802/828-3295 (Voice)
800/798-3118 (TTY)
800/820-5119 (Messages)
802/828-3248 (Fax)

Regional Offices:

- Hillcrest Views
Management Office
1 Clyde Allen Drive, B7
St. Albans VT 05478
802/527-1071 (Voice)
802/524-0301 (Fax)
- Middlebury Commons
Management Office
249 Buttolph Drive
Middlebury VT 05753
802/388-1005 (Voice)
802/388-1719 (Fax)
- Northwoods
Management Office
95 Templeton Avenue
White River Jct. VT
05001
802/295-8883 (Voice)
802/295-8884 (Fax)

U.S. Dept. HUD-CPD
ATTN: Lois Gaetz
10 Causeway Street, Rm 535
Boston, MA 02222-1092

August 12, 2023

Dear Ms. Gaetz,

Please accept this letter as our commitment to provide the following, otherwise non-obligated, eligible matching funds, for the entire grant term duration to the following projects (contingent upon available federal funds):

PROJECT/GRANT NUMBER: *VSHA CoC-PSH "AWH"; VT0087*
PROJECT APPLICANT: *Vermont State Housing Authority*

PROJECT NAME: *VSHA CoC Program-Permanent Supportive Housing "A Way Home" VSHA CoC-PSH ("AWH") FY23 (Renewal project AND Expansion project)*
FY23 GRANT TERM: *December 1, 2024 - November 30, 2025*

MATCH DESCRIPTION/UNITS/COUNTIES/2023 HUD FMR (estimated maximum):

- **FFY23 CoC NOFO RENEWAL = 60 PBVs/\$682,380 (1-year)**
15 PBVs/1-bd units each in county: Rutland (\$163,980), Washington (\$171,540), Windham (\$170,100), and Windsor (\$176,760)
- **FFY23 CoC NOFO EXPANSION = 8 PBVs/\$94,272/1-bd units/Windsor County (1-year)**

MATCH SOURCE: *VSHA Project-Based Vouchers/PBVs (Housing Stability Vouchers, Sect. 811/Mainstream, Non-Elderly/Disabled Vouchers, etc.)*

MATCH TYPE: *Government (U.S. Dept. of HUD)*

Please contact us if you have any questions.

Sincerely,

Kathleen R. Berk
Executive Director

cc: Daniel Blankenship

