

Vermont Balance of State Continuum of Care

VT Balance of State Continuum of Care

Membership Meeting Minutes
Tuesday, November 18th, 2025
10:00 AM -12:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/81144850126?pwd=WTJxdHcxZTRNbzF6Q1JlKMkdKMIM0QT09>

Meeting ID: 811 4485 0126 Passcode: 810280

Meeting Minutes

10:00 Consider approval of minutes for Balance of State CoC Board meeting held on Tues. October 21, 2025 Minutes are available here, <https://helpingtohousevt.org/minutes/>

- Mary moves, Kara seconds, motion passes

10:05 VT BoS CoC staff report, Molly Shimko
Frank exited staff

- Welcome Michael Redmond as our Interim HHAV Executive Director!
 - Michael started Monday, November 17th. Erhard Mahnke has also joined the team as our Interim Policy Advisor and will work alongside our lobbyists David and Christina.
- FY26 Training Needs Survey – Take 10 Minutes to fill out survey! [LINK](#)
- FY25 NOFO Update
 - The NOFO was released on November 13th when the government reopened. Everything that we were expecting and have been communicating to the board was in the NOFO – nothing was a surprise, and we are prepared. We do have longer than anticipated to submit – until January 14th. We are working on a timeline and gameplan with our consultant and applicants and will keep everyone posted on our local competition on our website and listserv. There is a 30% cap on permanent housing – all components. Only 30% of our Annual Renewal Demand (ARD) is protected this year, which means 70% of our funding is up for national competition – we will work hard to retain funding for our state. We will go for bonus funding as always.

10:15 Presentation from Jason Brill, VT BoS CoC Veterans Representative, on updates regarding the Veterans' Committee work

- Jason presented on proposed changes to the governance charter as it relates to the Veterans Committee being a subcommittee of the Balance of State. The Committee has been around since 2015, and a committee of BoS and CCHA since 2019, and the committee has decided to separate from the CoCs – it has already done so from CCHA. The reasoning is that the committee feels that its priorities have remained the same despite the changing goals and priorities of the world around it. There has been a push

from the VA to use a One Team approach, and the concept does not align with the VT Committee to End Veteran Homelessness. The Committee will be reshaped to include Vermont and New Hampshire providers to be able to work on the issues of the VA nationally, to place veterans on pathways to permanent housing, perform outreach to veterans experiencing unsheltered homelessness, etc.

- Jason will remain on the VT BoS CoC board and all organizations currently providing CE services and assessments will continue to do so, so there will be no changes to representation for veterans in the CoC or in the CE system.
- [Info on Veteran BNL Requirement](#)

10:20 Vote Warned for Full Membership: Vote on VT-500 BoS CoC Governance Charter Changes [View Proposed Changes](#)

- Notable changes:
 - Board member engagement policy added
 - Removed secretary from board officers
 - Co-chairs may serve up to four consecutive terms
 - Each committee will have a governance charter
 - Membership committee hosts the PLEE Committee
 - Vermont Veterans Committee on Homelessness (VVCH) is no longer a committee of the Balance of State Continuum of Care.
 - Local Coalition Leadership Committee added as an official committee
 - DV/SV committee added as official committee
 - CCHA-BoS CoC Joint Policy Committee added as official committee
 - Additional updated language on pages 9-10
- Mary moves, Kate seconds, motion passes

10:45 Update on the Point in Time Count with Institute for Community Alliances, Meghan Morrow Raftery, HMIS Manager

- The PIT Count will be held the fourth Wednesday of January, which is the 28th, from 6pm until 6pm the next day. After that you have 5-7 days to continue collecting that data to ask where people stayed that night. ICA is in touch with ESD this year, who will be entering the 1 night data into HMIS.
- No actual HUD update about PIT or HIC. When we do hear, we expect the update will be that gender will not be collected, just sex data.
- ICA will be putting out training, communication, office hours, and sending out newsletters – everything will be on ICA's Knowledge Base & HHAV's website.

10:55 Presentation on use of HOP Funds by VT Network, Kara Casey, Director of Housing Training and Technical Assistance

- The Vermont Network is a statewide organization that receives HOP funds – they do a presentation to the BoS CoC because they don't have a local CoC.
- Received a total of \$194,302
 - \$24,000 of that goes to HMIS comparable databases – DV/SV organizations are statutorily prohibited from entering survivor data into shared databases, so VT Network provides comparable databases.

- \$165,119 in financial assistance: security deposits, rental assistance, rental arrears, transportation costs, etc. Majority of this was security deposits.
- Supported 95 unduplicated households, 52 were homeless at the time of assistance, 42 at risk
- Presentation next year will look very different because they are receiving funding to subgrant to DV/SV shelters and providing training/technical assistance.

11:05 VT BoS CoC Committee Reports [View VT BoS CoC Committees](#), make sure Committee Charters are submitted by April VT BoS CoC Board Meeting (& other announcements)

Membership Committee
PLEE Subcommittee
NOFO/Scoring/Ranking Committee
PIT Committee
HMIS Advisory Committee

Coordinated Entry Committee
*Veterans Committee
Strategic Planning Committee
Education & Training Committee
Youth Committee

- Committee Report Form
 - [PDF](#), [Word Document](#), [Google Drive Documents](#)
- Committee Charter Template
 - [PDF](#), [Word Document](#), [Google Drive Documents](#)
- Committee reports?
 - We may switch these to quarterly, or send them out after the board meetings.
- CE Committee: vote warned for next BoS CoC board meeting. We have been working with SSVF on updates to CE policies and procedures that would expand CE assessment opportunities for veterans in the.. The annual evaluation process is also starting. Local lead agencies working with their partners – partner survey is going out now, and there is a data review component and review of consumer feedback. All of that will be compiled by CE Committee and submitted to this board in March. The BoS CoC & CE Committee are also working with CE TA – making sure roles and evaluation process is not conflicted.
- DV/SV committee: regular meeting schedule coming soon. Will be on the BoS CoC shared calendar. [Please complete this training survey!](#)
- PLEE: next meeting at December 1st at 11 am – recruiting new members if anyone knows anyone with lived experience that would be willing to participate.
- Kate: next meeting on Monday at 2:30 pm.
- PIT Committee: will be meeting soon to talk about the paper survey.

2025 VT BoS CoC Board Members

Name	Board Member Position	Affiliation	Present?
Kim Anetsberger	Co-Chair & Lamoille Rep	Lamoille Community House	x
Mary Gerisch	Co-Chair & Bennington Rep	Bennington Housing Authority	x

Ari Kisler	One rep for VT-ASH	AHS, DCF, OEO	x
Kara Casey	One rep for victims of DV/SV	VT Network	x
Jason Brill	One rep for veterans	U.S. Dept. of Veterans Affairs	x
Kate Logan	One rep for Youth	VCHRYP/Elevate Youth	x
	Rep with lived experience		
Marie Lennon	Rep with lived experience	Middlebury	
Rewa Worthington	One rep for Housing Partners	Evernorth	x
Lou-Anne Wood	One rep for Complex Care	AHS-Vermont Chronic Care Initiative	x
Cheryl Jackins	One Rep for Mental Health	Pathways Vermont	x
Daniel Franklin	One Rep for Substance Use	Recovery Vermont/VAMHAR	x
Jeanne Montross	Addison Coalition Rep	HOPE	x
Jess Graff	Franklin/Grand Isle Coalition Rep	CVOEO F/GI Community Action	x
Chris Mitchell	Caledonia & S. Essex Coalition	AHS	
L'Tonya Johnson	North Windsor & Orange Coalition	Upper Valley Haven	
Casey Winterson	Orleans & N. Essex Coalition Rep	NEKCA	
Jessica Makela	Rutland Coalition Rep	Homeless Prevention Center	
Lee Trapeni	So Windsor & No Windham Coalition Rep	Springfield Supported Housing	x
Libby Bennet	South Windham Coalition Rep	Groundworks Collaborative	x
Kathi Partlow	Washington Coalition Rep	Downstreet	